

**CITY COUNCIL
AGENDA REPORT**



CITY OF MILLBRAE
621 Magnolia Avenue
Millbrae, CA 94030

SUBJECT: Adopt, by motion, a waiver of an additional \$6,000 in rental and set-up/breakdown fees for the use of the Chetcuti Room and Great Room by Self-Help for the Elderly through June 30, 2019 in order to expand a Senior Lunch Program from one day/week to three days/week. ATTACHMENTS: None	Report No. 6203
	For Agenda of: December 11, 2018
	Department: Recreation
	Originator: Mackenzie Brady, Recreation Director MB
	Approved:
Budget Action Yes: ___ No: <u>X</u> Finance Review: _____	

REPORT TYPE: ACTION <input checked="" type="checkbox"/> INFORMATIONAL _____
ITEM TYPE: CONSENT <input checked="" type="checkbox"/> PUBLIC HEARING _____ EXISTING BUSINESS _____ NEW BUSINESS ___

RECOMMENDATION:

Staff recommends that the City Council adopt, by motion, a waiver of an additional \$6,000 in rental and set-up/breakdown fees for the use of the Chetcuti Room and Great Room by Self-Help for the Elderly through June 30, 2019 in order to expand a Senior Lunch Program from one day/week to three days/week.

BACKGROUND:

Self-Help for the Elderly operates as a non-profit throughout the Bay Area, providing services for seniors since 1966. The organization provides a variety of services and support for seniors including health services, housing services, programs and activities, social services, and nutrition services. Currently, Self Help for the Elderly operates out of fifteen community centers and senior centers from San Francisco to Oakland and the South Bay. Until Spring of 2018, San Mateo housed the only Peninsula-based center located in San Mateo’s Central Park where Self-Help for the Elderly operated a daily lunch program, providing nutritional food to seniors for a suggested \$3 donation at a cost of \$5/meal. The City of San Mateo plans to change the use of the current building when they renovate Central Park, leaving Self-Help for the Elderly without a center to run their operations.

With the future closure of the San Mateo Activity Center, Self-Help for the Elderly approached City of Millbrae staff in early 2018 to initiate a pilot lunch program in Millbrae. The City Council approved a fee waiver for this pilot program and the funds available for the Senior Advisory Committee were used to fund the program from March through June 2018.

In July 2018, Millbrae City Council again approved a \$6,000 fee waiver and \$5,000 funding to continue this program 1 day/week through June 2019. In November 2018, Self-Help for the Elderly let City staff know they had received extra funding and would like to extend their services to 3 days/week.

Self-Help for the Elderly staff will continue to operate the program, which is open to all seniors in the area. In exchange for providing these services to the Seniors, Self-Help for the Elderly has requested a waiver of rental fees for the use of the Chetcuti Room and Great Room.

FISCAL IMPACT:

This request for an additional fee waiver will cover two additional days a week for the new lunch program. If approved, the lunch program will be offered on Wednesdays and Fridays in addition to the current Monday lunch program. The fiscal impact of this action is \$6,000 and the total fiscal impact for FY 18-19 is up to \$12,000.

COUNCIL ACTION:

Adopt, by motion, a waiver of an additional \$6,000 in rental and set-up/breakdown fees for the use of the Chetcuti Room and Great Room by Self-Help for the Elderly through June 30, 2019 in order to expand a Senior Lunch Program from one day/week to three days/week.