

RESOLUTION NO. 19-10

**CITY OF MILLBRAE, COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLBRAE
AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE THE
FIRST ADDENDUM TO THE AGREEMENT WITH ROBERT HALF
INTERNATIONAL, INC FOR TEMPORARY EMPLOYEES INCREASING
TOTAL COMPENSATION FROM \$49,800 TO \$65,000**

WHEREAS, on July 1, 2018, the City entered into a contract with Robert Half International, Inc. (Robert Half) for the provision of temporary employment providing accounting, account clerk, clerical, and administrative services in an amount not-to-exceed \$49,800 for a term of one year; and

WHEREAS, staff initially expected to use the Robert Half contract for a limited-term Accounting Technician to the Finance Department while the department was completing the transition to the Tyler New World Enterprise Resource Planning (ERP) system; and

WHEREAS, while the ERP system is nearly complete, an incumbent in a full-time position providing critical front counter customer service and payment posting began an unanticipated extended leave, requiring usage of additional temporary employee services; and

WHEREAS, the City also hired a Robert Half temporary employee to a permanent position, requiring the payment of a conversion fee to Robert Half; and

WHEREAS, in order to cover the costs of the unexpected additional temporary employee needs and the conversion fee, the Finance Department desires to increase the not-to-exceed amount of the contract for temporary employee services by up to \$15,200;


NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MILLBRAE authorizes the City Manager or designee to execute the First Addendum to the Agreement for Professional Services with Robert Half International, Inc. for temporary employees increasing compensation by an amount not-to-exceed \$15,200 from \$49,800 to \$65,000 in a form approved by the City Attorney.

REGULARLY PASSED AND ADOPTED this 12th day of February, 2019.



Mayor

ATTEST:



City Clerk

I do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Millbrae this 12nd day of February 2019, by the following vote:

AYES:	COUNCILMEMBERS:	Lee, Holober, Schneider ,Oliva, and Papan
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
EXCUSED:	COUNCILMEMBERS:	None

Elena D. Suarez

CITY CLERK