

RESOLUTION NO. 17-18

**CITY OF MILLBRAE, COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLBRAE
AUTHORIZING THE CITY MANAGER TO EXECUTE PROFESSIONAL
SERVICE AGREEMENTS WITH EIGHT FIRMS FOR ON-CALL
ENGINEERING SERVICES IN A TOTAL NOT TO EXCEED AGGREGATE
AMOUNT OF \$6,600,000 FOR A THREE YEAR BASE TERM**

WHEREAS, on-call professional engineering services agreements are an effective way to retain engineering consultants to ensure that public works projects and programs are delivered in a timely and cost-effective manner; and

WHEREAS, consistent with the City's Purchasing Ordinance for Professional Services, on July 12, 2016, the City published a Request for Qualifications (RFQ) inviting interested firms to submit their Statement of Qualifications (SOQ) for four disciplines of engineering services: General Civil Engineering and Design Services, Geotechnical Engineering and Materials Testing, Traffic and Transportation Engineering, and Construction Management and Inspection Services; and

WHEREAS, on August 5, 2016, the City received a total of twenty four (24) SOQs, from twenty two (22) different firms, including twelve (12) for General Civil Engineering and Design Services, seven (7) for Geotechnical Engineering and Materials Testing, nine (9) for Traffic and Transportation Engineering, and ten (10) for Construction Management and Inspection Services; and

WHEREAS, a selection committee consisting of public works staff and project manager level staff from the Cities of Daly City, Burlingame, San Bruno, and Menlo Park reviewed the SOQs, interviewed, and evaluated the firms; and

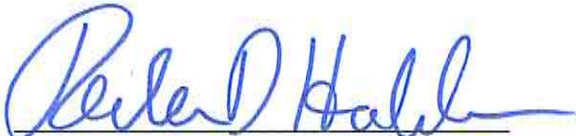
WHEREAS, eight engineering firms were selected as the most qualified firms to provide services in three of the four engineering disciplines, as further described below; and

WHEREAS, Bellecci & Associates, Carollo Engineers, CSG Consultants, and West Yost Associates are recommended for award of contract under the General Civil Engineering and Design Services discipline; Ninyo & Moore and Smith-Emery are recommended for award of contract under the Geotechnical Engineering and Materials Testing discipline; and TJKM and Traffic Patterns are recommended for award of contract under the Traffic and Transportation Engineering discipline; and

WHEREAS, staff is not recommending entering into contracts with construction management firms at this time and will make a recommendation when the need for construction management services arises at such time as the Capital Improvement Program is in place and ready for construction.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MILLBRAE hereby adopts a resolution to authorize the City Manager to execute Professional Service Agreements with Bellecci & Associates, Carollo Engineers, CSG Consultants, West Yost Associates, Ninyo & Moore, Smith-Emery, TJKM, and Traffic Patterns for on-call engineering services in an aggregate amount not to exceed \$6,600,000 for General Civil Engineering and Design, Geotechnical Engineering and Materials Testing, and Traffic and Transportation Engineering Services for the three year base term, with the understanding that services will be provided on an as-needed basis, with no guarantee of any level of effort from any individual firm; and

REGULARLY PASSED AND ADOPTED this 25th day of April, 2017.



Mayor


ATTEST:



City Clerk

I do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Millbrae this 25th day April 2017, by the following vote:

AYES:	COUNCILMEMBERS:	Holober, Papan, Schneider, Lee, and Oliva
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
EXCUSED:	COUNCILMEMBERS:	None


CITY CLERK