

**CITY COUNCIL
AGENDA REPORT**



**CITY OF MILLBRAE
621 Magnolia Avenue
Millbrae, CA 94030**

SUBJECT: Council Discussion and Appointment of Planning Commissioner ATTACHMENTS: None	Report No. 6297
	For Agenda of: June 11, 2019
	Department: Administration
	Originator: Elena Suazo E.S.
Approved:	
Budget Action Yes: ____ No: <u>X</u> Finance Review: <u>N/A</u>	

REPORT TYPE: ACTION <u>X</u> INFORMATIONAL ____
ITEM TYPE: CONSENT __ PUBLIC HEARING __ EXISTING BUSINESS __ NEW BUSINESS <u>X</u>

RECOMMENDATION:

Staff recommends that the City Council discuss and appoint a Planning Commissioner to serve on the Planning Commission for a four year term starting on July 1, 2019.

BACKGROUND:

The Planning Commission consists of five members appointed by the City Council that serve at the Council's pleasure. Each member serves for a term of four years and must be a qualified elector of the City. Time of service shall not exceed three four-year terms. The Commission meets on the first and third Mondays of each month, but may hold additional meetings. Regular Meetings are conducted in the Council Chambers, 621 Magnolia Avenue, Millbrae, at 7:00 p.m.

There are currently no vacancies on the Planning Commission, however, Planning Commission Chair Maureen Davis' current term expires on June 30, 2019 and she is seeking re- appointment.

In April 2019 the City opened up a recruitment for Commission and Committee members. The City accepted applications until May 31, 2019. In addition to Planning Commissioner Davis' application for re-appointment, the City also received two new applications for the Planning Commission.

On June 11, 2019 the City Council will conduct Planning Commission interviews at a Special City Council meeting at 6:00 pm. Applicants Maureen Davis, John Chang and Steven Green were invited to interview. Staff recommends that the City Council discuss and appoint a Planning Commissioner to serve on the Planning Commission for a four year term commencing on July 1, 2019.

FISCAL IMPACT:

There is no fiscal impact.

COUNCIL ACTION:

Staff recommends that the City Council discuss and appoint a Planning Commissioner to serve on the Planning Commission for a four year term starting on July 1, 2019.