

**CITY COUNCIL  
AGENDA REPORT**



**CITY OF MILLBRAE  
621 Magnolia Avenue  
Millbrae, CA 94030**

<b>SUBJECT:</b> Approval of a waiver of fees totaling \$575 for the Millbrae Historical Society Annual Barbecue on July 4, 2018.  <b>ATTACHMENTS:</b>	<b>Report No.</b> 6104
	<b>For Agenda of:</b> May 22, 2018
	<b>Department:</b> Recreation
	<b>Originator:</b> DeAnna Hilbrants Deputy City Manager
<b>Approved:</b>	
Budget Action      Yes: ____ No: <u>X</u> Finance Review: _____	

<b>REPORT TYPE:</b> ACTION <u>X</u> INFORMATIONAL _____
<b>ITEM TYPE:</b> CONSENT <u>X</u> PUBLIC HEARING ____ EXISTING BUSINESS ____ NEW BUSINESS ____

**RECOMMENDATION:**

Staff recommends that the City Council, by motion, approve a waiver of fees totaling \$575 for the Millbrae Historical Society Annual Barbecue on July 4, 2018.

**BACKGROUND:**

Millbrae's Historical Society was founded in 1970 to protect and enhance the rich history of Millbrae. The Historical Society operates and oversees the Millbrae Museum, Carriage House and Millbrae Railroad Museum.

**ANALYSIS:**

The Millbrae Historical Society has requested a fee waiver for the July 4, 2018 barbeque. This is the 33rd annual Millbrae Historical Society fund raiser to benefit the Millbrae Museum.

**FISCAL IMPACT:**

The Recreation Department will incur staffing costs of approximately \$95 to support the July 4, 2018 event. In addition to waiving staff costs, staff recommends waiving \$480 in rental fees for the use of the Chetcuti Room. As this fee waiver has been approved in prior years, there is no budgetary impact of approving this fee waiver.

**COUNCIL ACTION:**

Staff recommends that the City Council, by motion, approve a waiver of fees totaling \$575 for the Millbrae Historical Society Annual Barbecue on July 4, 2018.