

**CITY COUNCIL
AGENDA REPORT**



**CITY OF MILLBRAE
621 Magnolia Avenue
Millbrae, CA 94030**

SUBJECT: Approval of a partial fee waiver of \$1,000 in rental fees and \$200 in staff costs for the use of Library A & B, the Chetcuti Room, and the Community Center Great Room for the Young Adult Novelist Convention on January 25 th , 2020. ATTACHMENTS: None	Report No. 6314
	For Agenda of: July 9 th , 2019
	Department: Recreation
	Originator: Mackenzie Brady Recreation Director <i>MB</i>
Approved: <i>Dave Heller</i>	
Budget Action Yes: ___ No: <u>X</u> Finance Review: _____	

REPORT TYPE: ACTION <u>X</u> INFORMATIONAL ___
ITEM TYPE: CONSENT <u>X</u> PUBLIC HEARING ___ EXISTING BUSINESS ___ NEW BUSINESS ___

RECOMMENDATION:

Staff recommends that the City Council, by motion, approve a partial fee waiver of \$1,000 in rental fees and \$200 in staff costs for the use of Library A & B, the Chetcuti Room, and the Community Center Great Room for the Young Adult Novelist Convention on January 25th, 2020.

BACKGROUND:

The Millbrae Library will be hosting the 5th Annual Young Novelist Convention (YANovCon) to promote and enrich young people. YANovCon is young adults' exclusive connection to some of today's top authors. This free celebration will include panel discussions, author hangouts, and book signings with at least twenty award-winning, notable and new Young Adult novelists. This family-friendly convention brings readers and authors together for a half-day of engaging young adult literacy programming and includes local organizations focusing on the theme of teen resilience on issues they face every day.

FISCAL IMPACT:

The Recreation Department will incur staffing costs of approximately \$200 to support the event. While the total fee of the room rentals is \$1,622, the Millbrae Library has agreed to support the Recreation Department by requesting only a partial fee waiver. As a result, the Recreation Department will generate \$622 of rental revenue for this event.

COUNCIL ACTION:

Staff recommends that the City Council, by motion, approve a partial fee waiver of \$1,000 in rental fees and \$200 in staff costs for the use of Library A & B, the Chetcuti Room, and the Community Center Great Room for the Young Adult Novelist Convention on January 25th, 2020.