



**MILLBRAE CITY COUNCIL  
MILLBRAE REDEVELOPMENT AGENCY  
MINUTES  
June 22, 2010**

**CALL TO ORDER MILLBRAE CITY COUNCIL AND REDEVELOPMENT AGENCY**

Mayor Seto called the meeting to order at 7:00 p.m.

**ROLL CALL:** Mayor/Agency Chair Paul Seto, Vice Mayor/Agency Vice Chair Daniel F. Quigg, Council/Agency Members Marge Colapietro, Gina Papan, and Nadia V. Holober

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG – Millbrae Girls Softball 8 & Under All Stars

1. **CEREMONIAL/PRESENTATION**

- Proclamation - the Month of July 2010 as Parks and Recreation Month

Mayor Seto presented Parks and Recreation Commissioner Peter Grossman with a proclamation proclaiming the month of July 2010 as Parks and Recreation Month.

- Recognition of Millbrae Volunteers

Mayor Seto presented a commendation to Millbrae Volunteers Dino De Ranieri, John Fehr, and Pauline Ryan, and congratulated all Millbrae Volunteers for their dedication.

- Presentation by PG&E Regarding Smart Meters

Papia Gambelin, Manager of Government Relations for PG&E, gave a presentation on the Smart Meter program.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Informational Report Regarding Bills, Claims, and Payroll – RAINES
- Report out from Closed Session of June 8, 2010 - CASSMAN

City Manager Marcia Raines reviewed the agenda items.

City Attorney Joan Cassman noted that the Council had met in Closed Session and discussed two items: Real Property Negotiations, and Existing Litigation. Authorization was given to the attorneys for settlement of the existing litigation.

3. **APPROVAL OF MINUTES**

- Regular Meeting of June 8, 2010

Upon a motion/second by Colapietro/Holober, the minutes were approved, Vice Mayor Quigg abstained.

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- Parks and Recreation Commission

Parks and Recreation Commission Secretary Peter Grossman reported on the activities of the Parks and Recreation Commission. He thanked the residents for their participation in recreation programs and encouraged them to attend Parks and Recreation Commission meetings.

### CITIZEN COMMUNICATION

Wynn Grich, Hayward resident, spoke on the health dangers and risks of chlorination and fluoridation of the public water supply.

Michele Burbano, Millbrae resident, addressed the Council on the poor condition of lots 4 and 5 of Lomita Hills and requested that the City look into this matter.

Giovanni Oldini, Millbrae resident, addressed the Council on lots 4 and 5 of Lomita Hills. He requested that the City look into who is responsible for maintaining this area, as the HOA is not taking care of this space.

### CONSENT CALENDAR

Mayor Seto noted that a request had been made to pull item 8 for discussion.

5. Ordinance No. 735 Amending Chapter 6.15 of the Millbrae Municipal Code to Restrict Provision of Debris Boxes Other Than Pursuant to a City Garbage Collection Franchise
  - Waive 2<sup>nd</sup> Reading
  - Adopt Ordinance
6. Resolution No 10-22 of the Millbrae City Council and the Resolution No. 10-02 of the Millbrae Redevelopment Agency Establishing the Appropriations Limit for Fiscal Year 2010-2011
7. Motion to Amend Contribution to Public Agency Retirement Services (PARS)

Upon a motion/second by Holober/Colapietro Consent Calendar items 5 through 7 were unanimously adopted.

8. Resolution No. 10-23 Amending Council Protocols with Regard to Cancellation of Regularly Scheduled Council Meetings on Primary or General Election Days

City Clerk Angela Louis presented a brief report regarding amending the Council Protocols to cancel regularly scheduled Council meetings that occur on a primary or general election.

Council discussed as to whether the meetings should be cancelled or rescheduled. It was noted that primary and general election days fall during busy time periods; it would not be prudent to cancel a Council meeting in June during budget discussions, and November is generally busy closing out end of the year business. It was suggested that the meetings be kept as they are and not cancelled. After further discussion Council requested that the meetings be rescheduled to the Tuesday following the primary or general election. A motion was made for Council to hold Council meetings on the Tuesday following a primary or general election.

No public comment for this item.

Upon a motion/second by Papan/Quigg Consent Calendar item 8 was adopted by a vote of 4:1; Councilmember Colapietro dissented.

**PUBLIC HEARING**

NONE

**OLD BUSINESS**

9. Resolution No. 10-24 of the Millbrae City Council and Resolution No. 10-03 of the Redevelopment Agency Adopting FY 10-11 Budget

City Manger Marcia Raines stated that Council had taken up discussion and directed staff regarding the FY 10-11 budget. The budget presented to Council is balanced and includes a reduction of \$1.14 million in employee concessions or staff reductions. Staff will come back to Council at the July 13, 2010 meeting to report on any agreements that are reached with labor units prior to July 1<sup>st</sup>, and outline any additional changes.

Council discussion included the following:

- the budget being adopted at tonight’s meeting only addresses vacant and temporary positions;
- if concessions of \$1.14 million are not achieved; personnel reductions will be necessary;
- explore options on how the Recreation Department can be self sustaining;
- possible establishment of a policy for departments to forecast trends for purchasing;
- noted that MCTV negotiations are ongoing and requested that discussion continue through to July 1<sup>st</sup>;
- noted two corrections to the FY 10-11 Budget Resolution:
  - ✓ item 3.3 should read as “FY 2009-2010”
  - ✓ item 8.1, should read as “On or before February 29, 2011 the City Council/Agency Board shall receive a Mid Year Budget Review including the following information:...”

Public comment:

Ken Phelps, Millbrae resident, stated that he recently sent a letter to the Council regarding the Recreation staff. The staff is a valuable asset. He also stated that the quality of life and community, makes Millbrae a desirable place to live. He asked that the Council closely consider any reductions in staff.

