



**MILLBRAE CITY COUNCIL  
MINUTES  
September 10, 2013**

**CALL TO ORDER MILLBRAE CITY COUNCIL**

Mayor Papan called the meeting to order at 7:00 p.m.

**ROLL CALL:** Mayor Gina Papan, Vice Mayor Wayne J. Lee, Councilmembers Marge Colapietro, Robert G. Gottschalk and Anne Oliva.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **CEREMONIAL/PRESENTATION**

- Business Presentation – The Dylan Hotel

Barry Ongerth, owner/operator of the Dylan Hotel, spoke regarding the history of the hotel, the recent renovations and the fact that his business was named Small Business of the Year in the 13<sup>th</sup> Senate District in June 2013 by Senator Jerry Hill.

- Proclamation Proclaiming the Week of September 16-22, 2013 as Pollution Prevention Week

Mayor Papan presented the proclamation to Kevin Cesar, WPCP Lab Supervisor who thanked the City Council and announced that there will be a booth set up on September 17<sup>th</sup> at Civic Center Lane and one in the Library on September 18<sup>th</sup>. He encouraged everyone to look at the displays in City Hall and the Library and to attend the Coastal Clean Up Day on Saturday September 21, 2013 beginning at 9:00 AM at Central Park.

- Presentation by the San Mateo County Mosquito and Vector Control District Staff

Leon Nikolas, Millbrae's representative on the SMC Mosquito and Vector Control Trustee, introduced Robert Gay, District Manager, who gave a presentation of the responsibilities and services provided by the District and statistics of diseases spread by mosquitoes.

- Proclamation Proclaiming September 19, 2013 as Online Voter Registration Day

Mayor Papan presented the Proclamation to Kevin Fong of Senator Leland Yee's office who accepted the proclamation, thanking the Mayor and Councilmembers for their support.

- Acknowledgement of Fire Department for their Participation in Controlling the Rim Fire

Fire Chief Mark Ladas gave an update of the Rim Fire near Yosemite National Park including that the City of Millbrae sent a strike team of Division Chief Ron Lavezzo, Captain Dave Turchet and Firefighter Paramedic Jim Davis. The Councilmembers thanked Chief Ladas for the services that the Fire Department provides to the public.

- Update on the Millbrae Art and Wine Festival

Ed Banayat, Millbrae Chamber of Commerce President and CEO, gave highlights of the 43<sup>rd</sup> Annual Millbrae Art and Wine Festival that was held Saturday and Sunday August 30<sup>th</sup> and September 1<sup>st</sup>, thanking all the volunteers and city staff for their assistance in making the event a success.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Report of Bills and Claims

City Manager Marcia Raines reviewed the agenda noting that the following changes or corrections should be made:

- Item 5: both the staff report and resolution have been amended to be more accurate and consistent by adding to the title and throughout the report the wording “and Minorca Way” and that “the City Manager is authorized to sign or execute” all the necessary paper work;
- Item 7: the resolution has duplicated words “the Governing” which have been removed
- Item 9: a citizen submitted some questions regarding the contract for Shared Fire Chief Services;
- Item 15: a request was received from a councilmember to include in section 2.50.030, A of the proposed ordinance a bullet point that says “Public service as a City employee”.

- Report out from Closed Session on July 23, 2013

City Attorney Joan Cassman reported that no action was taken at the closed session.

3. **APPROVAL OF MINUTES**

- Regular Meeting of July 23, 2013

Councilmember Robert Gottschalk noted that John Flahavan was a Deputy Sheriff.

Upon motion/second by Lee/Colapietro the minutes were unanimously approved with the correction.

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- NONE

**PUBLIC COMMUNICATION**

Judith Sullivan, Millbrae Friends of the Library invited all to the Millbrae Library on Saturday September 14, 2013 for the Millbrae Library Mid-Autumn Festival from 1:30 pm – 3:30 pm.

**CONSENT CALENDAR**

Mayor Papan requested that Item 9 be pulled from the Consent Calendar for discussion.

