

RESOLUTION NO. 19-11

**CITY OF MILLBRAE, COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLBRAE
APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH WATER
WORKS ENGINEERS, LLC IN AN AMOUNT NOT-TO-EXCEED \$196,152 FOR
THE ENVIRONMENTAL AND PRELIMINARY DESIGN PHASES OF THE
WATER TANKS REPLACEMENT PROJECT AND AUTHORIZING THE CITY
MANAGER OR HIS DESIGNEE TO EXECUTE THE AGREEMENT**

WHEREAS, the City is engaged in the Water Tanks Upgrade Project to perform seismic upgrades and other improvements on three water tanks in Upper Zones 1 through 3 (Project); and

WHEREAS, the City desires assistance in performing the environmental and preliminary design phases of the Project, including re-calibrating the existing water distribution system hydraulic models and preparing the environmental documents and preliminary designs (Work); and

WHEREAS, the City issued a Request for Proposal (RFP) in September 2018 inviting interested consulting firms to submit their proposals to assist the City with the Work; and

WHEREAS, two (2) proposals were received by the City on or before the November 2, 2018 deadline from Water Works Engineers, LLC and Stetson Engineers, respectively; and

WHEREAS, the selection committee unanimously recommended that Water Works Engineers, LLC be selected for the project as the most competent and qualified proposer; and

WHEREAS, Water Works Engineers, LLC has agreed to perform the Work for an amount not-to-exceed \$196,152, which the City has determined is a fair and reasonable price for the Work; and

WHEREAS, staff recommends that the City Council approve a new professional services agreement with Water Works Engineers, LLC for the Work; and

WHEREAS, there are sufficient funds available in the Fiscal Year 2018-2019 Capital Improvement Program budget to cover the environmental and preliminary design phases of the Project.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MILLBRAE hereby adopts a resolution:


- (1) Approving a Professional Services Agreement with Water Works Engineers, LLC in an amount not-to-exceed \$196,152 for the environmental and preliminary design phases of the Water Tanks Upgrade Project, as described herein;
- (2) Establishing a project contingency fund of \$20,000; and
- (3) Authorizing the City Manager or his designee to execute the agreement and all contract amendments of up to the authorized project contingency fund of \$20,000 in a form approved by the City Attorney.

REGULARLY PASSED AND ADOPTED this 12th day of February, 2019.



Mayor

ATTEST:



City Clerk

I do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Millbrae this 12nd day of February 2019, by the following vote:

AYES:	COUNCILMEMBERS:	Lee, Holober, Schneider ,Oliva, and Papan
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
EXCUSED:	COUNCILMEMBERS:	None

Elena D. Suarez

CITY CLERK