



**COMMUNITY ENHANCEMENT ADVISORY COMMITTEE**  
**Chetcuti Community Room 450 Poplar Avenue, Millbrae, CA 94030**  
**6:30 PM – Tuesday – April 2, 2019**

**MINUTES**

- I. **ROLL CALL:** Present: Chair Carol Krasilnikoff, Committee Members, Beth Anderson, Valerie Carley, Brandon Chan, Donna Eghbal, Ann Kirkbride and Council Member Liaison Ann Schneider. Staff Liaison: Linda Roberson  
Excused: Myrna Wardo,
- II. **MINUTES APPROVALS:** March 5, 2019 Meeting Minutes: Staff corrected that Janet Creech was in attendance at the last meeting. Committee moved to accept minutes with edit. Motion to approve. (motioned-BA/seconded-BC) Approved.
- III. **AGENDA REVIEW:** No changes.
- IV. **PUBLIC COMMUNICATION:** Nick Brand confirmed that Tree City USA status has been reinstated.
- V. **COUNCIL UPDATES:** Councilmember Schneider provided updates to Committee members including new date for Council Goal Setting Retreat. April 13. Art show is Friday April 5<sup>th</sup> and Sat. April 6<sup>th</sup> in the Chetcuti Room. ToD 2 artwork to be discussed at special meeting April 2 and Council liaison was advocating for more shared involvement by the CEAC and Cultural Arts Committees. ToD 1 Serra Station is on the Council agenda for next week. Smoking Ordinance is under development by the City Attorney, Millbrae currently uses the state ordinance. Tree inventory San Mateo County is currently planning a county-wide tree inventory study that will use drones to collect data.
- VI. **NEW BUSINESS:** Guest Speaker: Lamonte Mack provided an overview of past experience in Millbrae and goals for Code Enforcement for the near future. Discussion included parking enforcement, fines tree trimming, illegal construction, shopping cart impound notices, future impacts of ToD and parking, ride share car parking, abandoned vehicles, graffiti, posters and tape left on shop windows, cigarette butts, employees sleeping in cars, and illegal massage parlors.
- VII. **OLD BUSINESS:** None.
- VIII. **COMMISSION REPORTS:**
  - A. Park and Recreation Commission: Skate park re-opened; community garden funding to be provided via grant;
  - B. Planning Commission: Committee member Anderson noted that she will end her term in May and will be moving out of Millbrae, this was her final Committee meeting
- IX. **STAFF REPORTS:**  
Staff provided department updates including Public Works, Building, Planning, Parks and Economic Development
- X. **ADJOURNMENT:** Committee moved to adjourn meeting. (Motioned-BC/seconded-DE) Approved. Meeting adjourned at 8:32 p.m.
- XI. **NEXT MEETING:** May 7, 2019 Regular Meeting