



**MILLBRAE CITY COUNCIL  
MINUTES  
May 14, 2019**

At 7:00 p.m. the Mills High School Dragon Team kicked off the City Council meeting with a presentation outside the Council Chambers. The City Council thanked the Mills High School Dragon Team for presenting.

**CALL TO ORDER MILLBRAE CITY COUNCIL**

Mayor Lee called the meeting to order at 7:11 p.m.

ROLL CALL: Mayor Wayne J. Lee, Vice Mayor Reuben D. Holober, Councilmembers Ann Schneider and Gina Papan. Councilmember Anne Oliva was excused.

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Mark Kelly, Mills High School Student Body President, led the pledge.

**1. CEREMONIAL/PRESENTATION**

- Recognition of Art Show Winners

Mayor Lee presented commendations to the winners from the 2019 Millbrae Art Show held on April 5 and 6, 2019. Commendations were presented to Eleanor Somoza, Faith Lee, Emi Le and Gyneth Zhang.

- Proclamation Proclaiming the Month of May as Asian American and Pacific Islander Heritage Month; Recognition of the Peninsula Chinese Business Association (PCBA)

Mayor Lee presented the proclamation to Millbrae residents John Chang, Nienhwa Cheng, Alice Kuang and Warren Young.

- Commendation for Mills High School Dragon Team

Mayor Lee presented the commendation to the Mills High School Dragon Team student leaders Bryan Chan, Richard Schafhalter, Isaac Liang, Mark Kelly and Mills High School Dragon Team coach Cyrus Liang.

- Proclamation Proclaiming May 19 – 25, 2019 as National Public Works Week

Mayor Lee presented the proclamation to Deputy City Manager/Public Works Director Lim.

- Commendations for Rotary Student of the Year Winners

Mayor Lee presented commendation to the Rotary Student of the Year winners. Commendations were presented to Layla Wong, Motoko Iwata, Ashwin Ranji, Rufella Roldan and Kayla Lee.

**2. AGENDA OVERVIEW/STAFF BRIEFING**

- Calendar of Events - INFORMATION
- Report of Bills and Claims – INFORMATION

City Manager Williams provided the agenda overview and updated the City Council on the following items:

- Millbrae Goes to the Movies on May 17th;
- Recap on Millbrae Arbor and Earth Day event held on April 27th;
- Recap on Bike Rodeo held on May 11th;
- Millbrae commission and committee recruitment;
- Bread and baked goods sale every Wednesday at 8:00 a.m. at the Recreation Center;
- Update on Senior Knitting and Craft Club;
- Thanked all staff for doing a great job.

City Manager Williams stated that Item No. 10 regarding the Mayor's attendance at the 87<sup>th</sup> Annual Meeting of the United States Conference of Mayors, at the request of staff and the Mayor, is being pulled off the agenda and moved to the June 11 City Council meeting.

City Manager Williams stated that Item No. 11 regarding the Continuation of the Consideration of the Gateway at Millbrae Station Design Review Permit, at the request of the Applicant, is being continued to the June 11 City Council meeting.

Regarding Item No. 11, Councilmember Papan asked if the City Council will be able to see the signage in advance. City Manager Williams responded that the information will be provided to the City Council prior to the City Council meeting.

Regarding Item No. 10 Mayor Lee stated that the cost to attend the conference is very high. This issue is not just about this conference, but whether the City wants to participate in future Mayors' conferences. There may be ways to reduce the cost, but Council needs to discuss the value of participating. Congresswoman Speier's staff gave a presentation and talked about how many cities did not know that there were federal grants that they could take advantage of. Those grants are normally discussed at these types of conferences. Other cities in the county have recognized the importance of these conferences and are sending their mayors.

Councilmember Papan stated that the Annual Meeting of the U. S. Conference of Mayors is exceptionally important. Part of the cost issue is that Millbrae is not a member of this organization. The cost will be reduced if the City becomes a member. These meetings have been very important in the past for many different cities. I would like to see how much it would cost for our City to join this conference as a member.

### 3. APPROVAL OF MINUTES

- Regular Meeting of April 9, 2019
- Regular Meeting of April 23, 2019

Vice Mayor Holober stated that he had a change to the minutes from the meeting of April 23. On page 4, under Council Comments, under Mayor Lee's comments there is a reference to the Mayor of Malta. That should be changed to the Mayor of Mosta.

Councilmember Schneider stated that she was excused from the April 23 City Council meeting because she was representing the City on a trip to Malta.

Upon a motion/second by Schneider/Papan the minutes from the regular meeting of April 9, 2019 passed with a vote of 4:0 with Councilmember Oliva excused.

Upon a motion/second by Papan/Holober the minutes from the regular meeting of April 23, 2019 as amended passed with a vote of 3:0:1 with Councilmember Schneider abstaining and Councilmember Oliva excused.

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

NONE

**PUBLIC COMMUNICATION**

Nuri Capanoglu, Vanessa Li, and Curtis Pan, Mills High School students, stated that as part of their Environmental Science class they had to do an impact project. For their project they wanted to get legislation to ban plastic straws in the City of Millbrae. They surveyed Millbrae merchants. They picked plastic straws for their project because this is the 8<sup>th</sup> most found plastic waste in the ocean.

