



**MILLBRAE CITY COUNCIL**  
**MINUTES - DRAFT**  
**February 26, 2019**

**CALL TO ORDER MILLBRAE CITY COUNCIL**

Mayor Lee called the meeting to order at 7:04 p.m.

ROLL CALL: Mayor Wayne J. Lee, Vice Mayor Reuben D. Holober, Councilmembers Ann Schneider, Anne Oliva, and Gina Papan.

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Senior Advisory Committee Chair Marlene McBride led the pledge of allegiance.

**1. CEREMONIAL/PRESENTATION**

Senior Advisory Committee Chair Marlene McBride spoke about the Protect Yourself from Mail and Financial Fraud workshop on March 8<sup>th</sup>. The workshop is being hosted by the committee.

- 2018 Business Awards Presented by the Millbrae Chamber of Commerce

Lorianne Richardson, Millbrae Chamber of Commerce President and CEO, presented the certificates to the recipients.

2018 Downtown Beautification Award	City of Millbrae
2018 Community Partners Award #1	Provident Credit Union
2018 Community Partners Award #2	One Martial Arts
2018 Community Partners Award #3	South San Francisco Scavenger Company
2018 Distinction in Tourism Award	The Westin San Francisco Airport
2018 Chamber Excellence Award	Mills High School Interact Club
2018 Chamber President's Award	Farmer's Market Manager James Barrett
2018 Restaurant of the Year Award	Lai Lai Restaurant
2018 Business of the Year Award	Millbrae Lock

At 8:00 pm Council took a break. The meeting was back in session at 8:07 pm.

**2. AGENDA OVERVIEW/STAFF BRIEFING**

- Calendar of Events
- Report of Bills and Claims

City Manager Williams provided the agenda overview and updated the City Council on the following items:

- Millbrae Lunar New Year Festival on March 2<sup>nd</sup>;
- Electric Vehicle workshop on March 13<sup>th</sup>;
- Protect Yourself from Mail and Financial Fraud workshop on March 8<sup>th</sup>.

- Report out from Closed Session on February 12, 2019 - INFORMATION

City Attorney Cassman stated that the Council had met in a Litigation Closed Session on February 12, 2019 to address the matter of the lawsuit Better Millbrae vs. City of Millbrae. No reportable actions were taken.

3. **APPROVAL OF MINUTES**

- Regular Meeting of February 12, 2019

Upon a motion/second by Oliva/Holober the minutes from the regular meeting of February 12, 2019 passed unanimously.

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

NONE

**PUBLIC COMMUNICATION**

NONE

**CONSENT CALENDAR**

5. Resolution No. 19-16 Awarding a Construction Contract to Golden Bay Construction, Inc. in the Amount of \$357,162 for the Magnolia Avenue and Richmond Drive Bicycle and Pedestrian Improvement Project, Establishing a Project Contingency of \$53,000, Approving a Professional Services Agreement with TJKM in the Amount of \$20,000 for Construction Engineering, Construction Management, and Inspection Services
6. Resolution No. 19-17 Awarding a Contract to Valley Power Systems North, Inc. in the Amount of \$142,730 for the Hillcrest Generator: Service and Installation Project; Establishing a Project Contingency of \$21,000

Upon a motion/second by Oliva/Papan Items No. 5 and 6 on the consent calendar passed unanimously.

**PUBLIC HEARING**

NONE

**EXISTING BUSINESS**

7. Recreation Center Restoration Project: Receive Informational Report on the Recreation Center Restoration Project; By Motion, Affirm the City Council's Consensus from the Earlier Study Session: Preferred Design Option for the Recreation Center Building and Direction for Completion of the Conceptual Design Final Report

Deputy City Manager Hilbrants presented the report.

Council asked for the status of the Request for Statements of Interest (RSI) regarding the Licensed Pre-School and Early Childhood Recreation Operations Partnership. Deputy City Manager Hilbrants responded that the RSI was sent out on February 21<sup>st</sup> and is posted on the City website.

