



MILLBRAE CITY COUNCIL

AGENDA

April 9, 2019

The Millbrae City Council meets on the second and fourth Tuesdays each month at 7:00 PM in the City Council Chambers, 621 Magnolia Avenue, Millbrae, CA 94030. It is Council's intent to adjourn this meeting by 11:00 PM. The times listed on this Agenda are offered to guide the flow of the meeting, are estimates, and are not binding. Matters may be taken up any time after the starting time of the meeting.

Council Chambers
621 Magnolia Avenue, Millbrae 94030

Via Teleconference – Mayor Wayne J. Lee
Baltimore Hyatt Regency Inner Harbor Hotel, Hotel Lobby, 300 Light St, Baltimore, MD 21202

7:00 **CALL TO ORDER MILLBRAE CITY COUNCIL**

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **CEREMONIAL/PRESENTATION**

- Proclamation Proclaiming April as Rosacea National Awareness Month
- Proclamation Proclaiming April 27, 2019 as Arbor and Earth Day
- Proclamation Proclaiming April as Celebrate Diversity Month

7:15 2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Calendar of Events - INFORMATION
- Report of Bills and Claims – INFORMATION
- Report out from Two Closed Session on March 26, 2019 - INFORMATION

3. **APPROVAL OF MINUTES**

- Regular Meeting of March 26, 2019 – ACTION

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

NONE

7:20 **PUBLIC COMMUNICATION**

Reserved for persons wishing to comment on any item not appearing on the agenda. Fill out a speaker request slip and turn it into the City Clerk. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

7:30 **CONSENT CALENDAR**

All matters listed under Consent Calendar are considered by the Council to be routine, and all will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion to adopt.

5. Resolution Approving the First Addendum to the Agreement with Millbrae Community Television (MCTV) for Broadcasting, Video and Channel Management Services for Fiscal Years 2018 – 2019 and 2019 – 2020 Increasing the Total Compensation to an Amount Not to Exceed \$131,650 for the Two-Year Period – ACTION

7:35 **PUBLIC HEARING**

NOTICE TO THE PUBLIC: Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

6. **MILLBRAE SERRA STATION PROJECT:** City Council Review of DESIGN REVIEW PERMIT and MASTER SIGN PROGRAM Applications to Consider Design Aspects of the Millbrae Serra Station - Transit Oriented Development (TOD) Project Pursuant to Millbrae Municipal Code (MMC) 10.05.2500 C. The applicant, Millbrae Serra Station LLC, Obtained Approval of a Development Agreement (Ordinance 768) to Develop a 3.6 Acre Mixed-use TOD Project in Three (3) Buildings Located on the West Side of the Millbrae Intermodal Station, East of El Camino Real Consisting of: 1) Building R1 – Ten (10) Story Building with 119 Apartments, 4,255 Square Feet of Ground Floor Retail Space and 3,648 Square Feet of Retail or Live-work Space; 2) Building R2 – Ten (10) Story Residential Building Containing 325 Apartments and 4,340 Square Feet of Retail or Live-work Space; 3) Building C1 – Nine (9) Story Building with 290,140 Square Feet of Office Space, a 5,000 Square Foot Galleria and Lobby and 22,360 square feet of retail space - ACTION
7. **MILLBRAE STATION AREA SPECIFIC PLAN AMENDMENT:** Specific Plan Amendment to approve amendment to the Millbrae Station Area Specific Plan (MSASP). The proposed amendment would revise Figure 5-3, on Page 5.12 of the MSASP. The revision would remove the designation of “Transition to Single Family Neighborhoods”, as denoted on Figure 5-3 (map), located on the north side of proposed California Drive between El Camino Real and the BART/Caltrain railway tracks -ACTION
8. **210 VALLEJO DRIVE:** Appeal of a Planning Commission decision to approve the DESIGN REVIEW PERMIT to allow the construction of a new two-story residence located in the Single-Family Residential (R-1) Zoning District - ACTION

