

**RESOLUTION 03-65**

**CITY OF MILLBRAE, COUNTY OF SAN MATEO  
STATE OF CALIFORNIA**

**AMENDING CITY COUNCIL PROTOCOLS**


**WHEREAS**, pursuant to Resolution No. 98-109 enacted on December 8, 1998, the Millbrae City Council enacted the City Council Protocols which set forth rules of procedure governing the conduct of Council meetings and affairs of the City; and

**WHEREAS**, the City Council desires to amend these protocols relative to ceremonial activities of the offices of Mayor and Vice Mayor,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Millbrae that Section IX at page 13, Ceremonial Activities of the Offices of Mayor and Vice Mayor – of the Millbrae City Council Protocols is hereby added as a new category and the policy is as stated:

1. If the City has budgeted the activity, the Vice Mayor shall plan and host the City's annual Commission/Committee Appreciation event, which generally takes place in the month of December or January. Staff support shall be provided to the Vice Mayor through the Administration Department.
2. If the City has budgeted the activity, the Vice Mayor shall plan and host the City's annual Employee Recognition event, which generally takes place in the month of December or January. Staff support shall be provided to the Vice Mayor through the Administration Department.

REGULARLY PASSED and adopted this 9<sup>th</sup> day of September 2003.

  
Mayor

ATTEST:

  
CITY CLERK

Resolution 03-65

I do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Millbrae this 9th day of September, 2003, by the following vote:

AYES:	COUNCILMEMBERS:	Larson, Hershman, Quigg, and Gottschalk
NOES:	COUNCILMEMBERS:	Holober
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None

  
CITY CLERK