

**RESOLUTION No. 13-46**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLBRAE  
AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH GROUND FLOOR  
PUBLIC AFFAIRS TO CONDUCT AN EDUCATIONAL PROGRAM RELATIVE TO  
THE CITY'S FINANCIAL SUSTAINABILITY AND AN AGREEMENT WITH HARRIS  
& ASSOCIATES TO DEVELOP AN ENGINEERING REPORT FOR THE FIRE  
SUPPRESSION ASSESSMENT RENEWAL**

**WHEREAS**, in conjunction with the current initiative to address the city's financial sustainability and its structural budget deficit which will become more pronounced by the end of the fiscal year with the expiration of the Fire Suppression Assessment which generates over \$1.2 million to the city's General Fund, the staff has identified the need for services requiring special expertise; and

**WHEREAS**, one area of critical expertise involves financial engineering services for the purpose of developing an Engineering Report as required by law to consider the renewal of the Fire Suppression Assessment; and

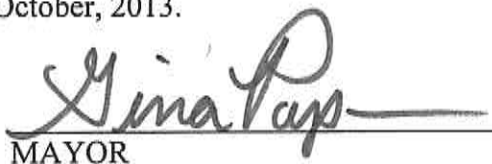
**WHEREAS**, after investigating firms capable of providing services in this area, staff sought a proposal from the firm of Harris & Associates whose qualifications, knowledge and experience in preparing an Engineer's Report for a Fire Assessment assured staff that the requisite and nuanced issues would be appropriately handled; and

**WHEREAS**, another important component of the financial sustainability initiative is to educate the public as to the city's short and long term financial challenges and the firm of Ground Floor Public Affairs has presented the staff with a proposal to assist in conducting such an educational program; and

**WHEREAS**, staff recommends that the city council approve entering into an Agreement with Harris & Associates for a sum not to exceed \$60,000 and an Agreement with Ground Floor Public Affairs for a period of 4 months with a monthly retainer in the amount of \$7,500 in accordance with the terms and conditions presented to the council.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Millbrae hereby approves the Agreements with Harris & Associates and with Ground Floor Public Affairs for the specified purposes and in accordance with terms presented and authorizes the City Manager to execute same.

**REGULARLY** passed and adopted this 8<sup>th</sup> day of October, 2013.


  
MAYOR

ATTEST:

  
CITY CLERK

I do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Millbrae this 8<sup>th</sup> day of October 2013, by the following vote:

AYES:	COUNCILMEMBERS:	Papan, Lee, Colapietro, and Gottschalk, Oliva
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
EXCUSED:	COUNCILMEMBERS:	None

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CITY CLERK