5. Summary Vacation of Easement along Camino Alto

6. Quarterly Investment Report for the Period Ending 6/30/13
7. Resolution Adopting the Updated Investment Policy
8. Adoption of a Resolution Awarding a Professional Services Contract to West Yost Associates for the Madrone Pump Station Improvements Feasibility Study
9. Adoption of a Resolution Approving the Shared Fire Chief Services Agreement between the City of Millbrae, the City of San Bruno and the Central County Fire Department

Mayor Papan stated that Nawied Amin had submitted a list of concerns and she would like to address some of them.

- Who will be performing the evaluations for the Chief? City Manager Raines responded that the Chief will continue to be a Central County Fire employee and therefore would be evaluated by the Board of the Central County Fire Department.
- Why does this agreement not take into consideration the future of the merger partnership? City Attorney Joan Cassman responded that the consolidation talks are continuing. This agreement is what has been in effect for several years between Millbrae and San Bruno. She stated that this agreement came before the Millbrae City Council approximately four months ago and at the time she had requested language changes regarding Worker’s Compensation which is included in this agreement. This agreement provides that the City of Millbrae is purchasing services from the Central County Fire. City Manager Raines continues to attend meetings with the other City Managers and Fire Board on a regular basis.

Mayor Papan stated that she will trust that staff will continue to move forward to a complete merger.

Upon motion/second by Colapietro/Lee Resolution 13-40 Authorizing the City Manager to Execute an Amended Agreement between the City of Millbrae, City of San Bruno and the Central County Fire Department for Shared Fire Chief Services was unanimously adopted.

10. Appointments to City Commissions and Committees
11. Awarding a Contract to Municipal Maintenance Equipment (MME) for the Purchase of a New Vac-Con Unit

Upon motion/second by Lee/Colapietro items 5 – 8 and 10 – 11 on the Consent Calendar were unanimously adopted.

**PUBLIC HEARING**

NONE

**EXISTING BUSINESS**

12. Revise Capital Improvement Program (CIP) for the Water Pollution Control Plant (WPCP)

Cyrus Kianpour, Public Works Director, presented the staff report stating that it has come to light that the Water Pollution Control Plant has higher priorities than presented during the budget approval process.

Upon motion/second by Lee/Colapietro the Capital Improvement Program for the Water Pollution Control Plant was unanimously approved.

**NEW BUSINESS**

13. Discussion Regarding Possible Changes to the San Mateo County Supervisor Districts

City Manager Raines presented the staff report announcing that there will be a meeting in the Chetcuti Room on Thursday September 12, 2012 regarding this issue.

Mayor Papan explained the changes to the election of supervisors in the future will be by district instead of countywide and that at least one of the proposed draft maps splits Millbrae into two districts. She urged the general public to attend the meeting and provide feedback on the draft maps.

Councilmember Colapietro agreed with comments made so far, adding that she sent an email voicing her opinion and noted that it was not the voice of the entire council. She also does not feel that Millbrae should be split.

Councilmember Gottschalk had no objection to comments.

Vice Mayor Lee does not feel that any portion of Millbrae should be included in the Coastside District and does not want Millbrae to be split at all.

Upon motion/second by Lee/Colapietro, the Millbrae City Council came to a unanimous consensus that they, as a whole, are objecting to any map that splits Millbrae, wants Millbrae kept whole as one community and asked staff to draft a letter to the Board of Supervisors.

14. Provide Guidance and Recommendations for the Resolutions being considered at the 2013 League of California Cities Annual Conference and Candidates seeking Office on the League of California Cities, Peninsula Division 2013 Executive Committee

Upon motion/second by Gottschalk/Oliva, the Millbrae City Council came to a unanimous agreement that Vice Mayor Lee who is Millbrae's voting delegate at the League of California Cities Annual Conference should vote yes on both resolutions.

Upon motion/second by Papan/Colapietro, the Millbrae City Council came to a unanimous agreement that Vice Mayor Lee who is Millbrae's voting delegate at the League of California Cities Annual Conference should vote for each of the unopposed candidates on the ballot.

