



**MILLBRAE CITY COUNCIL  
MILLBRAE REDEVELOPMENT AGENCY  
MINUTES  
May 25, 2010**

**CALL TO ORDER MILLBRAE CITY COUNCIL AND REDEVELOPMENT AGENCY**

Mayor Seto called the meeting to order at 7:00 p.m.

**ROLL CALL:** Mayor/Chair Paul Seto, Vice Mayor/Agency Vice Chair Daniel F. Quigg, Council/Agency Members Marge Colapietro, Gina Papan, and Nadia V. Holober

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG – Christina Stevens, Community Preservation Commission Chair, lead the Pledge.

**1. CEREMONIAL/PRESENTATION**

- Community Preservation Commission Residential Beautification Award
  - Don and VJ Dambrosio

Community Preservation Commission Chair Christina Stevens presented Don and VJ Dambrosio with the Residential Beautification Award.

- Community Preservation Commission Residential Water Wise Garden Award
  - Sameh Nasser

Community Preservation Chair Christina Stevens presented the Nasser family with the Water Wise Garden Award.

**2. AGENDA OVERVIEW/STAFF BRIEFING**

- Informational Report Regarding Bills, Claims, and Payroll

City Manager Marcia Raines introduced Leslie Parks as the Interim Community Services Director. She reviewed the agenda items, and noted that there would be no Closed Session at tonight's meeting.

- Report out from Closed Session of May 11, 2010

Assistant City Attorney Michael Conneran noted that the Council had met in Closed Session and considered three items; there was not action to report.

**3. APPROVAL OF MINUTES**

- Regular Meeting of May 11, 2010

Upon a motion/second by Colapietro/Quigg, the minutes were unanimously approved.

**4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- Community Preservation Commission

Christina Stevens, Chair of the Community Preservation Commission reported out on their current activities. The Commission is working on replenishing the downtown planters with water wise and native plants; businesses can also adopt a barrel along Broadway. They also put out a tri-fold brochure with information on City codes and useful phone numbers, and have two recognition awards programs: the Beautification Award and the Water Wise Gardening Award. Ms. Stevens reminded everyone that recruitment for vacancies on the Commission is currently going on.

**CITIZEN COMMUNICATION**

Nancy Ciardella Thompson, Millbrae resident, requested that a City garbage can that was removed near her property on Park Boulevard be replaced.

Wynn Grich, Hayward resident, spoke on the hazards of fluoride in the drinking water.

**CONSENT CALENDAR**

Mayor Seto requested that items 5 and 6 be pulled for discussion.

5. Resolution No. 10 - 19 Approving a Professional Consultant Services Agreement for the Design of the Larkspur Pump Station Enclosure

Public Works Director Ron Popp stated that the resolution before Council was to approve a professional consulting services agreement for the design of the Larkspur pump station enclosure. The agreement is for the design portion and staff will come back to Council with the construction contract at a later time.

Council discussion focused on the design of the pump station and the allocation of \$100,000. It was noted that the Larkspur pump station would not be as extensive as the one on Madera, but because of its location near the Crestview slide area, it would need more foundation planning. With regard to the design, the Planning Commission would be reviewing the design. In order to keep costs to a minimum, a less fancy design could be considered. The total cost for the project is estimated at \$300,000. The allocation of \$100,000 for architectural costs seems to be out of proportion with the total cost of the project.

No public comment for this item.

Upon a motion/second by Colapietro/Quigg Resolution No. 10 - 19 approving a professional consultant services agreement for the design of the Larkspur pump station enclosure was adopted by a vote of 4:1, Vice Mayor Quigg dissented.

6. Resolution No. 10 - 20 Approving a New Maximum Garbage Rate Schedule per Franchise Agreement with the South San Francisco Scavenger Company

Public Works Director Ron Popp stated that the resolution before Council was to approve a new schedule of maximum garbage rates, in accordance with the Franchise Agreement. The new rates will go into effect on July 1, 2010, and the increase is related to a CPI change of 1.94%, and a one time adjustment of 10.77%, of which 5 % was implemented in November of 2009 and 5.77% to be implemented on July 1, 2010. The rates will be in effect for one year and will be reviewed again next year.

Council inquired if the increase is per month or per three month period, and if the CPI increase is clearly stated in the Franchise Agreement. It was noted that the increase is a per month increase and is clearly stated in the Franchise Agreement approved by Council in November of 2009. The 10.77% one time adjustment was spread out in two increments of 5% in November of 2009 and 5.77% in July of 2010 to lessen the amount over time.