Council asked for recommendations regarding the designs. Deputy City Manager Hilbrants responded that the Council Recreation Sub-committee expressed preference for the Lantern design.

Council inquired if the pre-school playground area is partially covered. Group 4's Community Engagement Lead Dawn Merkes responded that the play yard is only covered by the overhang of the roof above. There is no proposed cover at this point, but the operator can put up awnings for weather protection.

Councilmember Schneider said she is in support of the iconic lantern design. Vice Mayor Holober said that he is in favor of the porch design because it is \$800,000 cheaper than the lantern design. Councilmember Oliva said she is torn, but will go with the consensus of the majority. Councilmember Papan said she agrees with Vice Mayor Holober that we need to be fiscally responsible; she is in support of the porch design.

City Manager Williams said that the difference is about 2.5%. Staff will look at value engineering and cost reductions to reduce the cost and both designs could come in at the same price. Consultant Merkes said at this point in time the difference is \$800,000, however, the actual construction difference is not \$800,000. If the Council asks for the park lantern as the preferred design, we can definitely take that task on and identify areas to look at cost reductions as we move to the schematic design phase.

Mayor Lee stated that he thinks the \$800,000 can be made up. Engineering-wise it is better to go with the lantern design which has more character, more lighting, and is more grand.

No public comment for this item.

Upon a motion/second by Lee/Schneider the Council received the informational report and affirmed the lantern design as the preferred design option for the Recreation Center building and directed completion of the conceptual design final report with a vote of 3:2 with Vice Mayor Holober and Councilmember Papan dissenting.

## **NEW BUSINESS**

### **8. Millbrae Community Garden Design and Budget Plan**

Deputy City Manager Lim and Recreation Director Brady presented the report.

Council asked if the lighting in this area is optimal for growing plants. Deputy City Manager Lim responded that the area was chosen because there are no overgrown trees and there is lighting for plant growth. Council expressed concern about wildlife affecting the garden. Deputy City Manager Lim said staff is proposing to erect fences around the plots to keep animals out.

Council inquired about the project budget of \$55,200, what portion can the City realistically expect contributions for. Deputy City Manager Lim responded that the City hopes to get donations from corporations and labor in-kind contributions totaling \$34,000. The remaining contribution would be from City staff in-kind labor such as: grading work and bringing irrigation into the site.

No public comment for this item.

Upon a motion/second by Oliva/Schneider, Council unanimously approved the Community Garden Design and Budget Plan.

### **COUNCIL COMMENTS**

Mayor Lee

- Wished Councilmember Papan a happy birthday.
- Thanked staff for all their hard work tonight.
- Announced that he and Councilmember Schneider attended the Climate Resiliency meeting chaired by Larry Patterson, former San Mateo City Manager. The idea is similar to Peninsula Clean Energy (PCE): form a Joint Powers Authority (JPA) for cities to have more of a say on the issue. Congresswoman Speier noted that many counties are getting money for Sea Level Rise, and San Mateo County has not been getting the money that we ought to, as we are not as well organized as other counties or have not put the same effort into it. The Climate Resiliency meeting is an effort by Supervisor Pine to help us get organized and get some of that money that we need. They are talking about \$1.4 billion over three years in twenty cities that they want to divide up for Sea Level Rise.
- Carpool 2.0 is a program for municipalities to incentivize their employees to carpool. To date the program has netted about 81 tons of CO<sup>2</sup> (carbon dioxide). As a member of the Congestion Management Environmental Quality (CMEQ) Committee we are supporting this project.
- Announced the Lunar New Year festival on Saturday, March 2<sup>nd</sup>. The fair opens at 10:00 am and the parade starts at 11:30 am at Living Spaces.

