



**MILLBRAE CITY COUNCIL  
MINUTES  
April 23, 2019**

**CALL TO ORDER MILLBRAE CITY COUNCIL**

Mayor Lee called the meeting to order at 7:09 p.m.

ROLL CALL: Mayor Wayne J. Lee, Vice Mayor Reuben D. Holoher, Councilmembers Anne Oliva, and Gina Papan. Councilmember Ann Schneider was excused.

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Former Mayor Doris Morse led the pledge of allegiance.

1. **CEREMONIAL/PRESENTATION**

- Proclamation Proclaiming April 24, 2019 as Armenian Remembrance Day

Mayor Lee presented the proclamation to Councilmember Papan.

- Proclamation Proclaiming the Month of May as Older Americans Month

Mayor Lee presented the proclamation to the Senior Advisory Committee.

- Commendation for Les and Doris Morse on their 65<sup>th</sup> Wedding Anniversary

Mayor Lee presented the commendation to Les and Doris Morse.

- Presentation by Police Chief Kunkel on the Bicycle Rodeo

Police Chief Kunkel made the presentation.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Calendar of Events
- Report of Bills and Claims

City Manager Williams updated the City Council on the following items:

- Millbrae Arbor and Earth Day event on April 27<sup>th</sup>;
- Opening of registration for Millbrae Adult Sports 2019 Summer Season.

City Manager Williams provided the agenda overview and stated that staff recommends that Item No. 7 on the Public Hearing calendar be continued to the May 28, 2019 City Council meeting because there are two fees that the permit was not properly conditioned for. Staff needs more time to work with the applicant and calculate the fees correctly.

3. **APPROVAL OF MINUTES**

- Regular Meeting of March 26, 2019

Upon a motion/second by Holober/Papan the minutes from the regular meeting of March 26, 2019 passed with a vote of 4:0 with Councilmember Schneider excused.

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

NONE

**PUBLIC COMMUNICATION**

Wynn Grich, Hayward resident, spoke against SB276 (Immunizations: Medical Exemptions), AB262 (Local Health Officers: Communicable Diseases), and AB967 (Human remains disposal).

Nawied Amin said that it would be a good idea to make the City’s new Recreation Center an emergency shelter.

**CONSENT CALENDAR**

5. Resolution No. 19-37 Authorizing the City Manager or Designee to Sign Agreements with Five On-Call Environmental Consultant Firms in a Total Amount Not-to-Exceed \$3,500,000 for a Period of 5 Years to Perform Studies and Associated Work Involving but Not Limited to the California Environmental Quality Act (CEQA)

Upon a motion/second by Holober/Oliva Item No. 5 passed with a vote of 4:0 with Councilmember Schneider excused.

**PUBLIC HEARING**

6. Public Hearing on Proposed Adoption of Central County Fire Department (CCFD) Fiscal Year 2019 – 2020 Master Fee Schedule for Fire Prevention Services

Central County Fire Marshal Yballa presented the report.

Mayor Lee opened the public hearing.

Council asked how will this impact the current Fire Assessment, our current overall fees, and the projects that are proposed. Fire Marshal Yballa responded that these fees do not apply directly to the Fire Assessment. The fee adoption would include any increases and ensure that, as new construction moves forward, we are appropriately recovering our fees. Deputy City Manager Hilbrants stated that the Fire Suppression Assessment is unrelated to the fees; the Fire Suppression Assessment is approximately \$1.5 million and the cost for Fire Services is over \$6 million. The Assessment does offset the cost of Fire Services, so if we were not collecting these fees the cost would be higher. In any case that you can identify the actual user of a service you want to charge them appropriately for the service. We cannot charge more than a service costs and neither can the Fire Department. So the purpose of keeping these fees up to date is to assure us that we are properly allocating those costs.

