



**MILLBRAE CITY COUNCIL
MILLBRAE REDEVELOPMENT AGENCY
MINUTES
March 23, 2010**

CALL TO ORDER MILLBRAE CITY COUNCIL AND REDEVELOPMENT AGENCY

Mayor Seto called the meeting to order at 7:01 p.m.

ROLL CALL Mayor/Chair Paul Seto, Vice Mayor/Vice Chair Daniel F. Quigg, Council/Agency Members Marge Colapietro, Gina Papan, and Nadia V. Holober

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG – Millbrae Chamber of Commerce Youth Ambassadors

Terri Chin, Youth Ambassador, led the Pledge of Allegiance.

1. **CEREMONIAL/PRESENTATION**

- Earth Hour Proclamation

Mayor Seto Presented Environmental Programs Manager Shelly Reider with the Earth Hour Proclamation.

- Presentation by Christine Maley-Grubl, Executive Director, Peninsula Traffic Congestion Relief Alliance

Christine Maley-Grubl, Executive Director, Peninsula Traffic Congestion Relief Alliance, presented the Council with the Alliance's Strategic Plan 2010-2013. In the presentation, she outlined their mission statement, key goals, and strategies. Upcoming events in Millbrae include: Commuter Options and Incentives Program for Millbrae employees, Bicycle Safety Workshop on May 5th, and Bike to Work Day on May 13th.

Council thanked Ms. Maley-Grubl for her presentation and requested that the Alliance pass on information regarding transportation assistance for Millbrae residents to the appropriate City staff for public outreach. It was also suggested that the Alliance set up a community forum for residents to express their commuting needs and get resolution to their issues.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

City Manager Marcia Raines reviewed the agenda items. She noted that the Closed Session item regarding Baykeepers would not be discussed during the Closed Session.

- Informational Report Regarding Bills, Claims, and Payroll
- Report out from Closed Session - NONE

3. **APPROVAL OF MINUTES**

- Regular Meeting of March 9, 2010

Upon a motion/second by Colapietro/Quigg the minutes were unanimously approved.

4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS

- NONE

CITIZEN COMMUNICATION

Emily LeDeau, American Cancer Society, spoke on the advocacy of the American Cancer Society for cancer patients. She noted that the American Cancer Society Relay for Life Millbrae event would take place on July 31st through August 1st at Mills High School.

Wynn Grcich, Hayward resident, spoke on the effects of global warming, the adverse effects of microwaves in the atmosphere, and noted the unfavorable side effects of hazardous chemicals.

Sarah Vaughn, Millbrae resident, spoke on the dangers of second hand smoke in community living areas.

CONSENT CALENDAR

5. Adoption of Ordinance No. 732 Indoor Water Use Efficiency
- Waive 2nd Reading
 - Adopt Ordinance

Upon a motion/second by Colapietro/Holober Consent Calendar item 5 was unanimously adopted.

PUBLIC HEARING

NONE

OLD BUSINESS

6. Joint City Council Resolution and Redevelopment Agency Resolution Amending the Approved Budget for the General Fund, Redevelopment Agency Funds and Other Funds as Listed for FY 09-10

Finance Director LaRae Brown presented a report on amending the approved budget for the General Fund, Redevelopment Agency Funds and Other Funds as listed for FY 09-10. At February 23rd Council appointed a subcommittee of the Mayor and Vice Mayor who met on March 15th to discuss FY 09-10 budget amendments. Council had requested additional information on options for retaining the million dollar fund balance through June 2010, details on the revenue and expenditure projects, and information on workers compensation expenses.

Council discussed the information presented. The current condition of the State budget is volatile and there may be future take aways by the State. Although Council noted that the City is trying to be fiscally responsible and balance its budget, it is difficult given the current conditions at the State level. It was suggested that no formal action be taken and that the report presented be accepted as informational only.

No public comment on this item.

The Council accepted the report.

