



**CITY COUNCIL
AGENDA REPORT**

**CITY OF MILLBRAE
621 Magnolia Avenue
Millbrae, CA 94030**

SUBJECT: Approval of a rental fee waiver totaling \$139 for the Central Park Picnic Sites for the Monster March event on October 13, 2018. ATTACHMENTS: Map	Report No. 6165
	For Agenda of: September 25, 2018
	Department: Recreation
	Originator: Mackenzie Brady Recreation Director <i>MMMB</i>
Approved: <i>[Signature]</i>	
Budget Action Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> Finance Review: <input type="checkbox"/>	

REPORT TYPE: ACTION <input checked="" type="checkbox"/> INFORMATIONAL <input type="checkbox"/>
ITEM TYPE: CONSENT <input checked="" type="checkbox"/> PUBLIC HEARING <input type="checkbox"/> EXISTING BUSINESS <input type="checkbox"/> NEW BUSINESS <input type="checkbox"/>

RECOMMENDATION:

Staff recommends that the City Council, by motion, approve a rental fee waiver totaling \$139 for the Central Park Picnic Sites for the Monster March event on October 13, 2018.

BACKGROUND:

The annual Halloween festival organized by the Millbrae Lions Club is for children from toddlers to elementary school age. The event will feature age-appropriate games, food and prizes to be handed out. This year the event will be relocated from Broadway Ave to Central Park.

The event is scheduled to begin with setup in Central Park. The festival games and entertainment for children will take place from 11 am-1 pm.

FISCAL IMPACT:

None.

COUNCIL ACTION:

Staff recommends that the City Council, by motion, approve a rental fee waiver totaling \$139 for the Central Park Picnic Sites for the Monster March event on October 13, 2018.

2018 Monster March Map



Yellow – Restrooms

Green – Waste/Recycle

Purple – Parade Path

Orange – Game Area

Blue – Food Serving Area

Red – No Parking Signs