

RESOLUTION NO. 10-28

**CITY OF MILLBRAE, COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

**RESOLUTION OF THE CITY OF MILLBRAE AMENDING THE FISCAL YEAR 2010-2011
AUTHORIZED STAFFING**

WHEREAS, the City Council adopted the 2010-2011 budget of the City of Millbrae on June 22, 2010, including the level of authorized staffing; and

WHEREAS, the City Manager has recommended to the City Council that it amend the authorized staffing as shown below in the interest of further requisite economies; and

WHEREAS, the City Council recognizes that the reduced resources available to City to provide services require the reduction in staffing levels and the amendment of the authorized staffing.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MILLBRAE determines the necessity in the interest of economy to approve and order the reduction and amendment of the authorized staffing as follows:

City Manager's Office

- Reduce Temporary Hours – Clerical
- Reduce 1.0 Administrative Assistant/HR
- Add 1.0 Executive Assistant

Finance

- Reduce 1.0 Senior Accountant
- Add Temporary Hours – Accounting Services

Community Services

- Reduce Temporary Hours – Clerical Parks
- Reduce 1.0 Office Assistant I - Parks
- Reduce 1.0 Parks Maintenance Technician
- Reduce 1.0 Building Official from full time to ½ time
- Reduce 1.0 Office Assistant II – Recreation
- Add 1.0 Parks Maintenance Worker – formerly RDA

Police

- Reduce 0.5 Police Commander
- Reduce 1.0 Police Officer (defund – realize salary savings)
- Reduce 0.5 Police Clerk
- Reduce Temporary/Part Time Parking Enforcement Officers/Community Service Officer
- Add Regular Parking Enforcement Officers/Community Service Officer

Public Works

- Reduce Temporary Hours – Sanitation
- Reduce Associate Engineer
- Reduce Maintenance Worker – Streets
- Reduce Maintenance Worker – Water
- Reduce Industrial Waste Inspector; and

AND BE IT FURTHER RESOLVED that the City Manager or her designee is hereby authorized to notify any affected employee that may be laid off as a result of these reductions and amendment and to implement the changes in the positions so designated above. The City Manager or her designee shall notify as appropriate any affected employees that have displacement or demotion rights pursuant to an applicable Memorandum of Understanding or the City's Personnel Rules. Implementation is subject to the requirements of the Meyers Miliias Brown Act. The City Manager or her designee is also authorized to take any other actions deemed necessary or appropriate to carry out the actions specified in this Resolution.

REGULARLY PASSED AND ADOPTED this 13th day of July, 2010.



Mayor/Chair

ATTEST:



City Clerk/Secretary

I do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Millbrae this 13th day of July 2010, by the following vote:

AYES:	COUNCILMEMBERS:	Seto, Quigg, and Holober
NOES:	COUNCILMEMBERS:	Colapietro, and Papan
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
EXCUSED:	COUNCILMEMBERS:	None

CITY CLERK