

August 20, 2019

MEDIAN AND LANDSCAPE MAINTENANCE SERVICES
ADDENDUM NO. 3

TO: ALL INTERESTED BIDDERS of the "Median and Landscape Maintenance Services"

FROM: City of Millbrae - Public Works Department

The following information and/or clarification are provided and incorporated into the bid documents of the **MEDIAN AND LANDSCAPE MAINTENANCE SERVICES** which is scheduled for bid opening on Monday, August 26, 2019 at 2:00PM:

Answers to Questions Raised (August 19, 2019)

- 1) Given the priority to the downtown areas, is there a possibility to separate the landscape portion of the RFP and "janitorial work"?
 - a. NO
- 2) Please specify quantity of mulch needed, and type of mulch to be used.
 - a. As needed to maintain the height listed in the spec for chips. Question has been raised and answer on Addendum 01
- 3) Could we provide our own mulch?
 - a. NO. Use mulch indicated on Addendum 01
- 4) Could you provide a map of the pressure washing areas?
 - a. Areas are the Frontage Road and Broadway Avenue sections on Cost Proposal List
- 5) We want to confirm that replacement of trash liners is the bidders responsibility. Quantity of receptacles?

The following corrections apply to page 13, Cost Proposal section, under the Frontage on El Camino Real (Southbound only) table, Bid Item #12 AND Page 14, under the Broadway Avenue table, Bid Item #17:

FRONTAGE ROAD ON EL CAMINO REAL (SOUTHBOUND ONLY) Taylor Boulevard to Chadbourne Avenue					
Bid Item #	Description of Work	Frequency	Price per Unit	Unit Frequency	Annual Cost per Site
5	<u>Hand-litter</u> : removal of all trash, paper products, debris and branches on all medians	2x/day; 6x/week	\$ _____	52 weeks	\$ _____
6	** Trim bushes	Quarterly	\$ _____	4	\$ _____
7	** Trim Escallonia fradesii	Quarterly	\$ _____	4	\$ _____
8	String trim no-mow grass	Quarterly	\$ _____	4	\$ _____
9	Weed control (no mow weed control)	Monthly	\$ _____	12 months	\$ _____
10	Power wash sidewalks	Quarterly	\$ _____	4	\$ _____
11	Hand wipe and disinfect Big Bellys	3x/week	\$ _____	52 weeks	\$ _____
12	Empty stand-alone cigarette butt bins and receptacles inside Big Bellys- cigarette bins inside Big Bellys	3x/week (minimum)	\$ _____	52 weeks	\$ _____

*Refer to Scope of Work & Services, application of Pesticides, Section 2.7

** Refer to General Conditions, Section 20, [G20.01](#)

DOWNTOWN MAINTENANCE

BROADWAY AVENUE Meadow Glen Boulevard to Victoria Avenue					
Bid Item #	Description of Work	Frequency	Price per Unit	Unit Frequency	Annual Cost per Site
13	<u>Hand-litter</u> : removal of all trash, paper products, debris and branches on all medians	2x/day; 6x/week	\$ _____	52 weeks	\$ _____
14	** Trim bushes	As needed	\$ _____		\$ _____
15	*Remove weeds in planters, tree wells, and palm tree boxes	Weekly	\$ _____	52 weeks	\$ _____
16	Hand-wipe and disinfect Big Bellys	3x/week (minimum)	\$ _____	52 weeks	\$ _____
17	Empty stand-alone cigarette butt bins and receptacles inside Big Bellys and cigarette bins inside Big Bellys	3x/week (minimum)	\$ _____	52 weeks	\$ _____
18	Power wash sidewalks	Quarterly	\$ _____	4	\$ _____
19	Blow sidewalks, curbs, gutter	Monthly	\$ _____	12 months	\$ _____

EACH BIDDER SHALL ACKNOWLEDGE RECEIPT OF THIS ADDENDUM NO. 3:

- By completing the attached ACKNOWLEDGEMENT sheet marked as “RETURN IMMEDIATELY TO” and returning the completed form via email to: rvelilla@ci.millbrae.ca.us

AND

- By completing the attached ACKNOWLEDGEMENT sheet marked as “RETURN WITH THE BID PROPOSAL” and submitting the completed with the bid proposal.

Prepared by: Rose Velilla, Management Analyst

Approved by: John Gianoli, Parks Supervisor



MEDIAN AND LANDSCAPE MAINTENANCE SERVICES

ADDENDUM NO. 3 ACKNOWLEDGEMENT

I have received Addendum No. 3 to the Bid Documents titled, **Median and Landscape Maintenance Services**. I have read and understood the information stated in the Addendum.

Bidder's Signature

Date

Bidder's Name

Name of Company

RETURN IMMEDIATELY TO:

Rose Velilla
rvelilla@ci.millbrae.ca.us
City of Millbrae, Public Works Department

MEDIAN AND LANDSCAPE MAINTENANCE SERVICES

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RETURN WITH BID PROPOSAL