

**CITY OF MILLBRAE
REQUEST FOR PROPOSALS (RFP)
COMPREHENSIVE DEVELOPMENT IMPACT FEES STUDY
NOTIFICATION OF EXTENSION OF DEADLINE FOR RESPONSES TO RFP
DEADLINE EXTENDED TO AUGUST 31, 2018 4:00 PM**

On June 26, 2018, the City of Millbrae released a Request for Proposals (RFP) from qualified consultants to conduct a Comprehensive Development Impact Fee Study. The scope of work includes assessing a comprehensive list of development impact fees, in order to identify and recommend a program of impact fees to be enacted in Millbrae that meet the requirements of the Mitigation Fee Act (California Government Code Section 66000 et seq. also known as “AB1600) as well as Proposition 218 and other regulations. Specifically, the study should include detailed and legally defensible justification and analysis, including nexus studies demonstrating the financial connection between the need for each proposed fee and the remaining build-out of the City.

That RFP provided a deadline of July 26, 2018 at 4:00 pm to submit written proposals.

The City has modified this deadline to August 31, 2018 at 4:00 pm to submit written proposals.

The RFP and associated materials can be found at the City’s website at <https://www.ci.millbrae.ca.us/home/showdocument?id=17923> . Consultants interested in submitting an RFP are responsible for checking this site regularly for updates. All proposals received in advance of the July 26, 2018 deadline will still be fully considered. Those consultants who previously submitted a proposal do not need to take any action but may amend or augment their response before the **deadline of August 31, 2018 at 4:00 pm.**

Additional questions about this RFP or process must be submitted in writing (e-mail acceptable) to DeAnna Hilbrants, Deputy City Manager, 621 Magnolia Avenue, Millbrae, CA 94030 or dhilbrants@ci.millbrae.ca.us before 4:00 pm on August 15, 2018. The City will compile a list of written questions with responses and post to the City website within one week. It is the responsibility of consultants to carefully review this RFP and any addenda including checking the City website regularly.