No public comment for this item.

Upon a motion/second Quigg/Holober, Resolution No. 10 - 20 approving a new maximum garbage rate schedule per Franchise Agreement with the South San Francisco Scavenger Company was unanimously adopted.

### **PUBLIC HEARING**

7. Resolution No. 10 - 21 Accepting of State of California Citizens Option for Public Safety (COPS) Funds

Mayor Seto opened the Public Hearing.

Police Chief Neil Telford stated that the COPS program provides local governments with additional funds for law enforcement services. These funds must be placed into a Supplemental Law Enforcement Services Fund and used exclusively for front line law enforcement services. For fiscal year 2009-2010, \$106,468.19 is available to Millbrae. The City is in need of the Crime Analyst position, and COPS funding will maintain this position and part time funding of Detective.

Council inquired about the funding cycle and how the amount of money received is calculated.

Chief Telford stated that funds are available every fiscal year and the City has received at least \$100,000. The amount of funds received is based on population. The monies received this year will fund 80% of the Crime Analyst position and 40% of a Detective.

Mayor Seto closed the Public Hearing.

No public comment on this item.

Upon a motion/second by Papan/Holober, Resolution No. 10 - 21 accepting of State of California Citizens Option for Public Safety (COPS) Funds was unanimously adopted.

### **OLD BUSINESS**

8. Millbrae Water Pollution Control Plant Update

Public Works Director Ron Popp presented Council with a second quarterly update of the Water Pollution Control Plant:

- the project is on track and on budget;
- to date \$3 million has been paid to West Bay Builders;
- we are 200 days into the project and there have been no unplanned disruptions and no lost time on accidents;
- there is an on-going issue with the selection of the aeration blowers; a substitution has been provided and the City is going through the review process;
- excavation dirt must be disposed of properly. The City wanted to recycle the dirt, however, it will be taken to a dump site where it will be reused;
- new jobs created or retained: 80 jobs;
- completion date is November 2011.

No public comment on this item.

Council accepted the report

### NEW BUSINESS

9. Council Consideration to Oppose AB 155 (Mendoza): Municipal Bankruptcy
10. Council Consideration to Support SB 920 (Yee): Alphabetical Telephone Directories: Distribution

It was the consensus of Council to consider both items 9 and 10 at the same time. There was no Council discussion for either item.

No public comments for either item.

Upon a motion/second by Papan/Colapietro Council unanimously moved to oppose AB 155 (Mendoza): Municipal Bankruptcy, and support SB 920 (Yee): Alphabetical Telephone Directories: Distribution.

11. General Fund Budget Discussion and Council Direction Regarding Outstanding Project List for Fiscal Year 2010-2011

Finance Director LaRae Brown reviewed the report and stated that tonight's discussion was a continuation of the various items presented during the Special Meeting of May 18, 2010. At the Special Meeting, Council requested additional information on various items as well as items on the Special projects list.

Council reviewed and discussed the report and requested staff follow-up on the following:

- use of RDA funds for:
  - ✓ Spur Trail tree trimming;
  - ✓ High Speed Rail EIR engineering analysis;
  - ✓ replacement of signs and banners
- information on park-in-lieu fees;
- can park-in-lieu fees be used for Citywide tree trimming;

- distribution of projects amongst other funds:
  - ✓ City Hall roof;
  - ✓ City Hall ADA entry doors;
  - ✓ City Hall security
- re-examination of Millbrae Community Youth Center project timing;
- investigation of solar option for City Hall roof;
- defer storm water collection system GIS mapping;
- bring back more information on the hand dryers for City Hall and Community Center;
- remove funding of the dog park.

Council went on to state that it was not their intention to do away with the Brown Bag Program. Some of the program costs could be reduced with the use of volunteers. There was some discussion regarding the \$500,000 reserve increase, and whether all or part of this amount should be set aside at this time or used elsewhere. Council also requested a total accounting of the \$357,793 for the Field License Agreement.

Public Comment:

Andrew Trapani, Parks and Recreation Commission member, addressed the Council regarding the reduction in staff services from 6 to 3. He noted that current staffing is thin, and reducing staff will make things more difficult. He also stated that raising fees will alienate members of the community.

