



**MILLBRAE CITY COUNCIL  
MINUTES  
March 14, 2017**

**CALL TO ORDER MILLBRAE CITY COUNCIL**

Mayor Holober called the meeting to order at 7:03 p.m.

ROLL CALL: Mayor Reuben D. Holober, Vice Mayor Gina Papan, Councilmembers Ann Schneider, Wayne J. Lee, and Anne Oliva

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **CEREMONIAL/PRESENTATION**

- Presentation of the Sheriff's Office Millbrae Bureau Annual Report

Chief Copeland presented the Annual Report; he introduced Deputy Mike Sanders, the new Traffic Enforcement Officer and Deputy Edgar Manila, the new School Resource Officer.

Begin public comment.

Wynn Grich, Hayward resident, spoke about the dark crosswalks along El Camino Real, picking up trash, better dress code for students at school, and no homeless warming stations in Millbrae.

End of public comment.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Report of Bills and Claims

Finance Director Hilbrants reviewed the agenda items. She clarified the amount of the bid for Consent Calendar item 6; the correct amount is \$177,388.00. She noted that comments were received regarding Consent Calendar item 7, the CAFR, and that staff is actively engaged in addressing these items.

3. **APPROVAL OF MINUTES**

- Regular Meeting of October 25, 2016

Councilmember Schneider noted a correction to her comments, the Lions and the Leos separated "food scraps" from the trash, not "stuff".

Upon a motion/second by Lee/Papan, the minutes were unanimously approved with the correction noted above.

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- NONE

**PUBLIC COMMUNICATION**

Wynn Greich, Hayward resident, spoke on issues with high speed rail, low income housing for City staff at the new development, and recycled toilet water. The City should spend money on the people who live here.

John Barrelier, Belmont resident, spoke about the red light camera program. He requested any and all permits for the system.

Chris daRoza, Millbrae resident, spoke about his letter addressing FEMA and flood rating system. The area at Landing Lane is a flood zone, and requested a neighborhood meeting to address this issue. He inquired if the Council had received the letter. He requested that staff look at the street condition at Landing Lane. He also requested that the residents of Landing Lane be informed of any actions taken regarding the El Rancho property, which was recently sold and will be redeveloped.

Vince Muzzi, Serra Properties, spoke on his project in the MSASP, Serra Station. He has provided all of the information requested by the City regarding his project, has paid over \$900,000 to get the EIR done, and was told it would take no more than 3 months to get a hearing date. He received a letter from the City that the project is complete, but he still does not have a hearing date. He would like to have a study session at the April 11, 2017 meeting.

### **CONSENT CALENDAR**

Councilmember Schneider noted that she had a comment regarding Consent Calendar Item 5. The report stated that at the end of March, a project team will award a contract for architectural services; the contract is awarded by the Council, not the project team.

Councilmember Oliva requested clarification on comments made by the Finance Director Hilbrants; is there anything new.

Finance Director Hilbrants stated that there is nothing new, staff is emphasizing that we are addressing the concerns of the auditor in the report.

5. Resolution No. 17-08 Authorizing the City Manager to Award a Construction Contract to Asbestos Management Group of California, Inc. in an amount of \$292,900 for the Millbrae Community Center Hazmat Abatement and Selective Demolition Project
6. Resolution No. 17-09 Approving a Contract to Quality Pipe Services, Inc. for the 2017 Sanitary Sewer Mains Cleaning and Inspection Project No. 141
7. Acceptance of the Comprehensive Annual Financial Report for the 2015-2016 Fiscal Year

Upon a motion/second by Schneider/Holober, Consent Calendar items 5-7 were unanimously approved.

### **PUBLIC HEARING**

NONE

### **EXISTING BUSINESS**

8. General Plan – Planned Development Area Alternatives

Project Manager Laughlin introduced Jim Stickley, WRT, who is working on the General Plan. Mr. Stickley presented the report.

Begin public comment.

Janet Creech, Millbrae resident, the Sierra Club supports open public spaces, wider sidewalks, El Camino Real safer reconfiguring to two lanes with protected bike lanes. El Camino Real is unsafe and there will be injuries and deaths, she stated that she drove entire length in four minutes, if one lane was taken away, it would add approximately 1.5 minutes of time to cross Millbrae. Changing El Camino Real is not easy as multiple jurisdictions are involved.

Rob duCote, Millbrae resident, agreed with having a parking study and the need to look at a traffic study at the same time; also we need to look at pedestrian safety and bike safety. We want this to be a destination and should not duplicate efforts on both sides of El Camino Real.

Vince Muzzi, Serra Properties, should look at parking requirements. Millbrae has free parking, and paid parking does not impede businesses from coming in. Place pucks in the ground and see how much can be generated from parking. Need to get businesses on board where paid parking is needed; there are different rates for different areas and technology can make this simpler. Regarding roof heights, have sloped roofs and encourage higher heights. Chadbourne, need to see what Caltrans will allow, even with signal timing there will be back-ups. Leave things open to flexibility in the downtown.

Mark Calvano, Calvano properties, stated that he has a project coming up which includes crossing at Chadbourne. Have bridge to cross El Camino Real, or a barrier to not cross El Camino Real. A traffic study is important to connect the downtown to TOD 1.

Christopher del Nagro, Millbrae resident, stated that there are very few overpasses allowed over El Camino Real by Caltrans. Give unique reasons for people to come to Millbrae. He also requested that the consultants come back to the parks and Recreation Commission for a report.

End of public comment.

Project Manager Laughlin stated that the General Plan is back on schedule. He stated that the team would like to get comments from Council on the existing conditions report. This report creates a snapshot of Millbrae at beginning of process and it is on the General Plan website. This information in this report will be used in the EIR.

Council received the report and provided the input on the alternative concepts for consideration in the General Plan/Planned Development Area Specific Plan.

**NEW BUSINESS**

9. Waive the First Reading and Introduce an Ordinance Amending Chapter 11.20 of the Millbrae Municipal Code to Reauthorize the Establishment of PEG Fees for State Video Franchise Holders Providing Video Service within the City of Millbrae
  - Waive 1<sup>st</sup> Reading
  - Introduce Ordinance

City Clerk Louis presented the report.

No public comment for this item.

Upon a motion/second by Oliva/Lee, Council unanimously waived the first reading and introduced an Ordinance Amending Chapter 11.20 of the Millbrae Municipal Code to reauthorize the establishment of PEG Fees for State Video Franchise holders providing video service within the City of Millbrae.

10. Mid-Year Budget Update for Fiscal Year 16-17

It was the consensus of the Council to continue this item to the March 28, 2017 Council meeting.

**COUNCIL COMMENTS**

It was the consensus of the Council to forgo their comments in the interest of time.

**ADJOURN CITY COUNCIL**

There being no further business to discuss, the City Council adjourned at 11:00 p.m.

/s/ Angela Louis  
City Clerk

/s/ Reuben D. Holober  
Mayor