Nienhwa Cheng, Alice Kuang, John Chang, Margaret Fung and Warren Young, Millbrae residents, requested that the City Council standardize the Chinese name of Millbrae. There are various translations that appear in Chinese media and City materials. They requested the City come up with one official Chinese name for Millbrae.

Alice Kuang, Millbrae resident, stated that Millbrae has more than 40% of its residents who speak Chinese as their first language. She requested that the City provide materials in Chinese.

**CONSENT CALENDAR**

5. Resolution No. 19-39 Awarding a Construction Contract to EPS Inc. dba Express Plumbing for the Sewer Modernization Program, Capuchino High School Vicinity Sewer Upgrade Project
6. Resolution No. 19-40 Accepting Replacement of Existing Carpet at Millbrae City Hall Project as Complete and Filing of Notice of Completion
7. Resolution No. 19-41 Awarding a Construction Contract to G. Bortolotto and Company, Inc. for the 2019 Pavement Maintenance Program
8. Resolution No. 19-42 Authorizing the City Manager or Designee to Execute the First Addendum to the Agreement for Professional Services with GHD for On-Call Engineering Services to Extend the Term for One (1) Year and to Increase Compensation by an Aggregate Amount Not-to-Exceed \$300,000 for Fiscal Years 2018 – 2019 and 2019 - 2020
9. Resolution No. 19-43 Authorizing the City Manager or Designee to Execute the First Addendum to the Agreement for Professional Services with Bellecci and Associates, Inc. for the Old Bayshore Highway and Rollins Road Pavement Repair Project to Increase the Total Not-to-Exceed Compensation by \$38,960 from \$118,392 to \$157,352

Upon a motion/second by Papan/Holober Items 5, 6, 7, 8 and 9 on the Consent Calendar passed with a vote of 4:0 with Councilmember Oliva excused.

10. Adopt Resolution Approving Mayor's Attendance at the 87<sup>th</sup> Annual Meeting of the United States Conference of Mayors on June 28 to July 1, 2019 in Hawaii

Item No. 10 was pulled off the agenda and moved to the June 11 City Council meeting.

### **PUBLIC HEARING**

11. Continuation of the Consideration of the Gateway at Millbrae Station Design Review Permit

Item No. 11 is being continued to the June 11 City Council meeting.

### **EXISTING BUSINESS**

12. Recreation Center Restoration Project: 1) Receive Informational Update on Millbrae Recreation Center Restoration Project; 2) Accept the Final Millbrae Recreation Center Conceptual Design Report

Deputy City Manager Hilbrants presented the report.

Council inquired about why the City did not get the Cultural Community and Natural Resources grant. Deputy City Manager Hilbrants responded that we did not get the grant because there was a huge number of applicants and income level (average income for the area) was a more significant criteria than in the next round of grant funding. In the next round of grant funding, there is a different way of looking at the income levels that improves our application points in the system. We are moving forward with the new grant application which is due in August.

Council asked if the City received any responses to our Request for Statements of Interest regarding a Preschool partnership. Deputy City Manager Hilbrants responded that the City has received two responses to that request. Council asked if staff has looked into funding from the county for the City's Preschool program. Deputy City Manager Hilbrants responded we will be looking to the county as an alternative as well and the county has already contributed \$750,000 to the City's project not including child care. Council stated that the county has a separate fund for child care and preschool programs.

Council asked when will the City need to finalize an agreement with the county for the potential loan since funding is not needed until mid to late 2021. Deputy City Manager Hilbrants responded that we are targeting the timing of the development projects that are producing the potential impact fees. As the projects move forward, we will have a better understanding of the schedule. City Manager Williams stated that between now and the end of this year we should have a loan agreement in place with the county.

Mayor Lee stated that he is concerned about the safety of seniors being on the second floor in case of a fire. Deputy City Manager Hilbrants responded that Council is accepting a conceptual design report and part of the report talks about stairwells with evacuation chairs. Also if an elevator is out of service, which is not common, the program can be moved downstairs.

Upon a motion/second by Papan/Holober Item No. 12 passed with a vote of 4:0 with Councilmember Oliva excused.

**NEW BUSINESS**

## 13. Review and Affirm City's Position Regarding Opposition to SB-50 - ACTION

City Manager Williams presented the report.

Council stated that cities throughout San Mateo County are opposed to this. Senator Wiener has sold part of the bill off to richer communities by exempting counties with populations under 600,000. This is not going to provide affordable housing. It will just take away local jurisdiction on zoning. This is a free ride for developers. Our opposition to this bill is not an opposition to housing. It is an opposition to the loss of process and planning around housing. We all agree that having density around transit is a positive thing, but when we crafted our Millbrae Station Area Specific Plan (MSASP) we were careful to not increase density everywhere. Also the lack of parking is very significant as this bill prohibits any type of parking requirement. We hope that our State legislators are listening to our very serious concerns.

Upon a motion/second by Papan/Holober Item No. 13 passed with a vote of 4:0 with Councilmember Oliva excused.

