



## **MILLBRAE CULTURAL ARTS ADVISORY COMMITTEE MINUTES**

**Monday, August 12, 2019, 7:00 p.m.**

**David J. Chetcuti Room, 450 Poplar Ave., Millbrae, CA 94030**

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### **I. CALL TO ORDER/ROLL CALL 7:05 PM**

Present: Chair Pam Foss, Vice Chair Debbie Van Wart, Committee Member Barbara Whiteley, Council Liaison Ann Schneider, and Recreation Coordinator Geoffrey Gabriel.

### **II. APPROVAL OF MINUTES- June 10**

A motion was made by Committee Member Whiteley and seconded by Vice Chair Van Wart to approve the minutes. Motion passed 3-0.

### **III. OLD BUSINESS**

- a. Utility Box Project
  - i. Sherwin-Williams donated six colors of paint, two paintbrushes, a roll of protection paper, and a roll of masking tape. Additional items may be purchased at a discounted rate if needed.
  - ii. Public Works Supervisor, John Gianoli, will have the utility boxes prepped and primed by Monday, August 13, 2019.
  - iii. Families were notified about the extension.
  - iv. Council Liaison Schneider will lend a drop cloth to the artists, donate two lawn signs for event promotion, help solicit extra items that are needed by the artists, and invite MCTV & Millbrae Camera Club to document the event.
  - v. Committee members will design a sign that will be used during the painting.
- b. Future Art Project Ideas
  - i. Pape Meat Co. wall mural painting
  - ii. Inoperable water fountain in front of City Hall

### **IV. NEW BUSINESS**

- a. Committee Elections
  - i. Chair Foss and Vice Chair Van Wart were re-elected 3-0 to maintain their positions.
- b. 2019-2020 Art Show Date
  - i. A motion was made by Committee Member Whiteley and seconded by Vice Chair Van Wart to approve Friday, March 27, and Saturday, March 28, 2020 in the Chetcuti Room. Motion passed 3-0.
- c. Meeting Time Change
  - i. A motion was made by Vice Chair Van Wart and seconded by Committee Member Whiteley to approve is 9:30 AM every second Monday of each month at the Community Center Conference Room as the new meeting time and location. Motion passed 3-0.

### **V. REPORTS**

- a. Staff
  - i. Recreation Coordinator Gabriel reported about the past and upcoming Beats & Brews on Broadway, the upcoming movie (Grease Sing-A-Long), and the September Millbrae Goes to the Movies (Incredibles 2).
- b. Committee Members
  - i. Chair Foss reported about the Mayor's Coordinating Council.
- c. City Council Update
  - i. Council Liaison Schneider reported about the EVgo Ribbon Cutting, Disaster Preparedness Event, and the Gateway Project breaking ground in September.

### **VI. ADJOURNMENT- 8:40 PM**