Patricia Corbin, Millbrae resident, spoke on the Brown Bag Program at the Millbrae Community Center. The program has grown in the last 9 years. She stated that the food is delivered to the Community Center by the Second Harvest Food Bank, and is staffed by 25 volunteers who sort food, distribute bags and deliver bags to the homebound. The cost to run the program is minimal as the food is free of charge and volunteers do all the work.

Gale Grinsell, Millbrae resident, spoke on the cost of the banners; they may look nice but are a total luxury given the economic times we are in. She asked that Council look at the outside meetings they attend and agencies that the City supports. There are costs and membership fees associated with these outside meetings and agencies.

Don Dambrosio, Millbrae resident, stated that the HVAC system at the Community Center is very inefficient. It is an old reheat system and no more money should be wasted on it.

Linda Keefer and Judy Pera, Millbrae residents, stated that their property backs up to Spur Trail, and they would like to see money going towards the maintenance of the trees in this area. The Spur Trail is used daily by the public and there are many tree branches that have come down in this area; the eucalyptus trees are extremely dangerous and anything that the City can do would be appreciated.

End of public comment.

City Manager Marcia Raines addressed the comment regarding membership to outside agencies. She noted that membership costs vary and that some rates have come down. She went on to say that our the City does receive assistance from the various agencies it belongs to and that Millbrae's representation at these outside meetings is vital. Regarding the banners, the City is looking at this program to attract business to the City and therefore make some money with this program.

Council accepted the report.

### COUNCIL COMMENTS

Councilmember Colapietro:

- announced the June 1<sup>st</sup> Honoring our Veteran's Luncheon at the Community Center;
- announced the June 9<sup>th</sup> lectures series at the Community Center, the topic is Alternative Medicine. The lecture will begin at 11:30 a.m. and the June Birthday Luncheon will be at 12:30 p.m.;
- thanked everyone who attended tonight's meeting;
- attended all assigned meetings and community events.

Councilmember Holober:

- announced on-going Commission/Committee recruitment;
- announced that a delegation from Kai Ping, China may visit in June;
- announced that some of the Sister Cities Commissioners are planning a trip to Kai Ping, China in November;
- attended the recent Library JPA meeting; all County Library staff are looking at a 3% pay decrease, however, Library funding is still fairly stable;
- thanked all who attended the Save the Whales event last weekend;
- announced the June 7<sup>th</sup> retirement dinner for Millbrae School District Superintendent Shirley Martin;
- congratulated the graduates of the Class of 2010.

Councilmember Papan:

- attended the recent Congestion Management/Environmental Quality Commission meeting, there was discussion on a report about van inventories, private/public vans that service the Bart area and how to improve services at the Bart Station;
- attended the recent High Speed Rail Policy Committee meeting; all cities have had their public meetings and we will continue to keep the public posted;
- announced the June 12<sup>th</sup> Millbrae Lions Baseball pancake breakfast;
- announced that Mills Peninsula Hospital is scheduled to open their new facility in November;
- requested that letters be sent to the legislators regarding AB 155 and SB 920;
- requested tonight's meeting be adjourn in memory of John "Jack" Olson III, Executive Administrator of the San Mateo County Farm Bureau.

Vice Mayor Quigg:

- attended the recent Congestion Management/Environmental Quality meeting;
- attended the recent Bay Area Water Supply and Conservation Agency meeting;
- announced that the Lions Club is starting a Special Olympics Club and Councilmember Colapietro will be a founding member.

Mayor Seto:

- attended the recent C/CAG Board of Directors meeting. They are taking a poll to increase the motor vehicle license tax from \$4 to \$10, this will raise \$6.5 million for local projects;
- the Mayor’s Civic Coordinating Council met this past Friday. They are supporting the Man and Woman of the Year Dinner, the Millbrae Community Youth Center, and are in the process of creating a sub-committee to look into how to assist all local schools in Millbrae;
- announced May 31<sup>st</sup> Memorial Day Observance at Sneath Lane cemetery in San Bruno;
- announced the Peninsula Chinese Business Association is holding an event on May 26<sup>th</sup> in the Chetcuti Room; they will award money to different organizations through their fundraising efforts.

**ADJOURN CITY COUNCIL AND ADJOURN REDEVELOPMENT AGENCY**

There being no further business to discuss, the City Council and the Redevelopment Agency adjourned at 9:52 p.m. in memory of John “Jack” Olson III.

BY: \_\_\_\_\_  
City Clerk

APPROVED: \_\_\_\_\_  
Mayor