



**MILLBRAE CITY COUNCIL  
MINUTES  
September 24, 2013**

**CALL TO ORDER MILLBRAE CITY COUNCIL**

Mayor Papan called the meeting to order at 7:02 pm.

**ROLL CALL:** Mayor Gina Papan, Vice Mayor Wayne J. Lee, Councilmembers Marge Colapietro, Robert G. Gottschalk and Anne Oliva.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **CEREMONIAL/PRESENTATION**

- Presentation by Local Business – STEM

Leesa Lee, Senior Director of Marketing, showed a short presentation and spoke regarding the history of the company whose goal is to improve economics of all energy users. Ms. Lee highlighted the good aspects of Millbrae's central location in the Bay Area; however noted that they have had difficulty with their high speed internet connections.

- Recognition of Public Works Crews and Management Collaborative Efforts on Safeway Water Valve Installation

Marcia Raines, City Manager, recognized and congratulated Jim Harrington, Millbrae Public Works Water Supervisor and Jack Diaz, Millbrae Water Lead Worker for their work on the water valve in the Safeway parking lot. Mr. Harrington and Mr. Diaz described the project and thanked the other divisions of the Public Works Department that also assisted with the project. Mayor Papan thanked the employees for their work.

- Presentation regarding the 8<sup>th</sup> Annual Japanese Cultural Festival

Kathleen Kimura announced the 8<sup>th</sup> Annual Japanese Cultural Festival on October 6, 2013 10:30 – 4:30, thanking all of this year's sponsors and volunteers and reported that all booths are sold out. For more information their website is [www.japaneseculturefest-millbrae.org](http://www.japaneseculturefest-millbrae.org). A delegation of 20 from Hanyu, Japan will attend.

- Presentation of the Community Preservation Commission Residential Beautification Award to the Demos Family and the Morando Family

Carol Krasilnikoff, Chair of the Community Preservation Commission, and Mayor Papan presented the Beautification Awards to:

Area 3: Peter Demos family, who thanked the commission and city for the recognition,

Area 4: Albert Morando family who were not in attendance.

Presentation of the Community Preservation Commission Residential Water Wise Award to the Masterson Family and the Giordano Family

Carol Krasilnikoff, Chair of the Community Preservation Commission presented the Water Wise Awards to:

Area 3: James Masterson family who thanked the commission,

Area 4: Paul Giordano family who were not in attendance.

- Presentation by America Supporting Americans formally recognizing Millbrae’s adoption of Bravo 2<sup>nd</sup> Battalion, 320<sup>th</sup> Field Artillery Unit, 1<sup>st</sup> Brigade, 101<sup>st</sup> Airborne from Fort Campbell, KY

Jean Hintermann, America Supporting Americans representative, reported that Millbrae has formally been recognized by the organization and will begin recruiting volunteers. Additional information can be found on the city’s website, [www.ci.millbrae.ca.us](http://www.ci.millbrae.ca.us). He showed a short video presentation on the beginnings of America Supporting Americans.

Councilmember Colapietro congratulated all of the MCTV staff who worked on the video “City with a Heart” and encouraged the MCTV board to nominate the video for any and all available broadcasting or journalism awards.

Mayor Papan suggested that the City celebrate each year on July 23 which was the date the council officially voted to adopt the unit.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

City Manager Marcia Raines reviewed the agenda requesting that the City Council move item 9 to after the consent calendar. Council came to a consensus to move item 9.

- Report of Bills and Claims
- Report out from Closed Session On September 10, 2013

City Attorney Joan Cassman reported that no action was taken during the closed session at the September 10, 2013 meeting.

3. **APPROVAL OF MINUTES**

- Regular Meeting of September 10, 2013

Upon motion/second by Colapietro/Lee the minutes were unanimously approved.

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- Presentation by the Community Preservation Commission

Carol Krasilnikoff, Chair of the Community Preservation Commission, and members Ann Kirkbride and Beth Anderson showed a power point presentation and reported on the Commission accomplishments during the last year and plans for the future noting that there is one vacancy on the Commission and noted that Ann Kirkbride has been on the Commission for 34 years. She announced an educational tree trimming/pruning event in November, the exact date to be determined.

**PUBLIC COMMUNICATION**

Brigidan Bogni-Rodriguez, Director of the Millbrae Nursery School, and Nora Lynn, Board President invited the Councilmembers to their 75<sup>th</sup> Anniversary celebration on Saturday, October 5, 2013 from 11:00 a.m. to 3:00 p.m. at 86 Center Street.

Wynn Greich, Hayward resident, spoke on chemicals in drinking water.

Wynn Greich , Hayward resident, spoke on the adoption of the military unit, her volunteerism as a child and writing letters to veterans.

Randy Sahae, MCTV, announced the candidate forum on Wednesday September 25 at 7:00 p.m.