15. Adding Chapter 2.50 to the Millbrae Municipal Code Establishing City Facility Naming

- Waive 1<sup>st</sup> Reading
- Introduce Ordinance

Mayor Papan requested that item 15 be brought back at the next meeting to be discussed, the rest of the Council agreed.

**COUNCIL COMMENTS**

## • Mayor Papan

- Attended the North Fair Oaks Festival in Redwood City;
- Announced that she sent a letter to BART regarding the development however has not received a response;
- Announced that the city has received letter from SFO regarding their property next to the BART property;
- Announced that the Cultural Arts Commission is developing a policy for public art acceptance;
- Announced that Nothing Bundt Cakes will be opening in Millbrae soon;
- Announced that the America's Cup races are on going, and the local sports teams are active;
- Announced that PG&E has let us know that there is a gas line along 101 that needs to be replaced;
- Announced St. Dunstan's Italian "Buono Appetito" Dinner on Sunday September 22, 2013 beginning at 4:00 pm;
- Thanked Vice Mayor for participating in the Commission/Committee interviews;
- Announced the Man & Woman of the Year Dinner on October 18, 2013 at Green Hills Country Club.

## • Vice Mayor Lee

- Attended the ABAG meeting with MTC and voted on Bay Area Plan which passed with some controversy;
- Attended the Park & Recreation Commission meeting where the programming for the MCYC was discussed and announced that a Request for Proposal is almost ready to be released;
- Announced that Technology sub-committee is working on social media and faster internet access;
- Attended the Millbrae Business Advisory Committee and does not feel the committee is discussing economic revitalization. He recommended that the committee be dissolved and a short term committee be formed;
- Encouraged all City Councilmembers print out Friday updates and agenda packets either at home, in the Council office in City Hall or review them electronically.

## • Councilmember Colapietro

- Congratulated San Mateo County Sheriff's Department Lieutenant Ed Barberini & Sergeant Gary Ramos who received commendations for their service;
- Thanked the Sheriff's Department for the successful movie in the park, play streets, and other programs;
- Announced that the C/CAG Bicycle Pedestrian Advisory Committee has called for grant applications which Millbrae will apply for;
- Congratulated to the Millbrae Historical Society on their yard sale and the Friends of the Millbrae Library on their book sale;
- Announced that the Youth Advisory Committee had their first fall meeting last week and there are still some vacancies;
- Announced the Senior Advisory Committee/Senior Center fashion show will be held at Community Center on Wednesday September 20, Dress Barn will supply clothing and Amelia's Antics will supply accessories. The cost is \$20.

## • Councilmember Gottschalk

- Congratulated the Chamber on the successful Art & Wine Festival;

- Announced a ceremony on Sunday September 15, 1:00 pm at Mosta Grove to dedicate a tree and stone memorial honoring the late Vice Mayor Nadia Holober.
  
- Councilmember Oliva
  - Congratulated the Chamber on the successful Art & Wine Festival;
  - Attended the Library Magic Dan show and urged everyone to attend;
  - Attended the Library JPA Meeting.

**RECESS CITY COUNCIL**

There being no further regular business to discuss, the City Council recessed at 9:00 p.m.

**RECONVENE CITY COUNCIL**

**CLOSED SESSION**

Conference with Labor Negotiators  
Closed Session held pursuant to Government Code §54957.6  
Agency Negotiator: Marcia Raines

Employee Organizations: Firefighters Local 2400  
Sanitation Workers Association  
Teamsters Local 856

**ADJOURN CITY COUNCIL**

There being no further business to discuss, the City Council adjourned at 9:25 p.m. in memory of Walter Haag, father of Retired Millbrae Fire Chief Dennis Haag and father of Sister Cities Commissioner Allen Lee, father-in-law of Millbrae Business Advisory Committee member Angie Lee.

/s/ Fran Nelson  
City Clerk

/s/ Gina Papan  
Mayor