



**MILLBRAE Cultural Arts Advisory Committee**  
**Monday, October 1, 2018, 7:00 p.m.**  
**Chetcuti Room, 450 Poplar Ave. Millbrae, CA 94030**  
**MINUTES**

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**CALL TO ORDER/ROLL CALL 7:05pm**

Present: Pam Foss, Debbie Van Wart, Barbara Whiteley, Council Liaison Ann Schneider, Interim City Manager Tom Williams and Staff Liaison Charlene O'Connell.

**APPROVAL OF MINUTES** September 10, approved 3- 0

**OLD BUSINESS**

Community Art Show

Committee voted 3 -0 to postpone the art show until April of 2019. Committee will continue to plan for the art show while trying to recruit new members. Committee will work with the Camera Club to put on a Photographic Exhibit on November 9<sup>th</sup> & 10<sup>th</sup>. Due to the Holiday on 11/12, Committee voted to cancel the November 12<sup>th</sup> meeting and meet at their regular time on 12/10.

Utility Boxes

The committee is working on the application, rules and guidelines for the Utility Box Project. The boxes will still be painted in the spring.

**NEW BUSINESS**

Work has started on moving the gazebo from Central Park to the grassy area in front of the Library. A future project will be a concert in the newly moved gazebo.

**REPORTS**

**Staff** – Charlene mentioned that the movie in the park on Oct. 19 will be “Hocus Pocus” and there will be food trucks and games. She hopes everyone will attend the Japanese Cultural Festival on Oct. 7<sup>th</sup>.

Tom Williams said he will help the Committee as much as he can with the Art Show. He feels that events like these are vital to our community.

**City Update**- Council Liaison Ann Schneider mentioned she is getting the word out that we need more Committee members and will work with the Camera Club and the Photographic Exhibit.

**Meeting adjourned at 8:50 PM**

Materials related to an item on this Agenda submitted to the Sister Cities Commission after distribution of the agenda packet are available for public inspection at the Millbrae Recreation Department in City Hall during business hours (8:30am-5:00pm).