



**SPECIAL MEETING: MILLBRAE YOUTH ADVISORY COMMITTEE MINUTES**  
**Tuesday, December 3, 2019, 5:30pm**  
**Community Center, 623 Magnolia Avenue, Millbrae, CA 94030**

- I. The meeting was called to order by Vice Chair Umit Capanoglu at 6:05pm.  
Present: Vice Chair Capanoglu, Committee Member Manu Byrisetty, Committee Member Alyssa Niwa, Recreation Services Manager Adriene Busch, and Councilmember Gina Papan  
Absent: Chair Nuri Capanoglu, Committee Member Tanner Young, Committee Member Matteo Torres
  
- I. PUBLIC COMMENTS:
  - A. None
  
- II. APPROVAL OF MINUTES:
  - A. Motion to approve November 5, 2019 meeting minutes as corrected by Committee Member Niwa; Seconded by Committee Member Byrisetty. VOTE 3-0-0. Approved.
  
- III. REPORTS:
  - A. Staff: Recreation Services Manager Adriene Busch reviewed the upcoming Movie Night and Tree Lighting Ceremony events. The new winter Activity Guide was presented to the Members.
  - B. City Update: Councilmember Gina Papan updated the Committee on the upcoming rotation of the Mayor, the next steps of the Recreation Center rebuild, and the importance of the census.
  - C. Committee Members shared their concerns regarding sustainable development, school resources, and littering within their schools and the City.
  
- IV. OLD BUSINESS:
  - A. None
  
- VI. NEW BUSINESS:
  - A. Work Plan: Committee Members reviewed their approved Work Plan.
  - B. Chess Tournament: Committee Member Niwa volunteered to create a flyer for the March 4th Chess Tournament. Committee Member Byrisetty will staff the sign-in at the start of the tournament in order to create the tournament bracket. Together they will act as the Chess Tournament Sub-Committee should the need arise for additional meetings.
  - C. Senior Advisory Committee Joint Meeting: Members discussed the content for the joint meeting with the Senior Advisory Committee. They brainstormed topics to discuss and a group activity.
  
- VII. CALENDAR:
  - A. Tree Lighting Ceremony – December 7th
  - B. Movie Night – December 20th “The Grinch”
  
- VIII. ADJOURNMENT: The meeting was adjourned at 6:57pm by Vice Chair Capanoglu.  
Next Meeting: January 7, 2020