Council requested clarification on the fees listed on the last page of the Master Fee Schedule such as fees for Christmas tree lots. Fire Marshal Yballa responded that, in Section 105 of the Fire Code that is adopted by the City of Millbrae, requires that we charge for Fire permits. An example would be a tent permit. When the Recreation Department offers up some City property and a private entity wants to erect a tent, the Fire Code covers that and we would recover a cost when we issue a tent permit. There is a history with tents in the United States of injury, illness, burning, or life safety issues.

Council asked why at a recent incident in Millbrae, the ambulance that showed up did not have a defibrillator. Fire Chief Kammeyer responded that every 9-1-1 ambulance and fire engine in the county has a defibrillator.

Council asked are these the same fees that are charged to the cities of Burlingame and Hillsborough? Fire Marshal Yballa responded that the fees are consistent for all three cities.

No public comment for this item.

Upon a motion/second by Papan/Oliva the motion to close the public hearing passed with a vote of 4:0 with Councilmember Schneider excused.

Upon a motion/second by Oliva/Holober Resolution No. 19-38 adopting the Central County Fire Department master fee schedule into the City's master fee schedule passed with a vote of 4:0 with Councilmember Schneider excused.

7. Review of a **DESIGN REVIEW PERMIT, CONDITIONAL USE PERMIT, PARKING and HEIGHT VARIANCE and LOT MERGER/SUBDIVISION** to allow the demolition of a parking lot and construction of a 4-story, 8 residential unit, one office and two commercial area condominium building on a 0.13 acre site, located in a Commercial (C) Zoning District at 480 El Camino Real

Item No. 7 was continued to the May 28, 2019 City Council meeting.

### **EXISTING BUSINESS**

NONE

### **NEW BUSINESS**

8. Millbrae Skate Park Rules

Recreation Director Brady presented the report.

Council inquired if there are trash receptacles at the Skate Park. Recreation Director Brady responded that there is a Big Belly trash container. Council asked if there are cameras at the Skate Park and do they provide full coverage of the Skate Park. Deputy City Manager Lim responded that the City recently installed two cameras and these cameras provide a clear view of the full site. Council asked if staff will keep data on incidents. City Manager Williams responded that staff will keep records on graffiti, illegal dumping, and any nuisance type of incidents that occur.

Council asked if key cards have been discussed. City Manager Williams said that the Skate Park User Group felt that it would not be appropriate to have key cards and people would just vandalize or break in. Staff will continue to monitor the situation. Council said if it is too costly to fix up the rest room at the Skate Park, a portable toilet could be used. City Manager Williams said that staff is looking into this option.

Upon a motion/second by Papan/Oliva the motion to approve the proposed Millbrae Skate Park Rules passed with a vote of 4:0 with Councilmember Schneider excused.

### **COUNCIL COMMENTS**

Mayor Lee:

- Announced that he just returned from a Sister Cities trip to Malta; it was a wonderful experience. Met the Mayor of Mosta and the Mayor of Mosta commissioned a book on the history of Malta and presented the City with the first copy. The City gave the Maltese Councilmembers a commemorative plaque with the City Seal and a picture of the Mosta Dome Bell Tower corner stone that is here in front of City Hall. Mayor Lee attended the Good Friday procession and on Easter Sunday was invited as part of the band procession along with Consul General Louis Vella. Mayor Lee thanked Louis Vella for all his work on this trip and thanked staff for their help.
- At the last Association of Bay Area Governments (ABAG) Executive Board meeting the members discussed the CASA Compact. The Directors are upset about the fact that we were told we would have a say in the CASA Compact and that it is not a done deal, but it is turning out to be a done deal. The CASA Compact is an ad hoc committee put together by the Metropolitan Transportation Commission (MTC) and ABAG for the purpose of addressing housing. Its board is made up of mostly developers and housing advocates. It is not overseen by any elected officials. They are just throwing a difficult situation on the backs of the taxpayers. San Mateo County Mayors met with Senator Jerry Hill a month ago; San Mateo County is doing their share of building housing.

