

**CITY COUNCIL
AGENDA REPORT**



**CITY OF MILLBRAE
621 Magnolia Avenue
Millbrae, CA 94030**

SUBJECT: Reject, By Motion, the Two Bids Received for the Median and Landscape Maintenance Services Contract ATTACHMENTS:	Report No. 6311
	For Agenda of: July 9, 2019
	Department: Public Works
	Originator: Khee Lim <i>[Signature]</i>
Approved: <i>[Signature]</i>	
Budget Action Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> Finance Review: _____	

REPORT TYPE: ACTION <input checked="" type="checkbox"/> INFORMATIONAL _____ ITEM TYPE: CONSENT <input checked="" type="checkbox"/> PUBLIC HEARING _____ EXISTING BUSINESS _____ NEW BUSINESS _____

RECOMMENDATION:

Staff recommends that the City Council reject, by motion, the two bids received for Median and Landscape Maintenance Services Contract (Contract).

BACKGROUND:

On May 23, 2019, staff published a Request of Bids inviting interested landscape maintenance contractors to submit their bids for the Contract.

The Contract scope of work includes providing landscape maintenance, non-emergency routine and preventative maintenance as well as scheduled repairs, and ad hoc landscaping worked billed on a time and material basis.

On June 11, 2019 at 2:00 PM, the City Clerk Office received two (2) bids.

Contractor	Bid Price
Frank + Grossman	\$372,563
New Image Landscape Company	\$379,281

The lowest responsive and responsible bidder is Frank + Grossman in the amount of \$372,563.

Staff recommends that the City Council reject the two bids received because the lowest responsive and responsible bid submitted by Frank + Grossman exceeded the \$200,000 budget established for Fiscal Year 2019-2020 for such services.

Staff will re-advertise the project in late July with longer advertisement period and adding multiple pre-bid meetings to generate more project interest as well as reducing the scope of work so future bids received will be within the established budget of \$200,000.

FISCAL IMPACT:

None

COUNCIL ACTION:

Reject, by motion, the two bids received for the Median and Landscape Maintenance Services Contract.