NEW BUSINESS

7. Adopt a Motion to Increase Membership and Revise Quorum Requirements for the Senior Advisory Committee and Appoint New Members to the Committee and Appointment of New Members to the Sister Cities Commission and Cultural Arts Commission

At the February 23rd Council meeting, Mayor Seto appointed Vice Mayor Quigg and Councilmember Holober as the new Subcommittee for Commission/Committee Appointments. They were tasked with reviewing outstanding appointments to the Senior Advisory Committee and the appointment of new members to the Sister Cities Commission and Cultural Arts Commission. The Subcommittee strongly recommended the appointment of all five applicants to the Senior Advisory Committee, expanding the membership to thirteen members, and establishing a quorum constituting of a majority of the members. They also recommended the appointments to the Sister Cities Commission and the Cultural Arts Commission.

There was Council discussion concerning whether or not the Senior Advisory Committee had been consulted before the before the recommendations had been made. The Council Subcommittee noted that all of the candidates were excellent and would serve the Committee well.

No public comment on this item.

Upon a motion/second by Holober/Quigg the motion was adopted by a vote of 4:1, Councilmember Colapietro dissented.

The new Commission and Committee members were sworn in.

8. Informational Report on Water Conservation

Public Works Director presented an informational report water usage and water conservation efforts in the City. The City of Millbrae is a member of the Bay Area water Supply and Conservation Agency (BAWSCA) and currently purchases its water from the San Francisco Public Utilities Commission (SFPUC). Over the past three years the SFPUC has asked its customers to voluntarily reduce water consumption by 10%. The City's agreement with the SFPUC guarantees Millbrae up to 3.15 million gallons of water per day (mgd). Currently, only 2.39 mgd are used. Millbrae has been a leader in conservation in San Mateo County, and is currently meeting all Best Management Practices as required by the California Urban Water Conservation Council. The City continues to conduct, public outreach, explore the possibility of having tiered rates (higher users would pay more), and look into the use of recycled water.

Council discussed the importance of water conservation, especially since there is a fixed allowance of water, and population and housing are growing. More outreach to the commercial and business users needs to be done. It was noted that more rebates for clothes washers and toilets were being given, and funding for those rebates comes from the Water Enterprise Fund. In addition, the recently adopted Indoor Water Use Ordinance and the upcoming Ordinance on Outdoor Water Use will also play a key part in the City's conservation efforts.

No public comment on this item.

The Council accepted the report.

9. Resolution No.10-15 Awarding Phase II of the Millbrae Fields Renovation Project Bid No. 017

Project Manager Richard Mao presented report on Phase II of the Millbrae Fields Renovation Project. On February 24th, the City conducted a bid opening for Phase II of the Millbrae Fields Renovation Project, Plans and Specifications No. 017. The lowest bid submitted was by McGuire and Hester Construction Company Inc., in the amount of \$1,155,400.00. All bid submitted were within the range of \$1.15 million to \$1.46 million, and all bids included a base bid for the sports field at Taylor Middle School and the upper field at Green Hills School, and all alternate bids 3 to 7 as listed in the bid tabulation sheet. The estimated completion date for the project is in the Fall, just prior to the beginning of school. A website has been set up to answer questions about the project, and a link to it will be added to the City's website.

Council discussion centered on the bid award to McGuire and Hester. It was noted that they are the same contractor who worked on Phase I of the renovation project, and that phase was completed on time. When the project went out to bid, all alternate bids were listed so that the cost for each item would be known; the lowest bidder also had the lowest base bid. The bid includes two playground structures, one at Lomita Park and the other at Green Hills. Both the City and the Millbrae Elementary School District will equally share in the cost of the field renovations and playground equipment. The timeline for the project completion was noted as 110 calendar days, with the fields for Taylor Middle School and Green Hill opening in March 2011.

No public comment on this item.

Upon a motion/second by Holober/Papan Resolution No.10-15 awarding Phase II of the Millbrae Fields Renovation Project Bid No. 017 was unanimously adopted.

10. Adoption of an Amendment and Restatement of the Taxicab Ordinance, Chapter 7.10 of the Millbrae Municipal Code

- Waive 1st Reading
- Introduce Ordinance

Commander Raffaelli presented a report on adoption of an amendment and restatement of the Taxicab Ordinance, Chapter 7.10 of the Municipal Code. The City's current Taxicab Ordinance was enacted in 1966 and only amended once since then. The proposed ordinance includes eleven new sections, seven of which are required by law. Revisions include relieving the Council of the day to day responsibility of vehicle oversight, and assigning those tasks to the police chief or his/her designee. In the development of the Necessity and Convenience provision, City staff provided a draft proposal to the owners of all cab companies operating in the City and invited them to discuss potential changes; six cab companies accepted the invitation. There is no anticipated fiscal impact. There are fees in the City's Fee Schedule to cover the costs of taxi permit application and processing. The Police Department will monitor the efforts required to implement these new regulations and if necessary come back to Council at a later date to adjust these fees for better cost recovery.

