

RESOLUTION NO. 17-19

**CITY OF MILLBRAE, COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLBRAE
ADOPTING THE CENTRAL COUNTY FIRE DEPARTMENT MASTER FEE
SCHEDULE INTO THE CITY'S MASTER FEE SCHEDULE**

WHEREAS, in December 2014, the City of Millbrae (City) entered into an agreement with the Central County Fire Department (CCFD) to provide fire and emergency services; and

WHEREAS, in June 2015, the City and CCFD amended the agreement to include a fire marshal and fire prevention services to facilitate CCFD's provision of fire prevention and suppression related services to Millbrae constituents; and

WHEREAS, CCFD has developed and adopted a Master Fee Schedule outlining the fees for various fire prevention services that it charges its constituents who use the services, which is periodically updated to ensure that the fees are reasonable and commensurate with cost of providing the services; and

WHEREAS, in order for CCFD to recover reasonable fees from City residents and business owners/operators who similarly need and use these services, the City must adopt and incorporate CCFD's Master Fee Schedule into the City's Master Fee Schedule, as set forth in the attached Exhibit A; and

WHEREAS, the City Council adopted CCFD's Master Fee Schedule 2016-2017 on July 12, 2016; and

WHEREAS, CCFD updates their Master Fee Schedule annually to reflect current labor costs, benefits, and rising PERS costs; and

WHEREAS, the City Council held a public hearing on April 25, 2017 to receive and consider comments from interested members of the public regarding incorporation of the CCFD Master Fee Schedule into the City's Fee Schedule; and

WHEREAS, City staff recommends that the City Council adopt the updated CCFD Master Fee Schedule into the City's Master Fee Schedule to ensure that Millbrae residents and property owners have access to necessary and appropriate fire prevention services from CCFD.

I do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Millbrae this 9th day of May 2017, by the following vote:

AYES:	COUNCILMEMBERS:	Holober, Papan, Schneider, Lee, and Oliva
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
EXCUSED:	COUNCILMEMBERS:	None



CITY CLERK

MASTER FEE SCHEDULE

SERVICE	REFERENCE	ADOPTED FY 2016/17	PROPOSED FY 2017/18
Care Facilities Inspections			
Pre-inspection of licensed community care (per hour)	H&S Code §13235	\$160	\$160
Residential Care Facility for Elderly serving 6 or fewer persons – fire inspection enforcement	H&S Code §1569.84	No charge	No Charge
Residential Care Facility		\$284	\$309
Large Family Day Care		\$150	\$161
Skilled Nursing Facilities		\$551	\$570
Hospital/Institution		\$2,154	\$2,208
Re-Inspections			
Second re-inspection (fee per inspection)		\$133	\$146
Third and subsequent re-inspection (fee per inspection)		\$335	\$350
Construction Fees			
General Fire & Life Safety Services <ul style="list-style-type: none"> • Consultation & Research • Pre-application meetings & Design Review • Property Survey • General Construction Inspections • Processing, Scheduling, and Record Keeping 		12% of Building Permit fees for Commercial and Multi-Family Residential	12% of Building Permit fees for Commercial and Multi-Family Residential
Building or Planning Plan Check Fees (per hour)	Per hour	\$155	\$166
Expedite Building or Planning Check Fees (per hour with 2 hour minimum)	Per hour	\$310	\$332
Consultation and Planning (per hour)		\$181	\$189
Alternate Means of Protection Review (per hour)		\$176	\$189
Fire Alarm Systems:			No Change
Permit for Monitoring System		\$160	\$173
Permit for Manual System		\$160	\$173
Permit for Automatic System		\$294	\$310
Permit for combination System		\$425	\$446
Fixed Fire Extinguishing System Permit		\$227	\$241
Standpipe System Permit		\$294	\$310
Storage Tank (above or below ground) Permit		\$160	\$173
Sprinkler Systems			
One or two Family Dwelling Fire Sprinkler System (NFPA 13D) - flat fee including 2 inspections (additional inspections will be charged at the hourly rate of the staff who actually perform each inspection)		\$427	\$446
Fire Pump Permit		\$160	\$173
Multi-Residential or Commercial Fire Sprinkler System (NFPA 13 or 13R) Permit – Single Story (incl. T.I.) Permit – Multi-story – flat fee including 2 inspections (additional inspections will be charged at the hourly rate of the staff who actually perform each inspection)		\$695	\$719
Fire Sprinkler Remodel or Repair (Sprinkler head relocation/adjustment)		\$160	\$173
Fire Service Line Inspection		\$160	\$173
Emergency Responder Radio Coverage System Permit	§510, CFC Title 24 Part 9	-	\$370
Miscellaneous Fees and Permits:			
Vegetation Management Inspection plus 50% of contractor's fee		\$160	\$173

