



## MILLBRAE SISTER CITIES COMMISSION MINUTES

Monday, July 22, 2019, 6:30 p.m.

Library A, 1 Library Ave. Millbrae, CA 94030

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### CALL TO ORDER/ROLL CALL 6:35pm

Present: Robert Gottschalk, Tom Dawdy, Doris Morse, Chi Ying Wong Po, Kathleen Kimura, John Chang, Akiko Soda, Peter Yeh, Eunice Danli, Recreation Manager Adriene Busch, City Manager Tom Williams, and City Councilmember Wayne Lee

Not present: Sammy Yim and Aline Lee

**APPROVAL OF MINUTES** June 24 - Motion by Commissioner Kimura and seconded by Commissioner Dawdy. Approved 9-0

### TREASURER'S REPORT

**Commission funds:** Treasurer Eunice Danli reported that the Commission paid \$440 to Sister Cities International. The Commission balance is \$12,072.96.

### OLD BUSINESS

#### Hanyu Update

A delegation from Millbrae is invited to attend Hanyu's 65<sup>th</sup> anniversary in November, but it is limited to 5 people. The dates for the trip are 11/7 – 11/12. Members should contact Chair Gottschalk if they are interested in attending. One goal of the visit is to encourage Japanese students to visit Millbrae next year.

#### Protocols

Commissioner Kimura is waiting for Louis Vella to review protocols that the Commission drafted. They will plan a time to go over the draft.

#### Website

Peter Abela gave the Commission a preview of the new website and asked for feedback. A new photo is needed for Hanyu, and the Commission will take a group photo at the August meeting.

### NEW BUSINESS

#### Commission Elections

Robert Gottschalk was nominated as Chair and Aline Lee as Vice Chair. Motion by Commissioner Kimura and seconded by Commissioner Danli. Approved 9-0

#### Future Projects

The Commission will focus efforts on reinvigorating the relationship with La Serena, with the possibility of a future visit.

### REPORTS

#### Staff

Recreation Staff Adriene Busch reviewed the July Beats and Brews on Broadway concert event as well as the upcoming August and September Beats and Brews events. The fall activity guide will be delivered to residences the first week of August.

#### Commissioners

Commissioners and Councilmember Wayne Lee discussed the Millbrae Cultural Committee and a possible future International Festival.

**City Update:** Councilmember Wayne Lee provided background on the Suizhou, China Friendship City status.

**Next Meeting: August 26, 2019**