



MILLBRAE PARKS & RECREATION COMMISSION MINUTES

Tuesday, January 21, 2020; 7:00 pm.

NOTE LOCATION: Community Center Great Room 623 Magnolia Avenue, Millbrae CA 94030

I. PLEDGE OF ALLEGIANCE

II. **CALL TO ORDER/ROLL CALL- 7:05 pm** Chair Turner (7:10 pm arrival); Vice Chair Quigg; Commissioners Del Nagro, Keefer, and Douglas; Public Works Supervisor Gianoli; Mayor Holober; and Recreation Director Brady.

III. **APPROVAL OF MINUTES-** November 19, 2019, motion to approve minutes by Commissioner Douglas, seconded by Commissioner Keefer, minutes approved 4-0 with an abstention by Vice Chair Quigg.

IV. **PUBLIC COMMENTS:** *None*

V. OLD BUSINESS

a. Grants Update

- i. Recreation Director Brady gave an overview of the below grants and scopes.
- ii. Fitness Court Grant Progress
 1. Recreation Director Brady gave an update on the fundraising progress.
 2. Mayor Holober recommended reaching out to the Magnolia of Millbrae, South City Scavengers, Peninsula Chinese Business Association, and Peninsula YMCA for funding.
 3. Chair Turner recommended checking with the Peninsula Roller Girls for potential fitness contacts.
- iii. Land and Water Conservation Fund- Skate Park Renovation and Fitness Court Development
 1. Mayor Holober noted that this section of the Spur Trail is across Lomita Avenue from Junipero Serra Park, and would be a valuable point to discuss in the grant application.
- iv. Land and Water Conservation Fund- Rec Center Outdoor Space (Western Central Park Outdoor Space)
- v. Recreational Trails Program- Upper Spur Trail Development
 1. Commissioners noted that adding educational signage to this section of the trail could be beneficial to the grant application.

VI. NEW BUSINESS

a. None

VII. REPORTS

a. City Staff

i. Events

1. Movie Night (Secret Life of Pets 2)- January 17
 - Commissioners asked if we are going to continue movies in the Winter due to low enrollment. Staff will discuss.
2. LWCF Community Meeting- January 22
3. Spring 2020 Field User Meeting- January 22
4. Lunar New Year- January 26

- Chair Turner noted that real estate agents may send out City events in their emails.
- Commissioner Del Nagro noted that the City is looking for traffic enforcement volunteers for this event.

5. Disc Golf Demo Day- February 1

b. Parks Update

- i. Public Works Supervisor Gianoli gave an update on parks work around the City, prepping for Lunar New Year, lifting trees, and continuing to keep the school fields in great shape.
- ii. There was a MLK Day of Service transplanting roses from the Community Center to the Community Garden, and it was very successful with a great turnout of about 30-40 individuals.

c. Commissioners

i. Subcommittee Reports

1. Community Center (Quigg/Del Nagro)
2. Bike and Pedestrian Advisory Subcommittee (Del Nagro/Keefer)
 - The next meeting will surround goal setting and Spur Trail property lines.
 - Subcommittee members gave an update on the BPAC meeting.
3. Impact Fees (Del Nagro/Turner)
 - Commissioner Del Nagro would like impact fees implemented very soon.
4. Mills Estate Development Plan (Turner/Keefer)
5. Funding Opportunity Subcommittee (Douglas/Turner)

ii. Commissioner Keefer would like to be aware of projects other committees/commissions are doing.

1. Mayor Holober noted that the Mayor's Civic Coordinating Council Meeting is a great opportunity for Commission and Committee Chairs to join and hear about other community programs and projects.

iii. Chair Turner noted that the safety along Millbrae Avenue has significantly improved due to the Palm Avenue Pedestrian Walkway since motorists can see the walkway. She questioned whether another pedestrian walkway could be placed from the Spur Trail to Millbrae Avenue to improve pedestrian traffic even further.

d. City Update

- i. Mayor Holober gave an update on the first Council meeting of the year last week.

VIII. CORRESPONDENCE

- a. None

IX. ADJOURNMENT- 8:31 pm