



**MILLBRAE CITY COUNCIL
MILLBRAE REDEVELOPMENT AGENCY
MINUTES
July 12, 2011**

CALL TO ORDER MILLBRAE CITY COUNCIL AND REDEVELOPMENT AGENCY

Mayor Quigg called the meeting to order at 7:00 pm

ROLL CALL: Mayor Daniel F. Quigg, Vice Mayor Marge Colapietro, Councilmembers Gina Papan, Nadia V. Holober, and Paul Seto

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG:

Led by Matt Fitzgibbons, Vice Chair of the Downtown Process Committee

1. **CEREMONIAL/PRESENTATION**

- Presentation of the LED Rebate Check from PG&E

Kathy Lavezzo of PG&E stated that she was in attendance to recognize the City of Millbrae for its outstanding achievement and ongoing commitment to energy efficiency and presented a ceremonial rebate check in the amount of \$17,000 to the City of Millbrae for the installation of 278 LED streetlights throughout the City.

- Presentation of the Energy Upgrade Program

Douglas Alfaro, of the San Mateo County Manager's Office and Napallo Gomez-Somer, of Ecology Action presented a PowerPoint overview of their program.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Informational Report Regarding Bills, Claims, and Payroll – RAINES

City Manager Marcia Raines reviewed the agenda and requested that the following items be changed:

- In the staff report on page 3 for item 5 referring to November 8, 2011 General Election the sentence "The City is placing 2 measures on the ballot which will increase the cost of printing the sample ballot" should be deleted as the City will not be placing any measures on this year's ballot.
- Item 6 should be moved down to New Business between items 11 and 12.
- Items 7 and 8 should be continued to the July 26, 2011 meeting

Vice-Mayor Colapietro expressed her concern over receiving a large amount of additional information via email regarding the closed session item on tonight's agenda and asked why the information was sent so late. Raines responded that a Councilmember had requested the additional information and when staff supplies information to one Councilmember it is supplied to all Councilmembers and the city attorney. Colapietro stated that she was not comfortable discussing the matter tonight during closed session without having a chance to review the additional information.

After lengthy discussion Quigg, Colapietro and Papan concurred that the closed item issue be continued to the next Council meeting of July 26, 2011.

- Report out from Closed Session of June 28, 2011– CASSMAN

City Attorney Cassman stated there was no reportable action taken during the closed session of June 28, 2011.

3. APPROVAL OF MINUTES

- Regular Meeting of June 28, 2011 and Special Meeting of June 28, 2011 – NELSON

Councilmember Holober requested that the minutes for the regular meeting reflect under New Business item 6 it should be clarified that no action was taken on the resolution for the dog park issue. She also requested that her Council comments in the minutes for the regular meeting be changed to read that the “Sister Cities Commission” would like to appoint applicants to the vacant positions on the commission and wanted some wording included stating that improvements are being planned for the Millbrae Ave., El Camino Real intersection to make it safer.

Upon motion/second by Colapietro/Papan, the minutes were approved with corrections.

4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS

- Update Report from the Downtown Process Committee – Matt Fitzgibbons, Vice Chair

Downtown Process Committee Vice Chair Fitzgibbons gave an overview of the Committee including the regular date and time of meetings, membership, and discussed the recent Merchant Outreach Forum held on June 22, 2011 at 16 Mile House. The information collected will be reviewed at the next regular committee meeting. City Manager Raines recognized John Ford CEO of Chamber of Commerce who is a member of the committee and was in attendance.

CITIZEN COMMUNICATION

Jason Ma of IvyMax thanked the council for the warm welcome at ribbon cutting in May at 30 Rollins Rd., and added that they recently moved their headquarters to Millbrae. The business tries to help kids maximize their whole person by tapping into their IQ. Mr. Ma introduced Yee Sun as a new employee. Their website is www.ivymax.com Jason.ma@ivymax.com

Robert Gottschalk stated that he is disappointed that the Council has decided to postpone the closed session discussion. He added that the developer is waiting for a decision on these 13 units and continuing to hold these units is costing the developer a lot of money.

CONSENT CALENDAR

Councilmember Gina Papan requested that Consent item 5 be pulled for discussion.

5. Resolution Calling a General Municipal Election, Setting Candidate Policies, and Requesting Election Services – NELSON

Acting City Clerk Fran Nelson gave an overview of the staff report. Mayor Quigg and Councilmember Papan clarified some of the specific points so the public could better understand the process of elections.

Upon motion/second by Colapietro/Papan consent item 5 was unanimously approved.

6. This item was moved to New Business as item number 11a. Designation of Voting Delegates and up to Two Alternates for the 2011 League of California Cities Annual Conference – NELSON
7. This item was continued to the July 26, 2011 meeting. Recommendation to Approve Tentative Agreement between the City Of Millbrae and Sanitation Workers Association; and Authorize the City Manager to Prepare and Execute the Memorandum of Understanding – ROGERS
8. This item was continued to the July 26, 2011 meeting. Recommendation to Approve Tentative Agreement between the City Of Millbrae and Police Officer’s Association; and Authorize the City Manager to Prepare and Execute the Memorandum of Understanding – ROGERS
9. Collection of Stormwater Enterprise Fees on the County Tax Rolls – POPP
10. Receive Report and Approve Response to the San Mateo County Grand Jury Report on “TASERS Standardizing to Save Lives and Reduce Injuries” – TELFORD

It was requested that the City’s policy on TASERS be modified so the current policy aligns more with the Grand Jury recommendation. Councilmember Papan added for public information that all of our officers do receive regular training and follow up for the use of TASERS and she has requested that our officers receive mental health training.