**COUNCIL COMMENTS**

Mayor Lee:

- Thanked Police Chief Kunkel for his philosophy of community engagement and providing a better quality of life for our citizens.
- Was impressed by how the City marketed the Bike Rodeo on May 11 with digital signs on different streets. This was very effective and hopes the City can do something similar for other City events. This highlights the need for a digital sign at City Hall to advertise our events.
- We are putting community events on our City calendar so people can see what is going on.
- Congratulated Marie Chuang, recipient of the Boys Scouts of America 2019 Distinguished Citizen award.
- Thanked Councilmember Schneider for her work on the Bike Rodeo and the Community Garden.
- Attended the 150<sup>th</sup> Anniversary for the Transcontinental Railroad.
- Self-Help for the Elderly is having their gala event on June 14 at the Hyatt.
- I will be traveling to China at the end of May and will not be here for the May 28<sup>th</sup> meeting. The purpose of my trip is to create some trade opportunities.
- There is a trip planned to Hanyu, Japan in November.
- I would like to state that I am paying for all my trips to Malta, China and Japan.
- Millbrae is hosting the Council of Cities dinner meeting on May 31. The San Francisco International Airport (SFO) Director will be speaking at the meeting. Vice Mayor Holober will host the meeting in my absence.
- The San Mateo County Asian Pacific Islander caucus has formed. Their first event is on May 23 at Angelica's Restaurant in Redwood City.
- Congratulated Masu Abe on her 100<sup>th</sup> birthday.

Vice Mayor Holober:

- For the record the City did not pay for any expenses for the Sister Cities Commission trip to Malta last April.
- Attended the Sister Cities Commission meeting and received an update on the Malta trip. The Commission is also working with someone who will modernize the website.

- Councilmember Papan and I participated in Bike to Work Week last week on May 9. Thank you to Shelly Reider and the Engineering staff who were present.
- Millbrae Community Television (MCTV) hosted Trivia Night last Thursday, May 9. Nine teams participated. Congratulations to the winning team.

**Councilmember Schneider:**

- Millbrae Rotary Club is hosting a luncheon on June 11 with the Council General of Japan.
- We have created a new sub-committee under the Emergency Services Council to deal with particulate pollution.
- The San Mateo County Bicycle and Pedestrian Advisory Committee grants will be released in a couple of weeks.
- The Community Enhancement Advisory Committee has met and has a fantastic presentation on trees.
- Thanked everyone who participated in the Millbrae Art Show on April 5 and 6.
- The Community Garden Volunteer Work Day is on June 8 from 9:00 a.m. to 4:00 p.m.
- We had an absolutely fantastic time on the Malta trip. The Sister City Commission is working on a slide show to present at a future City Council meeting.
- Thanked Police Chief Kunkel and his staff for a phenomenal Bike Rodeo on May 11.

**Councilmember Oliva:**

- Excused.

**Councilmember Papan:**

- The Metropolitan Transportation Commission (MTC) has their Expand Horizons Program on May 20 at the San Mateo Library.
- As MTC Commissioner, we will be doing a bus tour of San Mateo County (SMC) showing the commissioners and committee staff everything that is happening within our region, all of our housing production and all of our transportation issues. I appreciate the City Manager and Redwood City Chamber's help in coordinating with all the City Managers.
- The Congestion Management Environmental Quality (CMEQ) group is going to be testing new monitoring devices for air quality through MTC.
- Attended the MTC Legislation meeting on May 10. The representatives lack a regional approach when it comes to what appears to be 200 pieces of legislation on housing that is going to impact us. We will continue to try to represent our region's position.
- Lomita Park Barbecue is on Friday, May 17, from 5:00 to 6:00 p.m.
- The Oakland Church Greek Festival is this weekend Friday to Sunday, May 17 – 19.
- Attended Stronger Together, a community gathering of hope and healing, at the Jewish Foundation in Foster City.
- A Millbrae business was mentioned in the New York Times, Victor Wang is an entrepreneur who is a care coach partnering with many health care providers.
- I would like to close this meeting in memory of Zelda Ruttenberg (a long time Millbrae resident), Congresswoman Ellen Tauscher and Doris Day who all passed away recently.
- Congratulations to the Strides for Life Colon Cancer Foundation on their 16<sup>th</sup> Annual Dinner Dance and Auction on May 11.

**CLOSED SESSION**

NONE

**ADJOURN CITY COUNCIL MEETING**

This City Council meeting was adjourned in memory of Mary Somers, former Millbrae Senior Advisory Committee Member, Danilo Ah Cacau (grandson of Tiko Lewis, the owner of Peninsula Cleaners), Zelda Ruttenberg (long time Millbrae resident), Congresswoman Ellen Tauscher, and Doris Day.

There being no further business to discuss, the City Council adjourned at 9:17 p.m.

The video recording of the meeting is available on the Millbrae Community Television Youtube website. You can click on the link below to view the recording of the entire meeting.

<https://www.youtube.com/watch?v=QvuGDRWASmk>

/s/  
Elena Suazo  
City Clerk

/s/  
Wayne J. Lee  
Mayor