

**RESOLUTION NO. 19-33**

**CITY OF MILLBRAE, COUNTY OF SAN MATEO  
STATE OF CALIFORNIA**

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**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLBRAE AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH NEW CITY AMERICA, INC. FOR A SECOND PHASE OF FEASIBILITY WORK FOR THE ESTABLISHMENT OF A BUSINESS IMPROVEMENT DISTRICT/COMMUNITY BENEFIT DISTRICT IN DOWNTOWN MILLBRAE IN THE AMOUNT OF \$67,500 TO INCREASE THE TOTAL CONTRACT AMOUNT TO \$112,500 AND EXTEND THE AGREEMENT THROUGH DECEMBER 31, 2019**

**WHEREAS**, in May, 2018, the City Council adopted as a high priority goal the determination of feasibility of establishing a Business Improvement District/Community Benefit District (CBD) in Downtown Millbrae, and if demonstrated as feasible, subsequently work to establish the District; and

**WHEREAS**, in September, 2018 New City America (NCA) was hired to determine feasibility, and this first investigative phase of work is now nearing completion with indications of feasibility which warrant a second phase of work and contract amendment with NCA for the formation of a Downtown improvement district; and

**WHEREAS**, the City has determined that additional funds and an extension of time are necessary to complete the feasibility work.

**NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MILLBRAE** authorizes the City Manager or designee to execute an Amendment to the Professional Services Agreement with NCA for services related to Downtown improvement district feasibility and formation work with an increase in contract cost of \$67,500 for a total contract cost of \$112,500 and extend the agreement through December 31, 2019.

**REGULARLY PASSED AND ADOPTED** this 9<sup>th</sup> day of April, 2019.

  
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Mayor

ATTEST:

Elena D. Souza 4/16/19  
City Clerk

I do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Millbrae this 9th day of April 2019, by the following vote:

AYES:	COUNCILMEMBERS:	Lee, Holober, Schneider, Oliva, and Papan
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
EXCUSED:	COUNCILMEMBERS:	None

*Elena D. Souza*  
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CITY CLERK