



COMMUNITY ENHANCEMENT ADVISORY COMMITTEE

Chetcuti Room, 450 Poplar Avenue, Millbrae, CA 94030

6:30 PM – Tuesday – November 6, 2018

MINUTES

- I. **ROLL CALL:** Present: Chair Krasilnikoff, Committee Members, Carley, Chan, Eghbal, Kirkbride, and Warto.
Excused: Anderson, Creech, Schneider
- II. **APPROVALS:** October 2, 2018 Minutes
- III. **MINUTES REVIEW:** Committee moved to accept minutes. Motion to approve. (motioned-BC/seconded-MW) Approved.
- IV. **PUBLIC COMMUNICATION:**
 - a. Alisa Mulligan, resident of Millbrae Condominium invited by Council Member Schneider to address Committee regarding smoking in multi-unit housing. Has concerns regarding health effects on non-smokers exposed to second hand smoke. Noted that the Condo is part of an HOA that allows smoking however, she has not been successful in discussions with HOA president to change the policy. Ms. Mulligan will address the Council at the next meeting to express her concerns and would like to work with the CEAC to provide awareness, education and options to the public for establishing a smoking Ordinance in Millbrae.
 - b. You You Xue, member of the public and candidate for City Council encouraged people to vote and shared concerns regarding smoking among other issues. Expressed disappointment in the City Council's treatment of the Committee Chair at the last meeting and disagrees with Council re: public smoking as an issue. Mr. Xue recognized public smoking and littering, among others, as priorities for the city to improve upon. Expressed a desire for the Committee to be more than a mechanism for the Council to implement special projects.
- V. **OLD BUSINESS:** Continued discussion on work plan. Refined list of tasks and discussed follow up presentation to City Council
 - A. Revised work plan tasks:
 1. Tree Inventory/Assessment Feasibility Study
 2. Complete and Provide Resource Guide – Code Enforcement Brochure
 3. Parking Study: Review and Provide feedback
 4. Smoking Ordinance Proposal: to address adverse health effects
 5. Beautification Awards
- VI. **NEW BUSINESS:**
 - B. None
- VII. **COUNCIL UPDATE: S**

No update provided
- VIII. **COMMISSIONER REPORTS:**
 - A. Planning Commission: None.
 - B. Park and Recreation Commission: None.

IX. **STAFF REPORTS:**

- A. Public Works: Committee Chair provided update from public works on parking study progress.
- B. Building Department: Staff liaison provided updates from building department on current work, various tenant improvements and renovation permits. STRR is currently active and several applications have been received and are under review. Code Enforcement and Building Official are coordinating and engaged in site inspections. Staff continues to monitor program and expects to see it evolve over time.
- C. Planning: Staff liaison provided updates from planning department on permits, reports, wireless applications and upcoming public hearings.

Staff Follow up: Staff communicated to Environmental Program Manager concerns regarding trash cans left out by businesses on Taylor and Hillcrest on the west side of Broadway.

X. **ADJOURNMENT:** Committee moved to adjourn meeting. (Motioned-BC/seconded-VC) Approved. Meeting adjourned at 8:27 p.m.

XI. **NEXT MEETING:** January 9, 2019 Special Meeting

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