



**MILLBRAE CITY COUNCIL
AGENDA
February 28, 2012**

CALL TO ORDER MILLBRAE CITY COUNCIL

Mayor Colapietro called the meeting to order at 7:02 p.m.

ROLL CALL: Mayor Marge Colapietro, Vice Mayor Gina Papan, Council Members Nadia V. Holober, Wayne J. Lee and Robert G. Gottschalk

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **CEREMONIAL/PRESENTATION**

- Proclamation Presented to MCTV on their 15th Anniversary

Mayor Colapietro presented the Proclamation to MCTV Board President Rod Passion in recognition of their 15th Anniversary and Proclaimed February 28th as MCTV Day.

- Proclamation Proclaiming the Month of March 2012 as American Red Cross Month

Mayor Colapietro stated that this presentation would be continued to the March 13, 2012 Council meeting.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Informational Report Regarding Bills, Claims, and Payroll

City Manager Marcia Raines reviewed the agenda items.

- Report out from Closed Session of February 14, 2012

City Attorney Joan Cassman stated that the Council had met in Closed Session and discussed the matter of existing litigation. Authorization was given to the City Attorney and no action was taken during that session.

- Update from Public Works Director Regarding Projects in Millbrae

Public Works Director Ron Popp stated that Caltrans has a project at El Camino Real and Millbrae Avenue. They are eliminating the two “pork chop” islands at this intersection to improve pedestrian safety. New traffic lights will also be installed. This work is expected to take another month to complete.

The second project is being done by the San Francisco Public Utilities Commission as a part of the Crystal Springs Pipeline project. Work is being done at El Camino Real near La Cruz, and two pits have been opened to allow for the slip lining of the water pipes. This work is expected to take a few months to complete.

- Introduction of Chief Ed Barberini

Chief Ed Barberini addressed the Council and stated that the Sheriff's Office will take over law enforcement services on March 4, 2012. The public can still contact the Millbrae Police Bureau at the current Millbrae Police Department location and there is no change to the telephone contact numbers. A press conference has been set up for Friday, March 2, 2012 to answer any questions and information has been posted on the City's website.

3. **APPROVAL OF MINUTES**

- NONE

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- NONE

CITIZEN COMMUNICATION

Mary Ann Garcia, Millbrae resident, spoke on the lack of handicap parking in the City. She requested that the Council not overlook this segment of the population and do something to address this issue.

CONSENT CALENDAR

5. Resolution No. 12-10 Amending the FY 11-12 Transportation Fund and Awarding a Construction Contract to W. Bradley Electric, Inc. for the Victoria/El Camino Real Signalization Project

Council Member Lee requested that item 5 be pulled for discussion.

Public Works Director Ron Popp presented a brief report on the funding for this project. One grant is from the Grand Boulevard Initiative for \$438,000, and another is from CMAQ for \$355,000. This money is federal grant money and all but 12% will pay for the project; approximately \$55,000 will have to come from the City. The City cannot use the excess grant funds to pay for the 12%, and any excess funds will have to be returned to the federal grant program. Work on this project is scheduled to begin in April and finish in August.

Council inquired:

- Would traffic on El Camino Real slow down as a result of this project;
- Will these signals be timed;
- Has a traffic study been completed;
- Could the excess grant money be used for traffic calming near the schools?

Staff conducted a traffic study prior to submitting this project and Caltrans will control the timing of this signal. Regarding the schools, the City will be submitting an application for Safe Routes to Schools to address the issue of traffic calming. The excess funds can not be used for this purpose as they are highway funds.

Councilmember Holoher requested that the improvements to be done at El Camino Real/Victoria Avenue begin after the current Caltrans work on El Camino Real/Millbrae Avenue is completed.

No public comment for this item.

6. Acceptance of Fiscal Year 2012 – 2013 Budget Preparation Calendar

Upon a motion/second by Lee/Papan consent calendar items 5 and 6 were unanimously approved.

PUBLIC HEARING

NONE

OLD BUSINESS

NONE

NEW BUSINESS

7. Resolution Adopting a Draft Recognized Obligation Payment Schedule (ROPS) for the Successor Agency to the Millbrae Redevelopment Agency Pursuant to Assembly Bill 1x 26

Leslie Parks presented the staff report recommending that the City Council, acting in its capacity as the Successor Agency to the Redevelopment Agency, adopt a resolution approving the Draft Recognized Obligation Payment Schedule (ROPS).

Mayor Colapietro noted that on page 3 of 3 of the attachment, the columns do not line up and acronyms have been used, but not spelled out.

Staff stated that Council could consider only pages 1 and 2 of the attachment and remove the worksheets for reformatting. The worksheets would only be supplied to the Oversight Board if necessary. Staff will provide reformatted worksheets to Council in their weekly update.

No public comment for this item.

Upon a motion/second by Holober/Lee Resolution No. 12-11 Adopting a draft obligation payment schedule pursuant to Health and Safety Code Section 34177(I) was unanimously adopted.

COUNCIL COMMENTS

Mayor Colapietro:

- Announced that she received a letter from Judge Livermore asking for nominations for anyone interested in serving on the San Mateo County Grand Jury. Anyone interested should contact the Mayor directly;
- Attended the MCTV Board of Directors meeting;
- Met with Supervisor David Pine, District Director David Burruto, and the City Manager on issues in the City of Millbrae;
- Attended the Joint meeting with the Millbrae Elementary School District;
- Attended the San Mateo County Sustainable Community Strategy and RHNA PAC meeting;
- Attended the monthly Mayor’s Civic Coordinating Council meeting;

- Announced the appointment of Councilmember Robert G. Gottschalk to the HEART Board at the last City Selection Committee meeting;
- Attended the Sister Cities Commission meeting to present the City certificate of appreciation for partnering with the Lunar New Year celebration;
- Announced that day light saving time begins on March 11th;
- Announced the March 18th Historical Society installation at the Millbrae Library;
- Announced the Man and Woman of the Year Dinner on Thursday, October 11th;

Vice Mayor Papan:

- Attended the C/CAG Legislative Committee meeting;
- Unable to attend the CMEQ meeting, but announced that there is funding for shuttle opportunities;
- The Fields Subcommittee met. She reiterated that when the fields are closed and not being used this is being done for maintenance purposes.

Councilmember Holober:

- Attended the CMEQ meeting. She stated that 7 million dollars is available in grant funding this year for shuttle programs and she requested that staff look into this;
- She wished happy birthday to all celebrating on leap year day.

Councilmember Lee:

- Announced the upcoming Lions Club marinated crab feed;
- Announced vacancies on various City Commissions and Committees.

Councilmember Gottschalk:

- Announced his appointment to the HEART Board of Directors;
- Met with the Chamber of Commerce as the Council liaison;
- Announced that next year's date of February 10, 2013 is the Lunar New Year, however the Lunar New Year Festival date has not yet been decided.

ADJOURN CITY COUNCIL

There being no further business to discuss the City Council adjourned at 8:16 p.m. in memory of Rose Nardi.

/s/ Angela Louis
City Clerk

/s/ Marge Colapietro
Mayor