EXISTING BUSINESS

9. Recreation Center Restoration Project – 1) Receive Informational Update on Millbrae Recreation Center Restoration Project; 2) Accept the Final Millbrae Recreation Center Conceptual Design Report; 3) Adopt Resolution Authorizing the City Manager or Designee to Execute the Second Addendum to the Agreement for Professional Services with Group 4 Architecture, Research, and Planning, Inc. Amending the Scope of Work to Include Schematic Design and Increasing the Not-to-Exceed Amount by \$520,735 from \$796,179 to \$1,316,914 and Authorizing an Increase in Appropriations in the Recreation Center Capital Project Fund in the Amount of \$520,735 – existing business – ACTION
10. Adopt Resolution Authorizing the City Manager or Designee to Execute an Amendment to the Professional Service Agreement with New City America Increasing Compensation by \$67,500 from \$45,000 to \$112,500 and Extending the Term through December 31, 2019 – ACTION

NEW BUSINESS

NONE

COUNCIL COMMENTS

Committee Reports: Councilmembers serve as representatives to various committees listed below. They will report by exception on matters affecting Millbrae.

- Mayor Lee Adopted Military Unit Sub-Committee, Association of Bay Area Governments Executive Board, Budget/Finance Sub-Committee, Commission/Committee Interview Sub-Committee, International Day Sub-Committee, Community Garden Sub-Committee, Congestion Management/Environmental Quality Committee, Fire Shared Services Sub-Committee, Joint Schools Sub-Committee, Mayor's Civic Coordinating Council, Peninsula Clean Energy Joint Powers Authority Board of Directors Delegate, SeaChange SMC, Sewer Modernization Sub-Committee, Technology Sub-Committee

- Vice Mayor Holober Budget/Finance Sub-Committee, Caltrain Local Policymakers Group, Cannabis Further Study Sub-Committee, Community Center Sub-Committee, Millbrae Community Television Liaison, Millbrae Parks and Recreation Commission Liaison, Millbrae Sister Cities Commission Liaison, Peninsula Congestion Relief Alliance Board of Directors, San Mateo County Library JPA Governing Board, Sewer Modernization Sub-Committee, Technology Sub-Committee

- Councilmember Schneider Association of Bay Area Governments General Assemblies, Airport Community Roundtable, Bike Sharing Program Sub-Committee, C/CAG Bicycle/Pedestrian Advisory Committee, Community Garden Sub-Committee, Fire Shared Services Sub-Committee, International Day Sub-Committee, Millbrae Community Enhancement Advisory Committee Liaison, Millbrae Cultural Arts Advisory Committee Liaison, Peninsula Clean Energy Joint Powers Authority Board of Directors Alternate, San Mateo County Joint Committee on El Camino Real (Grand Boulevard), San Mateo County Office of Emergency Services Council, SeaChange SMC

- Councilmember Oliva Adopted Military Unit Sub-Committee, Airport Land Use Committee, HEART Board of Directors, HEART Member Agency Committee, Joint Schools Sub-Committee, Millbrae Chamber of Commerce Liaison, Millbrae Economic Vitality Advisory Committee Liaison, Millbrae Senior Advisory Committee Liaison

- Councilmember Papan Bike Sharing Program Sub-Committee, C/CAG Board of Directors, C/CAG Legislative Committee, Cannabis Further Study Sub-Committee, Commission/Committee Interview Sub-Committee, Community Center Sub-Committee, Millbrae Youth Advisory Committee Liaison, San Mateo County Council of Cities, San Mateo County Pre-Hospital Emergency Medical Services JPA, Metropolitan Transportation Commission

CLOSED SESSION

NONE

ADJOURN CITY COUNCIL MEETING

This City Council meeting is being adjourned in memory of Tom Gallagher, teacher at Green Hills School, who passed away on March 17, 2019.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (650) 259-2334. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

MATERIALS RELATED TO AN AGENDA ITEM THAT ARE SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE AT 621 MAGNOLIA AVENUE, MILLBRAE, CA 94030, MONDAY-FRIDAY FROM 8:30 A.M. TO 5:00 P.M.