MASTER FEE SCHEDULE

SERVICE	REFERENCE	ADOPTED FY 2016/17	PROPOSED FY 2017/18
Change of Use Inspection (usually triggered by new business license)		\$169	\$105
Accounts referred to Collection Agencies		+47% of original invoice	+47% of original invoice
Photographs from investigations		Cost of Reproduction	Cost of Reproduction
Fire Incident Reports (not including photographs)		\$10	\$10
Work without a construction permit (fees to be determined at Fire Marshal's discretion)		Up to 10 times the permit fees	Up to 10 times the permit fees
Emergency Response Costs for Driving under the Influence. (Billing upon conviction)	Govt. Code §53150-58	Costs according to Personnel Schedule below plus Apparatus cost of \$1,360 as set by State	Costs according to Personnel Schedule below plus Apparatus cost of \$91/hr. as set by State
False Alarms		\$570 for 3 to 5 and \$1071 for 6 or more	\$570 for 3 to 5 and \$1071 for 6 or more
Hazardous Materials Clean-up/Response		Costs according to Personnel Schedule below plus Apparatus cost of \$1,360 as set by State	Costs according to Personnel Schedule below plus Apparatus cost of \$91/hr. as set by State
Standby Service			
Firefighter (per hour – minimum of 3 hours)		\$123	\$87
Fire Captain (per hour – minimum of 3 hours)		\$146	\$141
Battalion Chief (per hour – minimum of 3 hours)		\$163	\$170
Engine Company (per hour – minimum of 3 hours plus apparatus costs – per day as set by the State)		\$501 per hour + \$1,360 per day for apparatus	\$315 per hour + \$91 per hour for apparatus
Personnel Costs (per hour)			
Administration		\$54	\$57
Firefighter		\$123	\$87
Fire Captain		\$146	\$141
Fire Administrative Captain		\$153	\$141
Fire Prevention Specialist	New Fee	-	\$80
Fire Inspector		\$134	\$137
Deputy Fire Marshal	New Fee	-	\$146
Battalion Chief		\$163	\$170
Division Chief or Fire Marshal		\$176	\$186
Deputy Fire Chief		\$154	\$189
Fire Chief		\$182	\$208
General Permits			
Aerosol Products		\$250	\$263
Amusement Buildings		\$284	\$297
Apartments, Hotels and Motels – 10 or less units		\$181	\$177
Apartments, Hotels and Motels – 11 to 25 units		\$218	\$212
Apartments, Hotels and Motels – 26 or more units		\$308	\$247
Apartments Assigned to Prevention		\$200	\$236
Aviation Facilities		\$450	\$468
Battery System		\$450	\$468

MASTER FEE SCHEDULE

SERVICE	REFERENCE	ADOPTED FY 2016/17	PROPOSED FY 2017/18
Carnivals and Fairs		\$417	\$433
Christmas Tree Lot		\$150	\$161
Combustible Fiber Storage		\$250	\$263
Combustible Material Storage		\$250	\$263
Commercial Occupancy Assigned to Prevention		\$155	\$97
Commercial Rubbish-Handling Operation		\$250	\$263
Compressed Gasses		\$250	\$263
Cryogens		\$250	\$263
Dry Cleaning Plants		\$250	\$263
Dust-Producing Operations		\$250	\$263
Exhibits & Trade Shows – Display Booth		\$250	\$263
Exhibits & Trade Shows – With Open Flame		\$250	\$263
Exhibits & Trade Shows – Display Fuel Powered Equipment		\$250	\$263
Explosives or Blasting Agents		\$450	\$468
Fire Hydrants and Water Control Valves		\$247	\$261
Fireworks		\$450	\$468
Flammable or Combustible Liquids		\$450	\$468
Hazardous Materials		\$450	\$468
High-Piled Combustible Storage – 20,000 square feet or less		\$450	\$475
High-Piled Combustible Storage – more than 20,000 square feet		\$583	\$578
Highrise	H&S§13214(b)	\$417	\$444
Hot-Work Operations		\$250	\$263
Liquefied Petroleum Gasses		\$450	\$468
Liquid-or gas-fueled Vehicles or Equipment in Assembly Buildings		\$450	\$468
Live Audiences		\$450	\$468
Lumber Yards storing in excess of 100,000 board feet		\$350	\$366
Magnesium Working		\$250	\$263
Motor Vehicle Fuel-Dispensing Stations		\$211	\$263
Open Burning		\$250	\$263
Organic Coating		\$250	\$263
Ovens, Industrial Baking and Drying		\$211	\$263
Parade Floats		\$250	\$263
Places of Assembly		\$475	\$434
Production Facilities		\$417	\$434
Pyrotechnical and Special Effects Material		\$450	\$468
Radioactive Materials		\$250	\$281
Refrigeration Equipment		\$350	\$391
Repair Garage		\$284	\$297
Spraying and Dipping		\$284	\$297
Tents, Canopies, and Temporary Membrane Structures		\$380	\$398
Tire Storage		\$250	\$263
Wood Products		\$250	\$263