11. Receive Report and Approve Response to the San Mateo County Grand Jury Report on “Cell Towers: Public Opposition and Revenue Source” – MORTAZAVI

Vice Mayor Colapietro requested that particular phraseology be added to both Grand Jury responses for Consent items 10 and 11 and that the staff report and response cite that the information forwarded by the Grand Jury was “scientifically unfounded information.”

Councilmember Holober asked why items 7 and 8 needed to be continued to the next meeting. City Manager Raines responded that several issues arose today and need to be responded to prior to council’s review and possible approval.

Upon motion/second Holober/Seto consent items 9, 10 and 11 were unanimously approved.

PUBLIC HEARING

NONE

OLD BUSINESS

NONE

NEW BUSINESS

- 11a. Designation of Voting Delegates and up to Two Alternates for the 2011 League of California Cities Annual Conference – NELSON

After discussion the Council came to a consensus to continue this item to the July 26, 2011 meeting in order to research whether more than one Councilmember can share a conference registration. Colapietro noted that Policy Committee members are not required to pay for their attendance at their Committee meeting.

12. Motion to Appoint Three (3) Subcommittees for the following purposes: - NELSON
- a) Interview applicants to fill existing vacancies on City commissions and committees
 - b) Study, prepare and report back on 5-year budget forecasting
 - c) Review and report back on recent legislation impacts on the RDA and potential RDA Plan updates

Acting City Clerk Nelson reviewed the three subcommittees and their purposes.

There was discussion among the council as to schedules and desires. The council came to a consensus that Councilmembers Papan and Seto would serve on the committee to interview applicants to fill the existing vacancies on City commissions and committees except for the Planning Commission which the entire City Council will interview those applicants. Vice Mayor Colapietro stated that she has feedback from some of the commissions and committees that she would like included in the final staff report appointing new members. Mayor Quigg and Vice Mayor Colapietro would serve on the 5-year budget forecasting subcommittee and the legislation impacts on the RDA and potential RDA Plan updates.

City Attorney Cassman noted for the record that these are Adhoc committees so noticing and Brown Act rules do not apply.

Upon motion/second, Papan/Colapietro the motion was unanimously passed.

COUNCIL COMMENTS

• Mayor Quigg

- Was happy to attend the ribbon cutting ceremony at the Water Pollution Control plant.
- Former Foster City Mayor Ron Cox passed away.
- Former First Lady of Malta Mary Fenech Adami passed away.
- Former First Lady Betty Ford passed away.

• Vice Mayor Colapietro

- Requested that the Mayor send a letter to the Maltese Council General Louis Vella to express condolences from the city regarding the passing of Mary Fenech Adami the first lady of Malta.
- Requested that City Manager Raines send a general email to all employees saying that when they are in driving, especially in city vehicles not to use their cell phones while driving.
- Attended the 30th anniversary of the Airport Roundtable including visiting the museum
- Attended the ribbon cutting and tour at the city's new Water Pollution Control Plan plant
- Attended the Chamber's Summer Mixer with Councilmember Papan hosted by the Royal Pharmacy
- Senior Birthday lunch will be held on Wednesday July 13th
- Alma Massolo, the Curator of the Millbrae Museum will be celebrating her 90th birthday
- The Friends of the Library will be hosting a Motown Jazz performance and open house on July 26th.

• Councilmember Papan

- Mayor Quigg and I have been pursuing Fire merger by meeting with San Bruno and Central County Fire which includes Burlingame and Hillsborough.
- Safeway not going out to bid until winter
- Expressed concern over the power outage that occurred over the weekend and others that have occurred recently and feels that PG&E needs to be more responsible
- Requested that staff prepare a press release regarding the city's savings on the LED street lights.

- Attended a county supervisor redistricting meeting where some changes were made, comments can be made on line
- Littering is a real problem especially from the fast food restaurants in town and requested that all residents be more responsible and pick up after themselves.
- Common courtesy and random acts of kindness need to be passed on
- Received notice former 1st lady of Malta, Mary Fenech Adami passed away and requested the meeting be closed in her memory.

• Councilmember Holober

- So as not to repeat any of the events that have been going on, thanks to everyone involved.
- The Sustainable San Mateo County 15th Annual report was issued and Millbrae is doing very well per capita on water consumption and solid waste disposal, however we are also far below average on city owned parks, installed solar capacity and the average expenditure per student.
- Sign ordinance works well in the downtown; would like to speak with staff regarding El Camino Real because maybe different signage should be considered, for example there is a new pet store and supermarket that not a lot of people know they are there due to the size of the signage.
- Nice presentation by PG&E, however they are blaming other people and even residents for the disaster in San Bruno.

• Councilmember Seto

- Attended ribbon cutting at new operations center for the WPCP, toured the building and area and feels it is a very nice facility. Good work was done by staff, consultants, contractors and subcontractors.
- Leos will be hosting a bowl-a-thon on Tuesday 7/26/11 from 6-9:30 at Brentwood Bowl in South San Francisco as a fundraising event for Relay for Life in memory of Lisa Chin, Kevin Chin's wife who passed away about 1 year ago.

RECESS CITY COUNCIL AND REDEVELOPMENT AGENCY

There being no further regular business to discuss the City Council and Redevelopment Agency adjourned in memory of former Foster City Mayor Ron Cox, former First Lady Betty Ford and former First Lady of Malta Mary Fenech Adami at 8:40 pm

The scheduled closed session was not held.

BY: _____
Acting City Clerk

APPROVED: _____
Vice-Mayor