Vice Mayor Holober

- The Sister Cities Commission met last night, February 25<sup>th</sup>, and discussed the Malta trip. There are 18 people, including two Councilmembers, who are on the trip. There was some initial discussion about a group going to Hanyu, Japan in November. The City of Hanyu's 65<sup>th</sup> anniversary will be on November 9<sup>th</sup>. Kathleen Kimura is trying to get a group together: more details to follow.
- Attended the Peninsula Congestion Relief Alliance Board of Directors meeting where we discussed Safe Routes to School and the Walk Audit program with Mark Fenton, a public health and transportation expert and advocate who is working with communities across the nation to improve walking and biking infrastructure. Unfortunately none of the Millbrae schools were selected. This round of funding focused more on the lower income schools and schools with safety deficiencies around the County.
- There will be a High Speed Rail Peninsula Working Group meeting at the Millbrae Library on March 12<sup>th</sup> from 6:00 pm to 8:00 pm.

Councilmember Schneider

- Tomorrow night, February 27<sup>th</sup>, is the next Malta Sister Cities Planning meeting at 6:30 pm in the Chetcuti Room.
- The Cultural Arts Committee had a special meeting yesterday, February 25<sup>th</sup>, where they looked at art work for the pilot utility box project. Congratulations to the students of St. Dunstan and Taylor Middle Schools who provided drawings. The drawings will be coming back to Council at the next meeting on March 12<sup>th</sup>. We did not get any drawings from Capuchino High School, Mills High School, or the Senior Art Group. Those boxes are going to be moved to the Fall and we will do another submission. The Millbrae Art Show will be on April 5<sup>th</sup> and 6<sup>th</sup>. Art work needs to be turned in by Thursday, April 4<sup>th</sup>. We will have a red carpet opening on Friday, April 5<sup>th</sup>.

- There is something called Walk Audits; this is an outcome of Safe Routes to School. Millbrae schools last did a walk audit in 2013. The County is doing a walk audit in Daly City and South San Francisco. I will be attending and I welcome all the Councilmembers to join.
- The Bike Rodeo will be on Saturday, May 11<sup>th</sup> at Taylor Middle School. There will be a Safety Poster Contest for Elementary Schools Pre-K to Fifth Grade.

Councilmember Oliva

- The San Mateo County Sheriff’s Activities League (SAL) is starting their Junior Golf Program. Taylor Middle School students will learn to play golf at the Green Hills Country Club a couple days a week.
- The Housing Endowment and Regional Trust (HEART) is hosting a First Time Homebuyer Program on April 3<sup>rd</sup> in Belmont from 6:00 pm to 7:00 pm. They will help people qualify for a loan for a \$795,000 purchase price with 5% down.
- The Joint School Board Sub-committee meeting is on Thursday, February 28<sup>th</sup>, at 2:00 pm.
- The Millbrae Economic Vitality Advisory Committee has changed their meeting time; they will meet on Thursday, February 28<sup>th</sup>, at 6:00 pm.
- The Senior Scam Prevention Workshop is on March 8<sup>th</sup> from 10:30 am to 11:30 am in Millbrae.
- The Senior Advisory Committee had a guest speaker at their meeting who spoke on housing in Burlingame and how there is still a need for housing.

Councilmember Papan

- Announced that February 27<sup>th</sup> is her second Metropolitan Transportation Commission (MTC) meeting. She is trying to meet with all twenty cities and towns within San Mateo County. We all have special needs regarding transportation and housing issues. She hopes to get a good understanding of what all of our needs are so that we can communicate them to the MTC, which is the committee that doles out a lot of the money that we hope will assist each and every one of our cities and towns throughout the region.

**CLOSED SESSION**

NONE

**ADJOURN CITY COUNCIL MEETING**

There being no further business to discuss, the City Council adjourned at 9:10 p.m.

The video recording of the meeting is available on the Millbrae Community Television Youtube website. You can click on the link below to view the recording of the entire meeting.

<https://www.youtube.com/watch?v=uo8N9IYrSfM>

By: \_\_\_\_\_  
Elena Suazo  
City Clerk

Approved: \_\_\_\_\_  
Wayne J. Lee  
Mayor