



**Millbrae Cultural Arts Advisory Committee
Special Meeting Minutes**

Monday, March 4, 2019, 5:00 p.m.

Millbrae Community Center, 623 Magnolia Ave. Millbrae, CA 94030

CALL TO ORDER/ROLL CALL 5:05pm

Present: Pam Foss, Debbie Van Wart, Barbara Whiteley, Council Liaison Ann Schneider, City Manager Tom Williams, and Staff Liaison Charlene O'Connell

APPROVAL OF MINUTES - (Feb. 11 and Feb. 25)

A motion was made by Barbara and seconded by Debbie to approve the minutes.
Motion passed 3 - 0

OLD BUSINESS

Utility Box Project – The girls from Taylor and St. Dunstan's were notified that their designs had been chosen by the Committee. Barbara will invite Layla from Taylor to come to the City Council meeting on March 12 to show her designs and Charlene will contact Chloe from St. Dunstan's.

The Committee chose new dates for Capuchino, Mills, and the seniors to participate in the fall.

Art Show – Applications are coming in slowly, but Charlene said she's given out a lot of applications and they aren't due until 3/27. Ann will follow up with the Camera Club. The Committee decided to have a special meeting on March 25 to prepare for the Art Show.

NEW BUSINESS - None

REPORTS

Staff – Charlene mentioned that the movie at St. Dunstan's on March 15 will be "Jungle Book," and encouraged everyone to attend the Lunar New Year Festival on Sat. March 2nd.

City Update – Council Liaison Ann Schneider mentioned the Bike Rodeo on May 11, and thanked the Committee for being judges for the poster contest. She is glad the Committee will be presenting the Utility Box winners at the Council meeting on March 12.

Meeting adjourned at 6:00 PM

Materials related to an item on this Agenda submitted to the Sister Cities Commission after distribution of the agenda packet are available for public inspection at the Millbrae Recreation Department in City Hall during business hours (8:30am-5:00pm).