End of public comment.

Upon a motion/second by Colapietro/Quigg Resolution No. 10-24 of the Millbrae City Council and Resolution No. 10-03 of the Redevelopment Agency adopting FY 10-11 Budget, with the two corrections noted, were unanimously adopted.

**NEW BUSINESS**

10. Resolution No. 10-25 Approving Contract Change Order No. 4 with McGuire and Hester for Emergency Storm Drain Repairs at Taylor Field and Amend FY 09/10 Budget to Appropriate Funding for the Repairs

Ron Popp, Public Works Director, noted that staff recommends Council approve Contract Change Order No. 4 with McGuire and Hester for emergency storm drain repairs at Taylor Field. McGuire and Hester is currently working on the fields' renovation project, and they have been asked to perform the emergency repairs. Some of the repair work will be performed in-house to minimize costs. Funding for the repair work will be appropriated from the Storm Drain Enterprise Fund.

Council inquired as to what savings would be achieved with part of the work being done in-house, and would the funds come from FY 09-10. It was noted that in-house work would save approximately \$20,000, and that the funds would be appropriated in the current fiscal year; this would impact the current General Fund balance.

No public comment for this item.

Upon a motion/second by Papan/Colapietro, Resolution No. 10-25 approving contract change order No. 4 with McGuire and Hester for emergency storm drain repairs at Taylor Field and amending FY 09/10 budget to appropriate funding for the repairs was unanimously adopted.

**COUNCIL COMMENTS**

Councilmember Holober:

- inquired as to when the Grand Jury report on Red Light Cameras would be brought to Council;
- attended the League of Cities Environmental Policy Committee meeting where there was discussion on the statewide ban on plastic bags. This bill will create a level playing field in all cities, and all indications point to this legislation passing. Once passed, a 5 cent charge per bag will be instituted; this is to encourage the public to bring their own bags for use or reuse.

Councilmember Colapietro:

- attended the State of City Address;
- attended the C/CAG meeting and was appointed to the Bicycle and Pedestrian Advisory Committee (BPAC);
- attended a meeting at Assembly Member Jerry Hill's offices, regarding the state budget where he advocated for support of the Democratic budget proposal;
- attended the MCTV Board meeting and made a presentation of the Bill of Rights for Children and Youth;
- attended the Senior Advisory Committee meeting;
- attended the Millbrae/San Bruno Soroptimist Awards Dinner and congratulated the new officers for coming year;
- participated in the Bay Area Special Olympics Lions Club Baseball Jamboree;
- attended Lions Club Installation Dinner and congratulated Randy Sahae on her appointment as the new President;
- attended the Chamber of Commerce meeting and made a presentation of the Bill of Rights for Children and Youth;

- announced the June 23<sup>rd</sup> Friends of the Millbrae Library program: “Songs and their Stories”;
- announced that the Historical Society’s 4<sup>th</sup> of July Picnic will be held on Saturday July 3<sup>rd</sup> in the Chetcuti Room.

**Councilmember Papan:**

- attended the Peninsula Congestion Relief Alliance meeting; they have updated their website (www.commute.org). One of their current projects is to have top employers focus on public transportation. In addition they are working with the various organizations in Millbrae to encourage them to use public transportation. The Alliance is also encouraging new businesses to install bicycle racks, and grant funding is available for this;
- attended the recent Grand Boulevard meeting where they discussed:
  - ✓ researching employer and transportation management interest in shuttles
  - ✓ providing information on the benefits of transit oriented development
  - ✓ discussing parking in roadway medians versus along the curb
  - ✓ coordinating with the SFPUC on upcoming construction along El Camino Real
- announced that the Director of the California Buildings Standards Commission will be speaking at CalGreen on June 24<sup>th</sup>. He will be discussing the upcoming State Building Codes;
- announced the St. Dunstan Car Show on August 24<sup>th</sup>.

**Vice Mayor Quigg:**

- attended the Chamber of Commerce meeting and noted that Frank Catania will retire as Manager of the Farmers Market; there will be a celebration for him on Saturday June 26<sup>th</sup>. His replacement is Heather Harlow;
- announced that until the plastic bag ban comes into effect, plastic bags should not be thrown out, but taken to Safeway for recycling.

**Mayor Seto:**

- attended the SAMCEDA event on June 21<sup>st</sup>
- attended the C/CAG meeting last week, and on the November ballot is the vehicle license fee. 50% of the funds will go to local agencies for streets and roads;
- announced that the JoyLife Club concluded their four part seminar a couple of weeks ago, they offer support to families of cancer patients;
- announced that the Mayor’s Civic Coordinating Council will meet on Friday at 8:00 a.m.

**RECESS CITY COUNCIL AND ADJOURN REDEVELOPMENT AGENCY**

There being no further regular business to discuss, the City Council recessed and the Redevelopment Agency adjourned at 9:26 p.m.

**RECONVENE CITY COUNCIL**

**11. CLOSED SESSION**

- Conference with Legal Counsel – Existing Litigation  
Closed Session held pursuant to Government Code §54956.9(a)
  1. Baykeeper v. Millbrae
  2. Singson v. Millbrae, et al

- Conference with Legal Counsel – Labor Negotiations  
Closed Session held pursuant to Government Code §54957.6  
Agency Negotiator: Marcia Raines  
Employee Organizations: Firefighters Local 2400  
Police Officers Association  
Teamsters Local 856  
Sanitation Workers Association  
Unrepresented Management

**ADJOURN CITY COUNCIL**

There being no being no further business to discuss, the City Council adjourned at 11:30 p.m.

/s/ Angela Louis  
City Clerk

/s/ Paul Seto  
Mayor