



## **FREQUENTLY ASKED QUESTIONS (FAQ'S)**

See other handouts for additional information not contained in this handout. This is a general information handout and is not intended to give all the specific requirements.

### **HOW MUCH DOES A PERMIT COST?**

- Permit fees are based on valuation. As a rule.
- Plan check fees cost about 1.5% of the project valuation. Building permit fees are usually 2-3% of the project valuation.
- There are additional fees for School Districts, encroachment permits, sewer and water connection fees, that are not included in the 2-3% building permit fee.

### **HOW LONG DOES IT TAKE TO GET A PERMIT?**

- If your project does not require prepared plans, you typically will be issued a permit over-the counter. Such types of over-the-counter permits are: re-roofs, electrical service upgrades, furnace & water heater replacement, and window replacements.
- If your project requires plan submittals to be prepared and submitted – it may take up to 20 business days for the first review to be completed, if the plans are found to need corrections. It may take 7-10 days for the second review to be completed once corrected drawings are resubmitted.
- Certain smaller project such as simple bath or kitchen remodels may be reviewed at the counter, depending upon staff availability.
- During the plancheck process we will be routing your plans to other city departments for their review and comments.
- Once the plancheck is completed you will receive a written letter containing the corrections or additional information that need to be changed or added to the plans.
- Once those changes are made you will resubmit the plans to the building division and we will plancheck the corrections or additions. This will usually take 1-2 weeks from submittal.
- This process will continue until all the questions have been answered. At that point the permit is ready to issue. If your project exceeds 2 reviews you may be assessed additional plan check fees.

### **WHAT IS INCLUDED IN THE PROJECT VALUATION?**

The project valuation is the fair market cost for the project including all labor, fixtures, appliances, flooring, finishes, etc. in essence – the costs for everything that is part of the project regardless if the owner provides or the contractor provides.