

RESOLUTION NO. 19-18

CITY OF MILLBRAE, COUNTY OF SAN MATEO
STATE OF CALIFORNIA

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLBRAE AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH CSG CONSULTANTS FOR CONTRACT ENGINEERING, PLAN CHECK, BUILDING, AND RELATED SERVICES TO INCREASE TOTAL CONTRACT COST BY \$200,000, FROM \$750,000 TO \$950,000, AND EXTEND THE AGREEMENT THROUGH JUNE 30, 2019

WHEREAS, the Community Development Department (CDD) provides services to the public, including Planning and Building review, Land Development (Engineering), Plan Check, Inspection, Economic Development, and Code Enforcement; and

WHEREAS, due to significant regional building activity, the CDD has received a number of submittals for a variety of land use development projects; and

WHEREAS, in order to process development applications in a timely manner and to backfill City staff during training and when positions are vacant; the CDD has used outside consultants to support permanent staff; and

WHEREAS, CSG Consultants (CSG) has extensive experience in land development, plan check, inspection, and related activities and the services provided by CSG, to date, have helped to keep the department current and responsive to the applicant's expectation of timeliness and professionalism in the processing of building and entitlement submittals; and

WHEREAS, where contracted work activity is related to a specific project, applicants are responsible for 100% of the City's actual costs incurred in preparing and processing the building and entitlement submittal; and

WHEREAS, the City has determined that additional funds and an extension of time are necessary for continued land development (engineering), plan check, and inspection services.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MILLBRAE authorizes the City Manager or designee to execute an Amendment to the Professional Services Agreement with CSG Consultants for contract engineering, plan check, building, and related services to increase total contract cost by \$200,000, from \$750,000 to \$950,000, and extend the agreement through June 30, 2019.

REGULARLY PASSED AND ADOPTED this 12th day of March, 2019.



Mayor

ATTEST:



City Clerk, Acting

3/12/19