



COMMUNITY ENHANCEMENT ADVISORY COMMITTEE
Community Center Classroom 623 Magnolia Ave., Millbrae, CA 94030
6:30 PM – Wednesday – March 5, 2019

MINUTES

- I. **ROLL CALL:** Present: Chair Carol Krasilnikoff, Committee Members, Beth Anderson, Valerie Carley, Donna Eghbal, Myrna Wardo and Council Member Liaison Ann Schneider. Staff Liaison: Linda Roberson
Excused: Ann Kirkbride, Brandon Chan
- II. **MINUTES APPROVALS:** February 5, 2019 Meeting Minutes: Staff noted that new Code Enforcement officer would be invited to present at future CEAC meeting, not noted in minutes. Committee moved to accept minutes. Motion to approve. (motioned-MW/seconded-VC) Approved.
- III. **AGENDA REVIEW:** Motion to move guest speakers to first item under "New Business" after "Council Updates". Motion to approve. (motioned-CK/seconded-MW) Approved.
- IV. **PUBLIC COMMUNICATION:** None.
- V. **COUNCIL UPDATES:** Ann Schneider provided updates to Committee members including new proposed date for Council Goal Setting Retreat. March 20-21. Utility Box painting projects will begin next week; City Manager is considering engagement with a variety of tree related programs for the City through Recreation and Park Department; Discussion around Committee budget and desire to re-establish; announcement regarding upcoming art show; Climate Action Plan will be a stand-alone plan/project not connected to other City policy documents and will move forward through Public Works staff; Discussion
- VI. **NEW BUSINESS:** Guest Speakers: Francesca Lomotan and Mayra Amador with the County of San Mateo Health System presented information on Tobacco Prevention Program. Discussion regarding how this program and similar projects can be implemented in Millbrae. Staff to coordinate with County to secure a model Ordinance for use and review by staff and City Council.
- VII. **OLD BUSINESS:** Nick Brand provided update on Tree USA program and provided recommended street tree list as used by the City and County of San Francisco. Discussion regarding committee's desire to move forward with re-establishing status.
- VIII. **COMMISSION REPORTS:**
 - A. Park and Recreation Commission: Adult soccer starts this week, Millbrae goes to the movies, Bike Rodeo May 5th, on-going and proposed bike/pedestrian projects, pedestrian safety and Community Garden updates. Discussion regarding how the City will inform residents about the new Community Garden.
 - B. Planning Commission: Committee member Anderson noted that she will no longer attend Planning Commission hearings.
- IX. **STAFF REPORTS:**

Staff provided department updates including Public Works working with staff to reinstate Tree city USA status; new Code Enforcement Officer is on staff M-F, staff will coordinate a future visit/presentation from LaMont Mack TBD; no updates from Building; Planning updated website re: Short Term Residential Rental information and program; March 11 and March 14 there will be two special Planning Commission meetings to discuss the ToD's with possible action.

X. ADJOURNMENT: Committee moved to adjourn meeting. (Motioned-MW/seconded-BA) Approved. Meeting adjourned at 8:25 p.m.

XI. NEXT MEETING: April 2, 2019 Regular Meeting a

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