**CONSENT CALENDAR**

5. Approval of Grand Jury Response – “Cash Strapped Cities that Hired the Sheriff...Is it Working?
6. Approval of Grand Jury Response – “San Mateo County Special Districts: Who is Really in Charge of the Taxpayer’s Money? The Mosquito District Embezzlement: Is it the Tip of the Iceberg?”
7. Acceptance of the Victoria Traffic Signal Project as Complete and Authorization to File a Notice of Completion with the San Mateo County Clerk

Upon motion/second Lee/Gottschalk the Consent Calendar was unanimously approved.

**PUBLIC HEARING**

NONE

**EXISTING BUSINESS**

8. Presentation by MIG Regarding Way-finding and Monumental Signage, direction from Council on Design Concept

Farhad Mortazavi, Community Development Director, gave an overview of the project and introduced Chris Benyon of MIG who presented the design concept.

Council discussion ensued with each Councilmember commenting on the design concepts. Below are highlights of the discussion:

- A majority of the Council preferred the first Sculpture design using bolder lettering and brighter colors;
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- A majority of the Council did not like the second Sculpture design as it reminded them of possibly McDonalds;
- A majority of the Council agreed that the Organic design would work, however would like to see the top portion more angular and the leaves more transparent;
- A majority of the Council did not like the Community design as it was too busy and subject to vandalism;
- A majority of the Council would like monument signage at all entrances to the city including both entrances from 280, the entrance from 101 and both north and south entrances on El Camino Real;
- A majority of the Council liked the night lighting;
- A majority of the Council liked the way-finding signage, but suggested brighter colors so they do not blend in with the sky.

Mr. Benyon will revise the design concepts taking the Council comments into account and return to Council at the second meeting in October for additional direction.

### **NEW BUSINESS**

This presentation was shown prior to item 8.

#### 9. Presentation Regarding the Fire Department Training Division

Fire Chief Mark Ladas and Training Division Deputy Chief Kevin McWhirter showed a short video and described the accomplishments of the Central County Joint Training Division during the last year.

### **COUNCIL COMMENTS**

#### • Mayor Papan

- Announced the Man & Woman of the Year event on October 18, 2013 at Green Hills Country Club. The honorees will be Joe Teresi and Janet Fogarty,
- Announced that Millbrae will be hosting the Council of Cities on October 25, 2013 at Green Hills Country Club, the speaker will be Carl Guardino from the Silicon Valley Leadership Group,
- Announced the InnVision Shelter Network breakfast on Thursday October 10, 2013, the keynote speaker will be Lynne Twist,
- Announced a ribbon cutting and grand opening on Thursday, October 3, 2013 for the San Mateo County High School District Performing Arts Center,
- Received a memo from ABAG regarding elections for President and Vice President,
- Received the requested public records information from Comcast regarding complaints and will be talking to them more about service standards,
- Announced the Japanese Cultural Festival on Sunday, October 6, 2013 from 10:30 a.m. to 4:30 p.m. in Civic Center Plaza.

#### • Vice Mayor Lee

- Attended the League of California Cities Annual Convention and reported that both resolutions that were considered passed,
- Announced that City Manager Marcia Raines was sworn in as League of California Cities City Manager's Department Vice President,

- Attended the Park & Recreation Commission who has established a timeline for the Millbrae Community Youth Center project to be open with programming this fall,
  - Reported that the Congestion Relief Alliance voted to have pensions for their employees,
  - Attended a C/CAG meeting where smart directional signage to keep traffic moving was discussed, some cities want to take over control of El Camino Real which is a state highway, a study will be done by Valley Transportation Authority,
  - Received correspondence from Mr. Amien regarding Millbrae Business Advisory Committee.
- Councilmember Colapietro
    - Attended the San Mateo County Supervisory redistricting meeting to advocate not splitting the City of Millbrae and the committee is getting closer to finalizing the maps,
    - Attended the Cultural Arts Commission who have approved a Public Art policy for recommendation to council,
    - Attended an Office of Emergency Services meeting who is in the process of updating the JPA agreement, finalizing relocation of radio towers, and revising emergency operations plan,
    - Attended the ribbon cutting of new Master Piece Art Gallery at 1335 El Camino Real,
    - Thanked the Peninsula Chinese Business Association for their first Autumn Moon Festival,
    - Attended Congresswoman Jackie Speier's Military Academy,
    - Announced the Senior Advisory Committee fashion show on Wednesday September 25, 2013,
  - Councilmember Gottschalk
    - No comments.
  - Councilmember Oliva
    - Attended the League of California Cities Annual Conference and was very impressed with a session presented by Allen Kirth.

**ADJOURN CITY COUNCIL**

There being no further business to discuss, the City Council adjourned at 9:52 p.m. in memory of Lily Saichun Chin, mother of Millbrae Elementary School District Superintendent Linda Luna, and Mary LaPore wife of former Millbrae Mayor Art LaPore.

/s/ Fran Nelson  
City Clerk

/s/ Gina Papan  
Mayor