

**RESOLUTION NO. 19-37**

**CITY OF MILLBRAE, COUNTY OF SAN MATEO  
STATE OF CALIFORNIA**

\*\*\*

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLBRAE AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SIGN AGREEMENTS WITH FIVE (5) ON-CALL ENVIRONMENTAL CONSULTANT FIRMS IN A TOTAL AMOUNT NOT TO EXCEED \$3,500,000 FOR A PERIOD OF FIVE (5) YEARS TO PERFORM STUDIES AND ASSOCIATED WORK INVOLVING, BUT NOT LIMITED TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)**

**WHEREAS**, the California Environmental Quality Act (CEQA) is a state mandate requiring local government agencies to inform decision makers and the public about environmental impacts related to projects as defined by CEQA; and

**WHEREAS**, the City desires to engage firms specializing in CEQA review and analyses to conduct the requisite review for certain development applications that have, or will be filed, with the City; and

**WHEREAS**, a General Plan update and El Camino Real and Downtown Specific Plan is underway and, once complete, a Master Environmental Impact Report (MEIR) will be prepared and when complete individual projects would be able to tier from that MEIR; and

**WHEREAS**, the City is not entirely certain how many projects may be filed over the next year, while the General Plan update and El Camino Real and Downtown Specific Plan is underway; and

**WHEREAS**, costs for this analysis are the responsibility of project applicants, with the City managing the consultant and responsible for the quality control of the document; and

**WHEREAS**, the City prepared and posted a Request for Qualifications on January 10, 2019 through February 8, 2019, for with eleven (11) firms responding; and

**WHEREAS**, staff anticipates that the selection of five (5) firms is adequate to service the anticipated City needs while the MEIR is underway; and

**WHEREAS**, for each firm, staff suggests setting a limit of not to exceed \$700,000.00 per firm, for a period of five (5) years and a total contract amount for all firms not to exceed \$3,500,000.00; and


**WHEREAS**, before a firm is contracted for a specific project, a deposit would be required from the project applicant that would be sufficient to recover all costs of the project and therefore, the selection of five (5) on-call environmental consultant firms will not have a budgetary impact on the General Fund in that all costs associated with project and contract are paid for by project applicants in advance.

**NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MILLBRAE** authorizes the City authorizing the City Manager or designee to sign agreements with the following five (5) on-call Environmental Consultant firms FirstCarbon Solutions International, Inc. (2) Panorama Environmental, Inc. (3) Rincon Consultants, Inc. (4) LSA Associates, Inc. (5) ICF Jones & Stokes, Inc. in a total amount not to exceed \$3,500,000 for a period of 5 years to perform studies and associated work involving but not limited to the California Environmental Quality Act (CEQA) with costs to be paid from developer deposits received in advance of signing the agreement.

**REGULARLY PASSED AND ADOPTED** this 23<sup>rd</sup> day of April, 2019.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

I do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Millbrae this 23rd day of April 2019, by the following vote:

AYES:	COUNCILMEMBERS:	Lee, Holober, Oliva, and Papan
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
EXCUSED:	COUNCILMEMBERS:	Schneider

Elena R. Suarez  
CITY CLERK