



**MILLBRAE CITY COUNCIL
MILLBRAE REDEVELOPMENT AGENCY
MINUTES
October 12, 2010**

CALL TO ORDER MILLBRAE CITY COUNCIL AND REDEVELOPMENT AGENCY

Mayor Seto called the meeting to order at 7:00 p.m.

ROLL CALL: Mayor/Chair Paul Seto, Vice Mayor/Agency Vice Chair Daniel F. Quigg, Council/Agency Members Marge Colapietro, Gina Papan, and Nadia V. Holober

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **CEREMONIAL/PRESENTATION**

- Presentation by BART Board Liaison Joel Keller

BART Board Liaison Joel Keller presented a power point on:

- services at the Millbrae BART station;
- future development of the BART parking lot;
- the impact of High Speed Rail in the station area;
- the grand opening of the library book machine in December.

William Nack, San Mateo County Building and Trades Council, requested that Council discuss the next steps of the BART project at an upcoming Council meeting.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Informational Report Regarding Bills, Claims, and Payroll

City Manager Marcia Raines reviewed the agenda items.

- Report out from Closed Session of September 28, 2010

City Attorney Joan Cassman stated that the Council had met in Closed Session and discussed labor relations. The Council came out of Closed Session and reported on the action of the 5% reduction of salary for management employees and Councilmembers.

3. **APPROVAL OF MINUTES**

- NONE

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- NONE

CITIZEN COMMUNICATION

Wynn Grich, ATOWN, spoke on the detrimental health effects of chlorine in the drinking water and on the use of recycled water.

CONSENT CALENDAR

5. Investment Report for Period Ending August 31, 2010

Mayor Seto commented that two accounts with minimal balances should be closed out. Finance Director LaRae Brown noted that those accounts were being closed.

Upon a motion/second by Colapietro/Quigg Consent Calendar item 5 was unanimously approved.

PUBLIC HEARING

NONE

OLD BUSINESS

6. Final Budget Adjustments for Fiscal Year 2009-2010

Finance Director LaRae Brown presented a report on final budget adjustments for FY 2009-2010 for the General Fund, Debt Service Funds, Capital Project Funds, Enterprise Funds, Internal Service Funds, and Redevelopment Agency Funds. At the end of each fiscal year, adjustments are required to address various financial transactions. The report outlines each fund's actual and budgeted revenues and variance as well as the actual and budgeted expenditures and variance. Ms. Brown stated that a separate report on Workers' Compensation would be brought to Council at a future date.

No public comment for this item.

Upon a motion/second by Colapietro/Papan City Council Resolution No. 10-41 and Redevelopment Agency Resolution No. 10-04 amending the final budgets for the General Fund, Redevelopment Agency Funds and Other Funds as Listed for FY 09-10 was unanimously adopted.

NEW BUSINESS

7. Confirmation of 2010/2011 Mayor/Vice Mayor Rotation, Council Consideration to Cancel November 9, 2010 Council Meeting, and Council Consideration to Reschedule December 2010 Council Meetings One Week Earlier

City Clerk Angela Louis presented a report on the Mayor/Vice Mayor rotation for 2010/11, and confirmed that Vice Mayor Quigg will assume the office of Mayor and Councilmember Colapietro will assume the office of Vice Mayor. The discussion of the possible cancellation of the November 9th meeting and the rescheduling of the December 2010 meeting was turned over to the Mayor and Council.

Council accepted the rotation of Mayor/Vice Mayor and discussed the possible cancellation of the November 9, 2010 meeting and the rescheduling of the December 2010 meetings separately.

Possible Cancellation of November 9, 2010 Council meeting

Council discussion centered on the following items:

- reschedule the November meetings to one week earlier or one week later so as to have two meetings in November;

- keep the November 9th meeting as scheduled, as a quorum of three Councilmembers already exists;
- cancelling a meeting does not set a good precedent; keep to the schedule of meetings; rescheduling the meeting to an earlier or later date may be difficult due to the time of year;
- reschedule meetings in November to occur on November 16th and 30th.

Additional discussion centered on the planned trip to Kai Ping, China, to further the Sister City relationship with Millbrae. It was noted that the dates for the trip were not chosen by the City, but by Kai Ping, China, and rescheduling the dates was not possible.

