

**SHORT TERM RESIDENTIAL RENTAL (STRR) ORD. 771**  
**FEEES AND APPLICATION PROCESS**

2/20/19

**COMMUNITY DEVELOPMENT DEPARTMENT**

**STEP 1:**

- Pay back taxes (up to 3 years) Transient Occupancy Tax (TOT) \$ (annual tax)
- Planning STRR Permit Application and Transient Occupancy Registration Certificate \$100  
no fee
- Building Inspection \$85  
(After inspection has been scheduled, completed and approved, the applicant shall visit the Finance Dept. to apply for a Business and Home Occupation License)

**STEP 2:**

**FINANCE DEPARTMENT**

- Business License Tax: \$64 + \$4.25 per Bedroom  
Application Fee: \$32
- Home Occupation License: \$43

**SHORT TERM RESIDENTIAL RENTALS (STRRs) OCCUPANCY LIMITS**

Studio/Bedrooms	Night Occupancy*	Day Occupancy**
1 Studio (0 Bedrooms)	2	4
1 Bedroom	4	8
2 Bedrooms	6	12
3 Bedrooms	8	16

\* 2 persons per bedroom available for rent + 2.

\*\* Limited to twice the night time occupancy.

NOTE: Accessory Dwelling Units (ADUs) are considered separate units and cannot be rented as STRRs, unless it is the primary residence of the applicant.

**Definitions:**

**Hosted Use:** Primary resident resides and sleeps on site and is able to rent out up to two (2) rooms

**Non-hosted Use:** Primary resident resides and sleeps **265 days a year on site** and when are not there (non-hosted), must dedicate 2 agents (managers) to manage the property. Therefore, the non-hosted use of the primary residence is limited to 100 days with two dedicated agents (managers).