

City of Millbrae

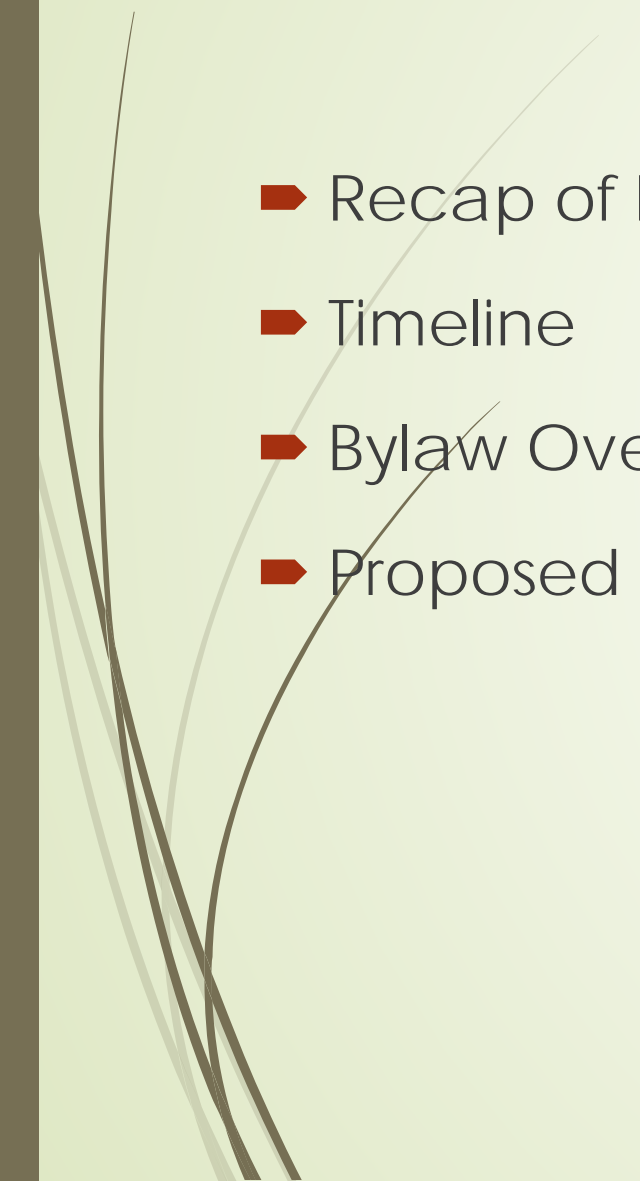
Millbrae Community Garden Bylaws Overview and Fees

