



MILLBRAE CITY COUNCIL

AGENDA

July 9, 2019

The Millbrae City Council meets on the second and fourth Tuesdays each month at 7:00 PM in the City Council Chambers, 621 Magnolia Avenue, Millbrae, CA 94030. It is Council's intent to adjourn this meeting by 11:00 PM. The times listed on this Agenda are offered to guide the flow of the meeting, are estimates, and are not binding. Matters may be taken up any time after the starting time of the meeting.

7:00 **CALL TO ORDER MILLBRAE CITY COUNCIL**

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **CEREMONIAL/PRESENTATION**

- NONE

7:15 2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Calendar of Events - INFORMATION
- Report of Bills and Claims – INFORMATION
- Report out from Closed Session on June 25, 2019 - INFORMATION

3. **APPROVAL OF MINUTES**

- Regular Meeting of June 25, 2019 - ACTION

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

NONE

7:20 **PUBLIC COMMUNICATION**

Reserved for persons wishing to comment on any item not appearing on the agenda. Fill out a speaker request slip and turn it into the City Clerk. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

7:30 **CONSENT CALENDAR**

All matters listed under Consent Calendar are considered by the Council to be routine, and all will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion to adopt.

5. Resolution Authorizing the City Manager to Execute the Third Addendum to the Agreement with Eisenberg, Olivieri & Associates, Inc. for Commercial and Industrial Stormwater Inspection Services – ACTION
6. Adopt Resolution Authorizing the City Manager or Designee to Sign Agreements with the Following Three On-Call Planning, Engineering, and Building Consultant Firms: (1) 4LEAF, Inc.; (2) West Coast Code Consultants, Inc.; and (3) CSG Consultants in a Total Amount Not to Exceed

- \$3,000,000 for a Period of Three Years to Perform as Needed Professional Planning and Building Services – ACTION
7. Reject, by Motion, the Two Bids Received for the Median and Landscape Maintenance Services Contract – ACTION
 8. Resolution Authorizing Collection of Fiscal Year 2019 – 2020 Stormwater Fees on the San Mateo County Tax Roll – ACTION
 9. Council Consideration to Recess for the Month of August 2019 – ACTION
 10. Approval of a Partial Fee Waiver of \$1,000 in Rental Fees and \$200 in Staff Costs for the Use of Library Rooms A & B, the Chetcuti Room, and the Community Center Great Room for the Young Adult Novelist Convention on January 25, 2020 – ACTION
 11. Adopt a Resolution Authorizing the City Manager to Execute an Addendum to the Professional Services Agreement with CSG Consultants (CSG) for Contract Engineering, Plan Check and Building Services to Increase Total Compensation in an Amount Not to Exceed \$350,000, Bringing the Total Not to Exceed Agreement Amount to \$1,300,000 and Authorizing an Extension of Time through August 31, 2019 – ACTION
 12. Resolution Awarding a Construction Contract to Yerba Buena Engineering & Construction, Inc. for the Larkspur Pump Station Retaining Wall Project – ACTION
 13. Adoption of Resolutions (1) Approving Tentative Agreements for Successor Memorandums of Understanding (MOU) with Teamsters Local 856, Miscellaneous Unit (2) Approving Tentative Agreements for Successor Memorandums of Understanding (MOU) with Teamsters Local 856, Sanitation Unit; (3) Authorizing Modifications to the Summary of Management Benefits; (4) Establishing Salary Ranges for Part-time, Temporary and Seasonal Classifications in Compliance with California State Minimum Wage Law; and (5) Adopting Revised Salary Schedules Effective July 14, 2019 and Amending the City of Millbrae Position Control Table for Fiscal Year 2019 - 2020 - ACTION
 14. Approval of a Partial Fee Waiver of \$220 in Rental Fees for the Use of Central Park and \$62.50 in Staff Costs for the Sun Market Cooking Contest / Neighborhood Watch Awareness Event on August 25, 2019 – ACTION