No public comment for this item.

It was the consensus of Council to keep November 9th meeting as scheduled, so as to maintain to the schedule of Council meetings.

Rescheduling of December 2010 Council meetings

Council discussion centered on the following items:

- per the previous Council discussion, keep to the schedule of meeting for December;
- change the meeting to December 7th. Per the Council Protocols, the term of Mayor and Vice Mayor shall be one year commencing with the meeting of the Council reorganization. Last year the Council reorganization meeting took place on December 8, 2009.

No public comment on this item.

Upon a motion/second by Quigg/Papan, the Council meeting of December 14th was changed to December 7th. Councilmember Holober dissented, noting the importance of keeping to the schedule of Council meetings.

8. Resolution to Amend the Regulatory Agreement for Development at 88 South Broadway

Armando Sanchez, Project Manager – Housing, presented the report on the amendment to the regulatory agreement for development at 88 South Broadway. He noted that the purchase of the unit will not require any subsidy from the Redevelopment Agency, and that this unit meets the same criteria as the other BMR units.

No public comment for this item.

Upon a motion/second by Papan/Colapietro Redevelopment Agency Resolution No. 10-05 to amend the regulatory agreement for development at 88 South Broadway was unanimously approved.

COUNCIL COMMENTS

Councilmember Holober:

- welcomed the high school students in attendance;
- congratulated Japanese Culture Festival Committee on a successful festival;
- congratulated Louis Vella, Honorary Consul General of Malta;
- congratulated Alan Kirth and Faye Dawdy as Millbrae Man and Woman of the Year;
- encouraged healthy treats for Halloween;

- announced St. Dunstan's Festival on October 15th – 17th.

Councilmember Colapietro:

- attended the C/CAG Airport Land Use Committee meeting;
- attended an event honoring Louis Vella, Honorary Consul General of Malta;
- attended the Japanese Culture Festival;
- announced that preparations are underway for the next CERT emergency preparedness class;
- attended the Airport Community Roundtable meeting;
- attended the Millbrae Man and Woman of the Year Dinner;
- congratulated the Millbrae Rotary Club for a successful Kids Carnival;
- announced Jackie Speier Job Hunters Boot Camp on October 24th at the South San Francisco Conference Center.

Councilmember Papan:

- reminded citizens to vote and stated that ballots can be dropped off at City Hall. On Election Day the ballot box is removed by 5:00 p.m. and ballots can be dropped off at the Library. Signs will be posted at City Hall to assist voters;
- attended the Shelter Network breakfast;
- announced that Daly City and Half Moon Bay are conducting emergency drills;
- congratulated the Millbrae Elementary School District on Walk to School Day;
- announced Mills High School Open House on October 21st;
- attended the joint Field Use meeting. The fields at Taylor School and Green Hills School will open in March 2011;
- announced that the playground at Central Park is being worked on to address drainage issues.

Vice Mayor Quigg:

- reminded citizens to vote;
- attended the installation dinner for Louis Vella;
- attended the Japanese Culture Festival;
- attended the Man and Woman of the Year Dinner;
- announced St. Dunstan's Festival.

Mayor Seto:

- reminded community of Millbrae Patch, a new on-line newspaper;
- attended many of the same events announced by his colleagues;
- announced that Councilmember Colapietro and Councilmember Holober will serve on the subcommittee for Police shared services with San Bruno;
- announced the High Speed Rail Community meeting on October 28th.

RECESS CITY COUNCIL AND ADJOURN REDEVELOPMENT AGENCY

There being no further regular business to discuss, the City Council recessed and the Redevelopment Agency adjourned at 8:40 p.m.

RECONVENE CITY COUNCIL

9. **CLOSED SESSION**

Conference with Labor Negotiator

Closed Session held pursuant to Government Code §54957.6

Agency Negotiator: Marcia Raines

Employee Organizations: Firefighters Local 2400
Police Officers Association
Teamsters Local 856
Sanitation Workers Association

ADJOURN CITY COUNCIL

There being no further business to discuss, the City Council adjourned at 9:00 p.m.

/s/ Angela Louis
City Clerk

/s/ Paul Seto
Mayor