March 26, 2019





Agenda

- Recap of Location and Design
 - Timeline
 - Bylaw Overview
 - Proposed Fees
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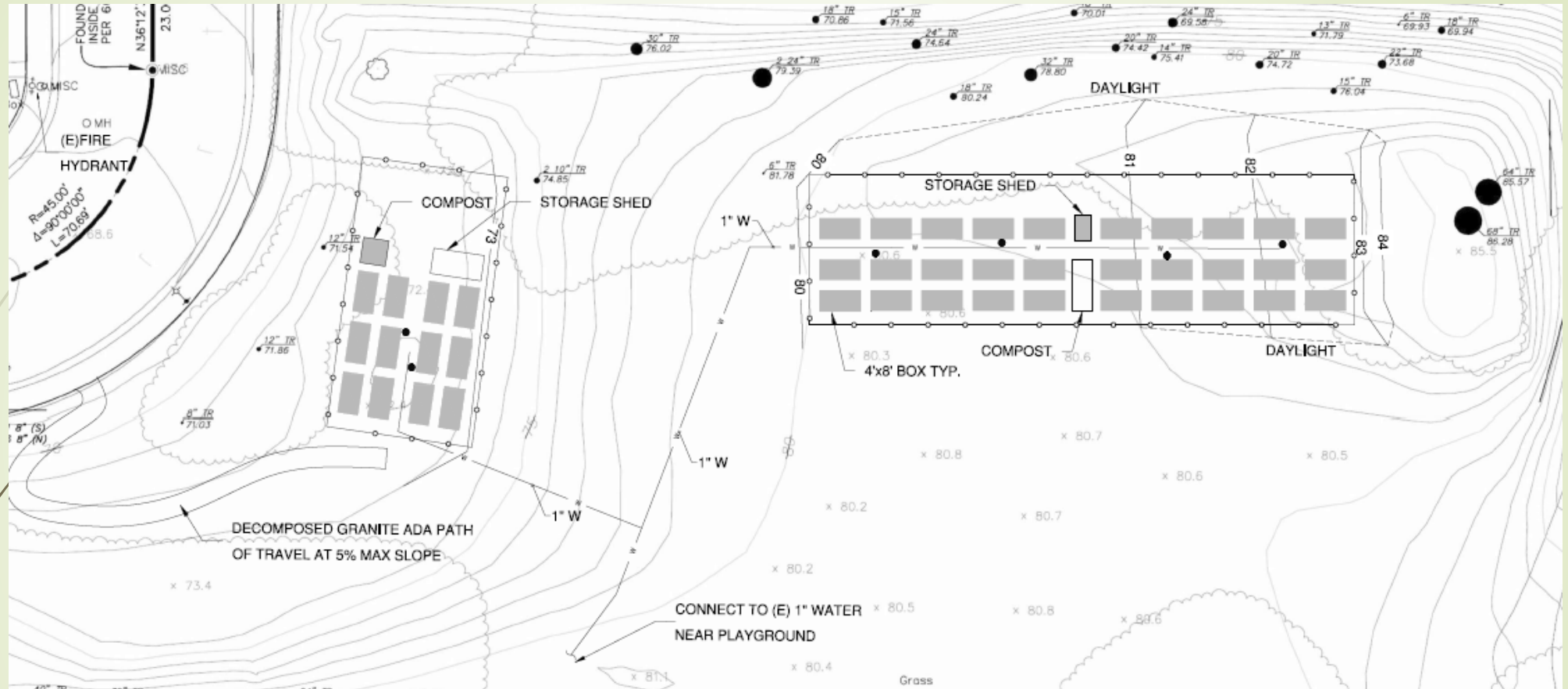
Site Location



Central Park:

- provides easy access to irrigation from lost Community Center
- makes good use of unused space

Site Design



2 sections:

1. ADA sites near Lincoln Circle
2. Plots on top of hill between Lincoln and Palm

Components:

1. Compost bins
2. Storage Sheds
3. Irrigation
4. Planter Boxes (4'x8')

Timeline

- 2/27: Fundraising and Advertising Starts
- 3/18-4/12: Grading and Site Construction
- 3/26: Membership fees and bylaws brought back to the City Council for review and approval
- 3/27: Start selling plots online at bit.ly/milrec
- 4/12-4/27: Planter Box Construction and Final Irrigation
- 5/4: Community Work Day/ Soft Opening
- 5/6-5/10: Storage Shed and Compost Bin Installation
- 5/6-5/17: Fencing Construction
- End of May/Early June: Grand Opening and Planting



Bylaw Overview

- Only Millbrae Residents
- Plotolders will be issued keys
- Communal tools will remain in shed
- Gardeners Meetings on a quarterly basis
- Hours: sunrise to sunset
- Cannot sell produce grown in gardens
- Only edible plant species, no illegal plants or water-intensive crops
- No poison grains or pesticides
- Plots must be maintained in all seasons and watering done while plotholder is in vicinity
- Garden Team (3 Plotolders + P&R Commission Subcommittee Members)
- Warning System in place for non-compliance, vandalism, and theft
- Liability waiver required

Community Garden Cost Comparison

City	Size	Fee	Includes Water	Key/Gate
South San Francisco	10'x45'	\$100	yes	\$25 key deposit
San Mateo	various	\$.27/sq. foot	yes	Gate not locked
Burlingame	4'x8'	\$65	yes	Coded door
San Carlos	4'x12'	\$100	yes	\$25 key deposit

Proposed Fees

	Size	Fee	Includes Water	Key/Gate
Resident	4'x8'	\$80 (\$2.50/sq. foot)	yes	\$25 key deposit
Resident- Low Income and Senior Citizen	4'x8'	\$48 (\$1.50/sq. foot)	yes	\$25 key deposit

\$100 one-time, refundable deposit that is returned when plot is relinquished and cleaned out.



What are next steps?

- Staff recommends that the City Council approve the Millbrae Community Garden Bylaws and adopt resolution authorizing the amendment of the Citywide Master Fee Schedule to include community garden rental fees and deposits.