PUBLIC HEARING

NOTICE TO THE PUBLIC: Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

NONE

EXISTING BUSINESS

15. Further Consideration of an Ordinance Amending Chapter 5.95 “Smoking Control” of Title 5 of the Millbrae Municipal Code to Prohibit Smoking in Multi-Unit Residential Housing and Provide for Regulating Outdoor Smoking in the Vicinity of Such Units and Outdoor Spaces - ACTION

NEW BUSINESS

16. Appoint Voting Delegate and Alternate for League of California Cities Annual Conference on October 16 – 18, 2019 – ACTION

COUNCIL COMMENTS

Committee Reports: Councilmembers serve as representatives to various committees listed below. They will report by exception on matters affecting Millbrae.

- Mayor Lee Adopted Military Unit Sub-Committee, Association of Bay Area Governments Executive Board, Budget/Finance Sub-Committee, Commission/Committee Interview Sub-Committee, International Day Sub-Committee, Community Garden Sub-Committee, Congestion Management/Environmental Quality Committee, Fire Shared Services Sub-Committee, Joint Schools Sub-Committee, Mayor's Civic Coordinating Council, Peninsula Clean Energy Joint Powers Authority Board of Directors Delegate, SeaChange SMC, Sewer Modernization Sub-Committee, Technology Sub-Committee, Homelessness Sub-Committee, Economic Development and Strategic Alliance with SFO Sub-Committee

- Vice Mayor Holober Budget/Finance Sub-Committee, Caltrain Local Policymakers Group, Cannabis Further Study Sub-Committee, Community Center Sub-Committee, Millbrae Community Television Liaison, Millbrae Parks and Recreation Commission Liaison, Millbrae Sister Cities Commission Liaison, Peninsula Congestion Relief Alliance Board of Directors, San Mateo County Library JPA Governing Board, Sewer Modernization Sub-Committee, Technology Sub-Committee

- Councilmember Schneider Association of Bay Area Governments General Assemblies, Airport Community Roundtable, Bike Sharing Program Sub-Committee, C/CAG Bicycle/Pedestrian Advisory Committee, Community Garden Sub-Committee, Fire Shared Services Sub-Committee, International Day Sub-Committee, Millbrae Community Enhancement Advisory Committee Liaison, Millbrae Cultural Arts Advisory Committee Liaison, Peninsula Clean Energy Joint Powers Authority Board of Directors Alternate, San Mateo County Joint Committee on El Camino Real (Grand Boulevard), San Mateo County Office of Emergency Services Council, SeaChange SMC

- Councilmember Oliva Adopted Military Unit Sub-Committee, Airport Land Use Committee, HEART Board of Directors, HEART Member Agency Committee, Joint Schools Sub-Committee, Millbrae Chamber of Commerce Liaison, Millbrae Economic Vitality Advisory Committee Liaison, Millbrae Senior Advisory Committee Liaison, Homelessness Sub-Committee

- Councilmember Papan Bike Sharing Program Sub-Committee, C/CAG Board of Directors, C/CAG Legislative Committee, Cannabis Further Study Sub-Committee, Commission/Committee Interview Sub-Committee, Community Center Sub-Committee, Millbrae Youth Advisory Committee Liaison, San Mateo County Council of Cities, San Mateo County Pre-Hospital Emergency Medical Services JPA, Metropolitan Transportation Commission, Economic Development and Strategic Alliance with SFO Sub-Committee

CLOSED SESSION

NONE.

ADJOURN CITY COUNCIL MEETING

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (650) 259-2334. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

CITY COUNCIL

July 9, 2019

MATERIALS RELATED TO AN AGENDA ITEM THAT ARE SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE AT 621 MAGNOLIA AVENUE, MILLBRAE, CA 94030, MONDAY-FRIDAY FROM 8:30 A.M. TO 5:00 P.M.

CITY COUNCIL AGENDAS MAY BE PREVIEWED ON MILLBRAE COMMUNITY TELEVISION CABLE CHANNEL 27 AND THE CITY WEB SITE [www.ci.millbrae.ca.us]