

RESOLUTION NO. 19-20

**CITY OF MILLBRAE, COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLBRAE
APPROVING THE FIRST ADDENDUM TO THE AGREEMENT WITH DIEMER
ENGINEERING, INC. IN THE AMOUNT OF \$85,000 FOR PROFESSIONAL
ENGINEERING SERVICES AND AUTHORIZE THE CITY MANAGER TO OR
DESIGNEE TO EXECUTE THE FIRST ADDENDUM TO THE AGREEMENT**

WHEREAS, on August 15, 2018, the City executed an agreement with Diemer Engineering, Inc. (Consultant) to provide professional engineering services for the Millbrae Water Pollution Control Plant (Plant) to assist the City during a transitional period when the former Plant Superintendent retired after over 20 years of service with the City; and

WHEREAS, the Plant staffed a total of 12 persons consisting of: one (1) Plant Superintendent, one (1) Chief Operator, three (3) Operators, one (1) Operator in Training, and two (2) Maintenance Workers. Additionally, there are three (3) personnel operating and managing the onsite laboratory; and

WHEREAS, staffing was reduced from 12 to 11 in 2013 by appointing the Senior Operator to the Acting Chief Operator position which left the Senior Operator position vacant; and

WHEREAS, the Acting Chief Operator was formally appointed as the Chief Operator in August 2018 while three (3) Operators were rotating as the Acting Senior Operator on a four-month period to gain experience at a senior level; and

WHEREAS, upon the retirement of the Plant Superintendent an additional staff changes was made by leaving that position vacant and assigning the duties to the Deputy Director of Public Works with technical assistance from the Consultant; and

WHEREAS, the Consultant has been providing eight hours of technical support on a weekly basis since August 2018 and the arrangement has proven to be effective; and

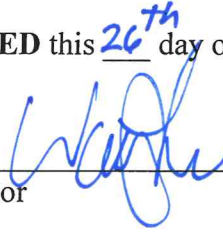
WHEREAS, the staff recommends continuing to have the Consultant assist the City with the Plant Operations until the end of 2019 so that staff may continue to evaluate and improve the efficiency of the Plant.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MILLBRAE adopt a resolution approving the First Addendum to the agreement with Diemer Engineering, Inc. to provide professional engineering services for the Millbrae Water Pollution Control Plant in the amount of \$85,000; and

BE IT FURTHER RESOLVED that the City Council of the City of Millbrae authorize the City Manager or designee to execute the First Addendum to the Agreement.

REGULARLY PASSED AND ADOPTED this 26th day of March, 2019.

Mayor



ATTEST:

Elina D. Sunzo 3/27/19
City Clerk

I do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Millbrae this 26th day of March 2019, by the following vote:

AYES:	COUNCILMEMBERS:	Lee, Holober, Schneider ,Oliva, and Papan
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
EXCUSED:	COUNCILMEMBERS:	None

Elena D. Suarez
CITY CLERK