Council discussion centered on some of the new provisions of the ordinances. There was discussion on the number of trips coming in and out of the Bart Station area and on the fees charged by the Taxicab Companies. It was noted that there would be no impact to taxicab rates with the adoption this ordinance; fees would need to be looked at separately. It was also noted that a provision regarding "green cars" or hybrids be added to the ordinance in the future.

No public comment on this item.

Upon a motion/second by Colapietro/Papan the Council unanimously waived the first reading and introduced an ordinance amending and restating the Taxicab Ordinance, Chapter 7.10 of the Millbrae Municipal Code.

COUNCIL COMMENTS

Councilmember Holober:

- attended Sister Cities Commission meeting;
- announced fundraiser for Chilean earthquake relief on March 28th at the Community Center;
- announced Mosta Grove clean up on April 17th;
- announced Louis Vella was recently appointed as the new Consul General of Malta;
- reminded everyone to turn in their Census form.

Councilmember Colapietro:

- thanked all volunteers for a successful Silver Dragon IV exercise on March 18th;
- participated in Census Merchant Walk on March 12th;
- attended the League of Women Voters High Speed Rail meeting;
- participated in Census 2010 Rally on March 18th;
- attended Millbrae Historical Society Installation on March 21st;
- announced “Growing Up in Millbrae” program on April 2nd;
- gave brief presentation to the Board of Supervisors on March 23rd regarding the Millbrae Historical Walk on April 11th;
- announced petition signing along Broadway on March 27th to protect local funds.

Councilmember Papan:

- requested that the Mayor ask for to Caltrans repair the US 280 north entrance to Millbrae;
- attended Grand Blvd meeting last week;
- attended the Relay for Life Meeting last week;
- reminded residents to mail in Census form;
- announced the coordination of a High Speed Rail Community meeting in Millbrae as public outreach;
- announced Mike Simonini recently elected as new District Governor of the Lions Club;
- requested Council meeting be adjourned in memory of Millbrae resident Sam Grado.

Vice Mayor Quigg:

- recently meet with Chamber of Commerce regarding business licenses, increasing revenue on current business licenses, and requiring all contractors working in Millbrae to display a Millbrae sticker on their vehicles;
- announced that catering trucks have moved off of El Camino Real;
- attended BAWSCA meeting on March 18th;
- announced Millbrae Community Youth Center clean up on March 27th and 28th; over 40 volunteers are scheduled to work on the project.

Mayor Seto:

- announced that he was Principal for a Day at Lomita Park School;

- attended Parks and Recreation Commission meeting;
- attended Millbrae Education Foundation meeting;
- announced March 27th Fields Opening at Meadows School;
- announced Spring Valley Pancake Breakfast on Saturday, March 27th;
- announced Lomita Park School Spaghetti Feed on Friday night;
- announced Millbrae Community Youth Center clean up on Saturday and Sunday, March 27th and 28th.

RECESS CITY COUNCIL AND REDEVELOPMENT AGENCY

There being no further regular business to discuss, the City Council and Redevelopment Agency recessed at 10:21 p.m.

RECONVENE CITY COUNCIL AND REDEVELOPMENT AGENCY

11. **CLOSED SESSION**

Conference with Real Property Negotiators
Closed Session held pursuant to Government Code §54956.8
Address: 100 El Camino Real, Millbrae
Negotiators for Agency: Executive Director and City Attorney

Public Employee Performance Evaluation
Closed Session held pursuant to Government Code §54957
Title: City Manager

ADJOURN CITY COUNCIL AND REDEVELOPMENT AGENCY

The being no further business, the City Council and Redevelopment Agency adjourned at 12:00 a.m. in memory of Millbrae resident Sam Grado.

/s/ Angela Louis
City Clerk

/s/ Paul Seto
Mayor