



**MILLBRAE CITY COUNCIL
MINUTES
March 13, 2012**

CALL TO ORDER MILLBRAE CITY COUNCIL

Mayor Colapietro called the meeting to order at 7:04 p.m.

ROLL CALL: Mayor Marge Colapietro, Vice Mayor Gina Papan, Councilmembers Nadia V. Holober, Wayne J. Lee, and Robert G. Gottschalk

Joe Quadt, American Red Cross Bay Area Chapter, lead the Pledge to the flag.

1. **CEREMONIAL/PRESENTATION**

- Proclamation Proclaiming the Month of March 2012 as American Red Cross Month

Mayor Colapietro presented Joe Quadt, American Red Cross Bay Area Chapter, with a Proclamation proclaiming the month of March 2012 as American Red Cross Month.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Informational Report Regarding Bills, Claims, and Payroll

City Manager Marcia Raines reviewed the agenda items.

- Report out from Closed Session - NONE

3. **APPROVAL OF MINUTES**

- Regular Meeting of January 24, 2012
- Regular Meeting of February 14, 2012
- Regular Meeting of February 28, 2012

Mayor Colapietro provided the City Clerk with corrections to the minutes. The City Clerk acknowledged receipt of these corrections and noted that there was no substantive change to the minutes.

Councilmember Holober requested that the minutes of February 28, 2012 be revised to include the following information under item 5: "The improvements to be done at El Camino Real/Victoria Avenue begin after the current Caltrans work on El Camino Real/Millbrae Avenue is completed."

Upon a motion/second by Lee/Papan the minutes were approved with the above noted revision.

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- NONE

CITIZEN COMMUNICATION

Daniel F. Quigg, former Mayor and Councilmember, read a letter that he submitted to the City Council, City Manager, Finance Director, and City Attorney, regarding the compensation issue of former City Manager Ralph Jaeck. He requested that this item be addressed by the Council in open session otherwise he will refer the matter to the San Mateo County Grand Jury.

CONSENT CALENDAR

5. Resolution Adopting 2012 Local Hazard Mitigation Plan

Upon a motion/second by Holober/Lee Resolution No. 12-12 Adopting the Local Hazard Mitigation Plan was unanimously adopted.

PUBLIC HEARING

NONE

OLD BUSINESS6. Acceptance of the Comprehensive Annual Financial Report (CAFR)
(Continued from January 24, 2012)

Finance Director LaRae Brown presented the report and introduced Mark Wong of Maze and Associates.

Vice Mayor Papan stated that there are certain discrepancies from an independent report that are not noted in the CAFR.

Mark Wong, Maze and Associates, stated that the audit is conducted for the fiscal year and it is based on a sampling. The other independent evaluation that was conducted regarding the compensation issues covered a four year period.

Vice Mayor Papan stated that the funds in question are City funds and this issue must be evaluated. The discrepancy amount may have fallen below the standard of what would be considered reportable by the auditors, but she stated that this discrepancy should have been reported. She thanked Mr. Wong for his presentation.

Councilmember Holober inquired:

- if there is still a loan to the Redevelopment Agency;
- how much has been set aside for health benefits;
- if the projected forecast gap is the same one that was presented to Council;
- why was Community Development credited the difference in the SERAF;
- dip in investment earnings.

Staff responded:

- the loan to the RDA was paid off in January;
- the City has only set aside \$1.5 million to fund future health benefits. An actuarial study will be conducted and information will be provided to Council at a future meeting;
- the projected forecast gap is the same one that was presented to Council;
- the credit was made to Community Development because it was the Redevelopment Agency;
- staff will provide Council with information regarding the loss of interest earnings in FY 10-11 compared to FY 09-10.

No public comment for this item.

Upon a motion/second by Holober/Lee the City Council accepted the report by a vote of 4:1. Vice Mayor Papan dissented.

NEW BUSINESS

NONE

COUNCIL COMMENTS

Mayor Colapietro:

- Poster regarding fundraising for a dog park indicated that it is a public/private partnership between the City and Friends of the Dog Park. The City Council was not addressed to discuss the issue of a dog park. Public/Private partnerships take staff time, maintenance, etc. these items should come before entire Council for discussion;
- Announced that she is appointing herself, Millbrae resident Mel Pincus, and City Manager Marcia Raines to the Oversight Board of the City of Millbrae Successor Agency of the former Redevelopment Agency. The Mayor will advocate to keep local control for the representative to the largest special district in the County; which is the Millbrae Library;
- Attended the High Speed Rail meeting with Vice Mayor Papan;
- Attended a San Mateo County Office of Emergency Services workshop in Foster City regarding the role of the Red Cross in a disaster and how Police Departments are using social media;
- Attended the meeting of the Millbrae Tourism Committee;
- Attended the press conference regarding transition of services to Sheriff's Office;
- Attended Swearing-In Ceremony of former Millbrae Police Officers as Sheriff's Deputies;
- Attended the San Mateo County Transportation Task Force meeting;
- Attended the C/CAG Board of Directors meeting;
- Presented a Certificate of Appreciation to the Millbrae Chamber of Commerce Board of Directors for their participation in the Lunar New Year Festival.

Vice Mayor Papan:

- Clarified that when she was Mayor, the City had worked with the SFPUC for property for a Dog Park. Fundraising efforts are going on and information can be found on the website: www.millbraedogpark.com;
- Attended the Girl Scouts' 100th Anniversary with Mayor Colapietro and Mayor Ruane of San Bruno;
- Attended the High Speed Rail meeting; Dan Richards was named the new Chair. Senator Simitian is having a meeting this evening regarding high speed rail and it will be streamed online for future viewing;

- Announced that Safeway will be closing in June;
- Congratulated all California schools in March Madness.

Councilmember Holober:

- Announced that this is “Sunshine Week” and legislation has been introduced by State Senator Leland Yee, SCA 7. She stated that the spirit of “Sunshine Week” is something the City should support, and that she would be writing a letter supporting this legislation. Transparency is important and the public should know that the City is spending their money wisely.

Councilmember Lee:

- Announced that the Millbrae Community Youth Center is looking for donations for earthquake retrofitting, a new roof, termite extermination, and ADA compliance.
- Attended Technology Subcommittee meeting with Councilmember Holober.

Councilmember Gottschalk:

- Announced that there will be an event to honor John Ford, former CEO of the Millbrae Chamber of Commerce. The event is scheduled for Thursday, March 29th, 6:00 p.m. at the Sixteen Mile House. Contact Lorianne at the Chamber of Commerce to make a reservation.

RECESS CITY COUNCIL

There being no further regular business to discuss the City Council recessed at 8:20 p.m.

RECONVENE CITY COUNCIL

7. **CLOSED SESSION**

Conference with Legal Counsel – Anticipated Litigation
Closed Session held pursuant to Government Code §54956.9(b) and (c)
(2 potential cases)

ADJOURN CITY COUNCIL

There being no further business to discuss the City Council adjourned at 11:20 p.m. in memory of Douglas Klement, former longtime athletic director at St. Dunstan School and varsity baseball coach; Josephine Marini, former Millbrae resident, active at Chadbourne and San Bruno Senior Centers and grandmother of City employee Paola Gleeson; Dolores Metkus, Millbrae resident; Ronnie Montrose, Millbrae resident and prominent guitar legend; and Arthur Royce, father of former San Carlos Mayor Randy Royce.

/s/ Angela Louis
City Clerk

/s/ Marge Colapietro
Mayor