

**CITY COUNCIL
AGENDA REPORT**



**CITY OF MILLBRAE
621 Magnolia Avenue
Millbrae, CA 94030**

SUBJECT: Approval of a partial fee waiver of \$220 in rental fees for the use of Central Park and \$62.50 in staff costs for the Sun Market Cooking Contest/Neighborhood Watch Awareness Event on August 25 th , 2019. ATTACHMENTS: None	Report No. 6318
	For Agenda of: July 9 th , 2019
	Department: Recreation
	Originator: Mackenzie Brady Recreation Director MB
Approved: [Signature]	
Budget Action Yes: ___ No: <u>X</u> Finance Review: _____	

REPORT TYPE: ACTION <u>X</u> INFORMATIONAL ___
ITEM TYPE: CONSENT <u>X</u> PUBLIC HEARING ___ EXISTING BUSINESS ___ NEW BUSINESS ___

RECOMMENDATION:

Staff recommends that the City Council, by motion, approve a partial fee waiver of \$220 in rental fees for the use of Central Park and \$62.50 in staff costs for the Sun Market Cooking Contest and Neighborhood Watch Awareness Event on August 25th, 2019.

BACKGROUND:

Sun Market will be hosting a Cooking Contest in Central Park, where spectators will vote on their favorite dish. Due to the size of this event and the number of individuals it will bring to one space, this event will also provide an avenue for bringing awareness to the Neighborhood Watch Program. CERT, the Sheriff's Department, the Fire Department, and Recreation will be in attendance to help support the event and provide information.

FISCAL IMPACT:

The total rental fee is \$439. Due to the City's participation with the Neighborhood Watch Program, staff recommends waiving a portion of the fees for the use of Central Park, as well as staffing costs. There is no budgetary impact to this action.

COUNCIL ACTION:

Staff recommends that the City Council, by motion, approve a partial fee waiver of \$220 in rental fees for the use of Central Park and \$62.50 in staff costs for the Sun Market Cooking Contest and Neighborhood Watch Awareness Event on August 25th, 2019.