



**COMMUNITY ENHANCEMENT ADVISORY COMMITTEE
REGULAR MEETING**
David J. Chetcuti Community Room 450 Poplar Ave., Millbrae, CA 94030
6:30 PM – Tuesday – December 3, 2019

MINUTES

- I. **ROLL CALL:** Present: Chair Carol Krasilnikoff, Committee Members, Nick Brand, Valerie Carley, Janet Creech, Donna Eghbal, Alex Ma, Myrna Wardo. Council Member Liaison: Ann Schneider Staff Liaison: Linda Roberson
Excused: Brandon Chan, Ann Kirkbride,
- II. **MINUTES APPROVALS:** November 5, 2019 Special Meeting Minutes: No changes, motioned to approve. (motioned-MW/seconded-DE) Approved.
- III. **AGENDA REVIEW:** No changes. Motioned to approve: (motioned-NB/seconded-VC)
- IV. **COUNCIL REPORT:** City Council rotation ceremony on Tuesday Dec. 10th at City Hall; ToD2 groundbreaking ceremony tomorrow afternoon, continued discussion related to tree relocation, and parking lot restriping and resurfacing; planned creation of City Council “infrastructure” subcommittee chaired by Council member’s Schneider and Holober with staff assistance provided by Khee Lim and Shelly Reider, to focus on Climate Action.
- V. **STAFF REPORTS:** CDD has hired a new Planning Manager to begin on Dec.9th; Code Enforcement continues work related to new businesses and exterior building improvements downtown. Planning continues work on Accessory Dwelling Unit Ordinance, discussed outstanding issues related to new state laws and current state law amendments taking effect in Jan. 2020.
- VI. **PUBLIC COMMUNICATION:** Intersection at Millbrae and Magnolia is increasingly dangerous for pedestrians crossing at all hours. Would like to see more attention from City to improve crossing and confirm what department should be contacted for information/follow up. Staff to provide follow up contact information.
- VII. **NEW BUSINESS:** None.
- VIII. **OLD BUSINESS:** Continued discussion regarding visioning process and results. Staff provided feedback, results of prioritization exercise and outlined the process for moving forward. Staff presented City Council goals, CEAC Program Areas and continued discussion on specific projects to be implemented. Continued discussion to establish the structure for future CEAC work plan projects and established a draft outline to be continued at next regular meeting in February.
 - a. Committee requested Shelly Reider to visit and update committee on CAP before Arbor Day 2020.
- IX. **ADJOURNMENT:** Motioned to adjourn meeting. (Motioned-NB/seconded-JC) Approved. Meeting adjourned at 8:31 p.m.
- X. **NEXT MEETING:** February 4, 2020 Regular Meeting David J. Chetcuti Room