



MILLBRAE CITY COUNCIL

AGENDA

June 25, 2019

The Millbrae City Council meets on the second and fourth Tuesdays each month at 7:00 PM in the City Council Chambers, 621 Magnolia Avenue, Millbrae, CA 94030. It is Council's intent to adjourn this meeting by 11:00 PM. The times listed on this Agenda are offered to guide the flow of the meeting, are estimates, and are not binding. Matters may be taken up any time after the starting time of the meeting.

7:00 **CALL TO ORDER MILLBRAE CITY COUNCIL**

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **CEREMONIAL/PRESENTATION**

- Presentation of Commission and Committee Service Pins by Vice Mayor
- Proclamation Proclaiming the Month of July as National Parks and Recreation Month

7:15 2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Calendar of Events - INFORMATION
- Report of Bills and Claims – INFORMATION

3. **APPROVAL OF MINUTES**

NONE

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

NONE

7:20 **PUBLIC COMMUNICATION**

Reserved for persons wishing to comment on any item not appearing on the agenda. Fill out a speaker request slip and turn it into the City Clerk. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

7:30 **CONSENT CALENDAR**

All matters listed under Consent Calendar are considered by the Council to be routine, and all will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion to adopt.

5. Appointments to City Commissions and Committees – ACTION
6. Resolution Accepting the Hillcrest Basin Sewer Rehabilitation Project as Complete and Filing of Notice of Completion – ACTION
7. Reject, by Motion, the Two Bids Received for the Fiscal Year 2018 - 2019 Water Pollution Control Plant Improvements Project – ACTION

8. Resolution Authorizing the City Manager or Designee to (1) Exercise the Two Remaining One-Year Contract Options to the Agreement for Professional Services with Stepford, Inc. for Information Technology Support and Related Services in an Amount Not-to-Exceed \$150,000 per Year for Base Services, (2) Issue Addenda in an Aggregate Amount Not-to-Exceed \$50,000 per Year for Additional Services Over the Two Option Periods for the Period of July 1, 2019 – June 30, 2021, (3) Authorize Purchases of Software, Hardware and Related Technology Items from Stepford, Inc. in a Total Amount Not-to-Exceed \$100,000 per Contract Year – ACTION

7:40 **PUBLIC HEARING**

NOTICE TO THE PUBLIC: Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

9. An Ordinance Amending Chapter 5.95 “Smoking Control” of Title 5 of the Millbrae Municipal Code to Prohibit Smoking in Multi-Unit Residential Housing and Provide for Regulating Outdoor Smoking in the Vicinity of Such Units and Outdoor Spaces - ACTION
 - Waive First Reading
 - Introduce Ordinance

EXISTING BUSINESS

NONE.

NEW BUSINESS

10. Informational Report on the Development of a Data Center at the City Aviator Storage Yard – INFORMATION
11. Consider Formation of a City Council Ad-Hoc Subcommittee to Address Opportunities for Economic Development and a Strategic Alliance with the San Francisco International Airport (SFO) - ACTION

COUNCIL COMMENTS

Committee Reports: Councilmembers serve as representatives to various committees listed below. They will report by exception on matters affecting Millbrae.

- Mayor Lee
 - Adopted Military Unit Sub-Committee, Association of Bay Area Governments Executive Board, Budget/Finance Sub-Committee, Commission/Committee Interview Sub-Committee, International Day Sub-Committee, Community Garden Sub-Committee, Congestion Management/Environmental Quality Committee, Fire Shared Services Sub-Committee, Joint Schools Sub-Committee, Mayor’s Civic Coordinating Council, Peninsula Clean Energy Joint Powers Authority Board of Directors Delegate, SeaChange SMC, Sewer Modernization Sub-Committee, Technology Sub-Committee, Homelessness Sub-Committee
- Vice Mayor Holober
 - Budget/Finance Sub-Committee, Caltrain Local Policymakers Group, Cannabis Further Study Sub-Committee, Community Center Sub-Committee, Millbrae Community Television Liaison, Millbrae Parks and Recreation Commission Liaison, Millbrae Sister Cities Commission Liaison, Peninsula Congestion Relief Alliance Board of Directors, San Mateo County Library JPA Governing Board, Sewer Modernization Sub-Committee, Technology Sub-Committee

- Councilmember Schneider Association of Bay Area Governments General Assemblies, Airport Community Roundtable, Bike Sharing Program Sub-Committee, C/CAG Bicycle/Pedestrian Advisory Committee, Community Garden Sub-Committee, Fire Shared Services Sub-Committee, International Day Sub-Committee, Millbrae Community Enhancement Advisory Committee Liaison, Millbrae Cultural Arts Advisory Committee Liaison, Peninsula Clean Energy Joint Powers Authority Board of Directors Alternate, San Mateo County Joint Committee on El Camino Real (Grand Boulevard), San Mateo County Office of Emergency Services Council, SeaChange SMC

- Councilmember Oliva Adopted Military Unit Sub-Committee, Airport Land Use Committee, HEART Board of Directors, HEART Member Agency Committee, Joint Schools Sub-Committee, Millbrae Chamber of Commerce Liaison, Millbrae Economic Vitality Advisory Committee Liaison, Millbrae Senior Advisory Committee Liaison, Homelessness Sub-Committee

- Councilmember Papan Bike Sharing Program Sub-Committee, C/CAG Board of Directors, C/CAG Legislative Committee, Cannabis Further Study Sub-Committee, Commission/Committee Interview Sub-Committee, Community Center Sub-Committee, Millbrae Youth Advisory Committee Liaison, San Mateo County Council of Cities, San Mateo County Pre-Hospital Emergency Medical Services JPA, Metropolitan Transportation Commission

CLOSED SESSION

Conference with Labor Negotiators

Closed Session held pursuant to Government Code §54957.6

Agency Negotiator:

City Manager Tom Williams

Employee Organizations:

Teamsters Local 856, Miscellaneous Unit

Teamsters Local 856, Sanitation Division

Employee Group:

Unrepresented Management

ADJOURN CITY COUNCIL MEETING

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (650) 259-2334. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

MATERIALS RELATED TO AN AGENDA ITEM THAT ARE SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE AT 621 MAGNOLIA AVENUE, MILLBRAE, CA 94030, MONDAY-FRIDAY FROM 8:30 A.M. TO 5:00 P.M.

CITY COUNCIL AGENDAS MAY BE PREVIEWED ON MILLBRAE COMMUNITY TELEVISION CABLE CHANNEL 27 AND THE CITY WEB SITE [www.ci.millbrae.ca.us]