



# MILLBRAE BIKE & PEDESTRIAN ADVISORY SUBCOMMITTEE MINUTES

Tuesday, May 21, 2019; 5:00 pm

**NOTE LOCATION:** Community Center Great Room 623 Magnolia Avenue, Millbrae CA 94030

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- I. **CALL TO ORDER/ROLL CALL-** 5:10 pm; John Keefer, Chris Del Nagro, City Manager Williams, Senior Civil Engineer Yang, and Recreation Director Brady
- II. **APPROVAL OF MINUTES-** April 16, 2019
  - a. Subcommittee member Del Nagro motioned to approve with updates to minutes as suggested. Subcommittee member Keefer seconded; approved 2-0.
- III. **PUBLIC COMMENTS:**
  - a. *Mark Rockelman would like to inquire about the Green Hills Elementary crosswalk addition. He notes that it is very dangerous and unique for the drop-off in the mornings.*
- IV. **OLD BUSINESS**
  - a. Goal Setting/Mission Statement
  - b. Kittelson Bike Plan Approval- Action
    - i. Subcommittee members noted the following:
      1. Figure II of ATP- request to add Parks as part of "Destinations"
      2. Doesn't pay enough attention to County Bike and Pedestrian Plan as far as major barrier crossings.
      3. Under City's General Plan, completely leaves out regional routes- needs to be a priority
      4. There's no methodology to get bikes to/from East/West side of rail- this is a major problem- needs to be a line item on page 11.
      5. Class I bike paths are identified, but the list leaves off one of our bike paths: page 14- Monterey Trail
    - ii. Subcommittee member Del Nagro formally rejected the document. While the document entails a lot of detail and statistical information about the City of Millbrae and our current bike and pedestrian facilities, it has gaps in capturing multiple elements, such as: The Monterey Trail, and Murchison Drive. It then goes on to state goals and actions that are mostly intact, but are missing one key element of regional routes as a goal. The document then goes on to list a thin number of recommendations that do not achieve the goals stated, as such it does not meet recommendations for an Active Transportation Plan for the City's purpose.
    - iii. Edits will be brought back to the next meeting.
- V. **NEW BUSINESS**
  - a. C/CAG BPAC grant cycle
    - i. Senior Engineer Yang noted that two locations have been identified: 1) the Spur Trail off of Lomita and continuing the current TDA Article 3 project, and 2) continuing the Magnolia/Richmond project.
  - b. Joining BPAC and P&R Meetings

- i. Subcommittee members Del Nagro and Keefer are both concerned about public perception and public process if meetings are combined.
- ii. A suggestion was given to have a quarterly public meeting for BPAC if Parks & Rec and BPAC are joined back together.
- iii. City Manager Williams noted that the BPAC needs to recruit a 3rd member of the public, and the bylaws for the Parks & Recreation Commission need to be updated.

## **VI. ADJOURNMENT- 6:50 pm**

**NOTICE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (650) 259-2334. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.**

**Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for public inspection at Millbrae City Hall during business hours (8:30 a.m. – 5:00 p.m.)**