Vice Mayor Holober:

- At the Caltrain Local Policymaker Group meeting three growth scenarios were being considered: a baseline growth, moderate growth, and high growth. With the higher growth there would be more trains running, more off peak service, and more weekend service. The challenge is that it is more costly as many of the busier intersections would have to be fully separated. There also would need to be four tracks in substantial sections of the Caltrain corridor. While many members of the Policymakers Group would like to have more service to their cities, it is not free.
- The Parks and Recreation Commission did not meet because they did not have a quorum, but they did make some progress on the Bicycle and Pedestrian Advisory Committee (BPAC). They have had some good involvement with some members of the public.
- Peninsula Congestion Relief Alliance Board (commute.org) met last week and we had a discussion about some of the shifts in transportation modes. Lime bike has dropped their dockless bike program and they are now focusing on scooters. The City was close to finalizing an agreement with them to allow dockless bikes in Millbrae, but they decided to suspend that part of their business. Commute.org is a good organization to have assess the trends in these forms of transportation and help to coordinate on policies and best practices.

Councilmember Schneider:

- Excused.

**Councilmember Oliva:**

- The Senior Advisory Committee attended tonight's meeting. Councilmember Oliva reported participating with that group. The calendar in the front of the Seniorline newsletter is in large size print that is easy to read. It also included some bilingual text; this is something that the committee has been working on.
- Everyone is invited to attend the Housing Endowment and Regional Trust (HEART) Annual Networking and Fundraising event on May 2<sup>nd</sup> at Devil's Canyon Brewing Company in San Carlos from 5:00 pm to 7:00 pm. HEART helps people get into home ownership. They do partnerships with building of houses and are currently working with the City of Pacifica for teacher housing. Councilmember Oliva is a realtor and was able to put a teacher into a San Bruno condo using a HEART loan downpayment assistance.
- On May 9<sup>th</sup> Millbrae Community Television (MCTV) is having their second Trivia Night in the Chetcuti Room.
- San Mateo County Sheriff's Activities League (SAL) is having a fundraiser on September 13 in Redwood City and the City of Millbrae is a sponsor.

**Councilmember Papan:**

- Lions Club had their Youth Week dinner event and it was lovely.
- The City had a great Movie night at Central Park on April 19 showing the movie Christopher Robin.
- The Rotary Club had their Spring Festival and Egg Hunt at Central Park on April 20 and over 300 people attended this great event.
- Spent the day in Sacramento for City/County Association of Governments (C/CAG) Legislative Day. Thanks to Assemblymember Kevin Mullin, Assemblymember Phil Ting, Senator Jerry Hill and representatives from the Governor's office who talked to us about various legislation. It was a very productive day. The Governor's real purpose in all this housing legislation is to encourage jurisdictions to finish their General Plans, increase zoning and affordable housing elements. The City, as well as all the twenty jurisdictions within San Mateo County, is on track.
- As the new MTC Commissioner, Councilmember Papan will be attending a meeting tomorrow to discuss various elements of transportation throughout our County. We are really going to try to establish San Mateo County and each and every one of our cities.
- The City has been approached by several hoteliers who are interested in Urban Republic's hotel development which was previously approved by this Council. Councilmember Papan hopes the developer will be open to being approached by these individuals so we can get a high quality development.
- Metropolitan Transportation Commission will be talking tomorrow about issues with the Richmond Bridge.
- Announced that she is donating a book to the Millbrae library. It is a children's book by a local author called "F is for Feminism."

**CLOSED SESSION**

NONE

**ADJOURN CITY COUNCIL MEETING**

The Council meeting was closed in memory of those who died in the shameful attacks on Easter Sunday, April 21, 2019, in Sri Lanka.

There being no further business to discuss, the City Council adjourned at 8:21 p.m.

The video recording of the meeting is available on the Millbrae Community Television Youtube website. You can click on the link below to view the recording of the entire meeting.

<https://www.youtube.com/watch?v=e0WrLQPNqD0>

/s/  
Elena Suazo  
City Clerk

/s/  
Wayne J. Lee  
Mayor